

## *London Imaging Discover Day 2022 - Abstract Guidelines and Information*

The London Imaging Discovery Day (LIDD) Program Committee invites you to submit abstracts for the 17<sup>th</sup> Annual Meeting on June 9, 2022, Darryl J. King Student Life Centre, King's University College, London via its online system at: <https://cmt3.research.microsoft.com/LIDD2022/Submission/Index>

Authors will access the system to submit abstract applications for the following selected areas:

- *Scientific Presentations (Page 3)*
- *Applied Science Presentations (Page 3)*
- *Education Exhibit Presentations (Pages 3-4)*
- *Quality Improvement Presentations (Page 4)*

**Submission Deadline: Friday, May 20, 2022 MIDNIGHT.**

### *General Guidelines For All Submission Types*

- 1) Abstracts must be submitted online through the abstract submission platform Microsoft Conference Management Toolkit (CMT). No faxed submissions will be accepted. Only the individual listed as the primary author of the submission has the authority to withdraw it. All authors of the submission can revise content.
- 2) All presentations will be in the format of an oral presentation. Abstracts selected for the morning scientific presentations will be limited to seven (7) minutes followed by three (3) minutes for discussion.
- 3) A PowerPoint presentation in support of the oral presentation is required and must be uploaded to the AV system at least 24 hours prior to your scheduled session start time. Video files should be kept separate from the PowerPoint document, but submitted within the same file folder. More information will follow at time of acceptance.
- 4) **Abstracts must be received by Friday, May 20, 2022 MIDNIGHT. You will not be able to access the system afterwards.**
  - Changes to abstract titles or abstract text, as well as additions or deletions of author names will not be permitted after submission.
  - Proof read your abstract to identify and correct any errors before submission.
  - Obtain permission from your co-authors to submit your abstract.
- 5) If an abstract must be withdrawn after submitted, the request must be received no later than **Friday, May 27, 2022**. To withdraw your abstract, email [kwong572@uwo.ca](mailto:kwong572@uwo.ca). Include your name and abstract title.
- 6) Submission of an abstract constitutes a commitment by the author(s) to present their work if the abstract is accepted.

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- 7) Promissory abstracts will not be accepted. Your presentation is expected to reflect the contents of your abstract.
- 8) Your presentation must be balanced and contain no commercial promotional content.
- 9) There is a standard slide template format that needs to be used (attached).
- 10) Patient confidentiality must be protected. No names, hospital ID numbers or any other identifying information can appear in your presentation.
- 11) **Intellectual Property Notice:** Reported misuse of intellectual property persists. Your decision to include borrowed materials (text, images, graphs, charts, etc.) in your exhibit may fall within 'fair use' for educational purposes. However, such materials should never be presented as if they are your own. You must assure that sources of borrowed material are clearly labeled in your presentation, including full citations for any copyrighted material. It is also best practice to inform and/or seek the permission of the original creator of non-copyrighted content before using it in your lecture. When content seems to lack proper attribution, you may be asked to provide an explanation for including the material without proper acknowledgement in your exhibit.

### **2022 Awards Information**

	Number of Awards
<b>Residents' Choice Poster Award</b>	1
<b>Best Research Presentation; and, Tom Munro Award for Best Oral Presentation:</b> Awarded to a resident in the Department of Medical Imaging in either the specialty of Radiology or Nuclear Medicine who, in the opinion of the judging panel, gives the best oral research presentation at the Department's Annual London Imaging Discovery Day (LIDD). The decision as to the recipient of the award will be made at LIDD by the "Tom Munro Award Judging Panel" consisting of the Residency Training Program Directors, a scientist and at least one other Radiologist or Nuclear Medicine physician.	1
<b>Poster Award - Honourable Mention</b>	10
<b>Poster Award - Certificate of Merit</b>	8
<b>Poster Award - Cum Laude</b>	8
<b>Best Oral Presentation – Graduate Student</b>	1

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### *Description of Abstract Application Types*

#### **SCIENTIFIC PRESENTATION**

Scientific presentations are completed hypothesis-driven research with a comprehensive report; a work-in-progress report of ongoing research of emerging ideas and techniques and containing initial yet defined results; or a brief pertinent report of a particular new aspect or understanding of clinical radiology.

**Abstracts** are limited to 2200 characters including spaces, and are to be constructed using the following section headings: Purpose; Materials and Methods; Results; Conclusion. A Clinical Relevance statement, not to exceed 200 characters, is also required. For review purposes only, an optional Figure to support your work may accompany your submission [figure must be captured in a single .jpg file and is limited to an image(s) and/or graph(s)].

Abstracts will be selected for presentation based on scientific merit. Any abstract determined by the Review Committee to be better suited for as an educational exhibit will be transferred.

**Notification:** Status of scientific abstracts will be sent electronically to the official contact and presenter.

#### **APPLIED SCIENCE PRESENTATION**

Applied science presentations are limited to informatics and physics topics, which discuss or demonstrate practical applications designed to improve the clinical practice of radiology or the management of healthcare data. All applied science presentations require an in-person presentation during June 9, 2022. Time schedules will be announced following the notice of acceptance.

**Abstracts** are limited to 2200 characters including spaces, and are to be constructed using the following section headings: Background, Evaluation, Discussion, and Conclusion. For review purposes only, an optional Figure to support your work may accompany your submission [figure must be captured in a single .jpg file and is limited to an image(s) and/or graph(s)].

Applied science abstracts will be considered as hypothesis-driven works and fall under purview of the Review Committee. Abstracts will be selected for presentation based on merit. Any abstract determined by the Review Committee to be better suited for as an educational exhibit will be transferred.

**Notification:** Status of applied science presentation abstracts will be sent electronically to the official contact and presenter.

#### **EDUCATION EXHIBIT**

Education exhibits should be designed to teach or review radiologic signs, pathologic correlations, procedures, techniques, treatments, and interventions or other aspects related to the practice of imaging. Some educational exhibits may refer to authors' personal research data in the exhibit to emphasize educational points. If the aim of the exhibit, however, is to present focused research data and conclusions, this work should be submitted as a scientific presentation.

**Abstracts** are limited to 1350 characters and are to be constructed using the following section headings: Teaching Points; Table of Contents/Outline; PDF Upload containing five figures (images/charts/graphs).

For review purposes only, a PDF upload containing five (5) figures (images/charts/graphs) must accompany your abstract submission. The five figures must be captured in a single PDF file and may include images, charts, and/or graphs based on work performed at the author's institution.

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The intent of the required PDF upload is to inform the reviewer of the specific content that the learner should expect to see in a completed exhibit. Your opportunity for acceptance largely depends on what the reviewer perceives as a well thought out study rather than a promissory note.

The official representative of the abstract proposal must attest that the five figures (images/charts/graphs) captured in PDF format are original works performed at the author's institution and if accepted a minimum of 75% of the final exhibit (text and media) will consist of original work performed at the author's institution(s).

**Notification:** Status of education exhibits will be sent electronically to the official contact and presenter.

### QUALITY IMPROVEMENT REPORT PRESENTATIONS

Quality improvement report abstracts describe quality assessment and improvement initiatives in the field of radiology that have taken place in your institution to improve the care or service you provide to patients. All quality improvement report presentations require an in-person presentation on June 9, 2022. The time schedules will be announced following notice of acceptance.

**Abstracts** are limited to 750 words and should contain the following elements: Project Title; Purpose—problem addressed by the project; Methods—approach used to solve the problem; Results—types of data collected before and after your solution was implemented and how the data were analyzed; Conclusion—implications and follow-up actions taken. A figure to support your work must accompany your submission [figure must be captured in a single .pdf file and is limited to an image(s) and/or graph(s)].

**Notification:** Status of quality improvement exhibits will be sent electronically to the official contact and presenter.

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*For questions or information, please contact:*

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