

**LONG HILL ESTATES AT PETERBOROUGH, A CONDOMINIUM
BOARD MEETING MINUTES**

November 20th
25 LONG HILL ESTATES 7:00 PM

The meeting was called to order at 7:25 pm.

Present were Board members Greg Lawn; Marilyn Britton and Ann Lammers; Financial Administrator, Julie Clattenburg; Treasurer, George Austermann; Clerk, Diana Griffin.

Minutes of October 22nd meeting approved with amendments.

John Norton unable to attend the meeting due to weather conditions and work schedule.

Gary Braun will be advised of sump pump issue.

Financial report presented by George.

MOTION by Ann Lammers, second by Marilyn Britton to accept Financial report as written.

PASSED: Unanimous

MOTION by Greg Lawn, second by Ann Lammers

in an amount not to exceed \$

PASSED: Unanimous

- Maintenance jobs require completion at some units. John Norton will address this issue.
 - Illegal use of dumpster is being investigated.
 - Diana Griffin and Nancy Clarke have connected regarding the Welcome Committee and will come up with a proposal in the New Year.
 - Ann Lammers and Dave Clarke are working on the Community Garden. JW and the committee will survey area and come up with a plan. A similar (very successful) community garden at a condo complex in Concord will be checked out for ideas. Initial monies for digging the garden area will come from the working capital.
 - Greg Lawn and Jane Morrissey will work on the Rules in the New Year.
 - Data file sheets for all unit owners require updating.
 - New Doors - \$159.00 per door for group price plus approx \$80.00 for installation. Diana will post a notice with this information and those interested in purchasing a new screen door will contact Marilyn.
 - Diana will send notification of new Board Members to the condo attorney, insurance agent and accountant.

Meeting was adjourned and will continue on Tuesday, December 4th at 7:00pm at Unit #16.

MOTION by Marilyn to adjourn, second by Greg.

PASSED: Unanimous

The meeting adjourned at 9:00pm.

**Respectfully submitted,
Diana Griffin, Clerk**