

## Documents Included in Annual Meeting Packet

1. Notice of Meeting
2. Agenda
3. 2020 Minutes
4. Finance Report (Profit & Loss Budget Performance) 2020-2021
5. Budget for 2021-2022
6. Vote of Resolution for Disposition of Excess Revenue for IRS.
7. Nomination Form
8. Proxy Statement
9. *Envelope with your monthly condo fee coupons for next year.*
  - ***The new monthly fee is \$270/month***
  - ***Monthly fees are due by the first day of the month.***  
*A \$20/month late payment fee is applied each month to any payment overdue by 30 days from date due.*

LONG HILL ESTATES at PETERBOROUGH, a CONDOMINIUM

**NOTICE OF ANNUAL MEETING**

The Annual Meeting of the Unit Owners' Association  
will be held on

**Saturday, June 5, 2021  
at 11:00 am**

**In Field, Behind Unit #12, Long Hill Estates  
Peterborough, NH**

**Rain Date #1: Sunday, June 6, 11:00 am; Behind Unit #12**

**Rain Date #2: Saturday, June 12, 11:00 am; Behind Unit #12**

*If Meeting is postponed due to rain, Board will email notice, and post at  
mail kiosk*

During this COVID Virus time of 6' – 10'social distancing, we are holding the meeting outdoors. Please bring your own:

- Chair, sunscreen, bug repellant, sun umbrella, pen (for signing in)

Members in good standing will be allowed to vote. Good standing means that all monies currently due the Association must be paid in full at least three (3) days prior to the meeting date.

Should you be unable to attend, it is very important that you complete and submit the enclosed proxy form to a member of the Board prior to the meeting, OR it may be submitted by your assigned proxy at the meeting.

*You may assign your proxy to an individual or to a member of the Board.*

***NOTE: Envelope with monthly condo fee coupons are enclosed in this envelope.***

Signed: for The Board of Directors  
Allen Hollander, Unit 13,  
Long Hill Estates at Peterborough, a Condominium  
May 4, 2021

LONG HILL ESTATES at PETERBOROUGH, A CONDOMINIUM  
ANNUAL MEETING  
Saturday, June 5, 2021  
11:00 am  
Behind Unit #12, Long Hill Estates, Peterborough, NH

AGENDA

- A. Call to order
- B. Roll Call (to be taken via check sheet at door)
- C. Introduction of directors and officers
- D. Acceptance of Minutes of June 7, 2020 Annual Meeting (minutes included)
- E. Mandatory Vote of Resolution for Disposition of Excess Revenue Over Expenses For Fiscal Year ending June 30, 2021 (*IRS Revenue Ruling 70-064 included*)
- F. President's Report
- G. Finance Report (Income/Expense Report included)
- H. Committee Reports
- I. Election of Director (1 position: 3 years)
- J. New Business \*
- K. Adjournment

\* New business may be brought before the body by any unit owner. Should any votes be taken on any new business, the results are non-binding because of certain statutory requirements re. notification for annual meeting business.

**LONG HILL ESTATES at PETERBOROUGH, A CONDOMINUM**  
**ANNUAL MEETING MINUTES**  
**June 7, 2020**

**IN THE FIELD BEHIND UNIT #12**  
**LONG HILL ESTATES, PETERBOROUGH, NH**

The meeting was called to order at 11:00 a.m. by Allen Hollander, President.  
A quorum was met with 14 units represented in person and 11 proxies.

The president introduced himself and Directors Diana Griffin and Maura Scanlon, and Treasurer, Marilyn Britton. Secretary Sharon Smith could not attend. Brenda Salmonson was clerk pro tem for this meeting.

Minutes from last year's annual meeting were accepted as submitted.

RESOLUTION FOR DISPOSITION OF EXCESS REVENUE over expenses for fiscal year ending June 30, 2020 (IRS 70-064); Motion was made, seconded and passed unanimously.

RESOLUTION FOR APPROVAL OF ROOF REPLACEMENT EXPENSE to spend up to \$300,000 from Capital Replacement Account on roof replacements between June 2020 and June 2025; Motion was made, seconded and passed unanimously.

**PRESIDENT'S REPORT**

1. **Thank you** to everyone here for your flexibility in attending this meeting during the Covid-19 situation. And thank you to those who have contributed to making Long Hill Estates a great place to live. In particular,
  - a. Treasurer Marilyn Britton who keeps things running financially, no matter the challenges, losses and distractions in her personal life;
  - b. Sharon Smith, our Secretary, who keeps our records and keeps us informed. This is her last month in the role and she will be missed.
  - c. Directors, Maura Scanlon & Diana Griffin who make the three of us an easy team to be on.
    - i. A call out – to Diana - for the awesome job on managing our landscaping.
    - ii. A call out – to Maura – for her participation on the Board even though she works full time as a teacher, and care giver for her aging mom.
  - d. And while not officers or Directors, others who support the Association:
    - i. Faith Hanson, mail carrier, communicator with the town on road maintenance, and always a pleasure to run into on her daily walk arounds.
    - ii. Sonya LeClair, who has continued to snag another good deal with our propane provider.
    - iii. Charlie Pendleton – who always says yes to a neighbor in need of any home maintenance;
    - iv. And all who are respectful and supportive of our by-laws and rules, and put effort into keeping porches, lawns, and patios neat and tidy.
2. **Regarding residency and ownership:** All units previously under agreement or up for sale this year have been sold.
  - a. All are occupied except for #33, owned by Monadnock Development Services.
  - b. New Developments:

- i. Unit #2: Owned by Laurel Peterson of CA. She expects to reside there during the summer. Additionally, her brother occasionally occupies the unit.
    - ii. Unit #14: Renter Alejandro Andres has moved out; James & Michele Bilodeau rent it now.
    - iii. Unit #19: Renters Todd & Beth Somerset
    - iv. Unit #27: Sold to Mike Merra. Renters are Chris Merra and Autumn Pavlosky
  - c. All the renters mentioned above do not wish their contact info shared at this point.
3. **No insurance claims** this year. Thank you all for maintaining your dryer vents and washer hoses, as well as keeping chimneys clean.
4. **Chimneys:** Maura Scanlon organized a discount for chimney cleaning in October – done by A Sweep Above. They recommend cleaning them once every 2 years. Thank you Maura!
5. **NH Fish & Game states that we are not liable** for any personal injury occurring on our un-posted land.
6. **The refurbishing of our signs** at the base of Long Hill Road, and the 2 entrances to our Association roads remains on the to do list.
7. **Roofs Current Situation:** Under the guidance of our maintenance contractor, Doug Payne, we replaced Building #7's roof (Units #25-28) last October, and this summer we will be replacing roofs on 3 buildings (Late June?)
  - a. Building #6 (Units #21-24)
  - b. Building #8 (Units #29-32)
  - c. Building #9 (Units #33-36)
8. **The remaining 5 Roofs:** Assuming we don't experience a rapid deterioration, Doug says we can plan for replacing 1 roof per year. We should be all re-roofed by 2025.
  - a. The cost of a new roof for a building: Approximately \$37,000
  - b. We should – hopefully - be able to do this without taking out a bank loan.
9. As I've done in the past, **I'd like to remind us all:**
  - a. Keep cats indoors.
  - b. Keep car speed to 10 mph on LHE roads.
  - c. Clean your chimneys once every 2 years, even if you don't burn wood.
  - d. Clean your dryer vent once a year.
  - e. Change your propane burner filter every 6 months.
  - f. Garage doors should be kept shut when not in use. Please let your neighbor know if their door is open for a long time. They may have forgotten to close it.
  - g. Remove weeds from cracks in your driveway and between patio and foundation.
  - h. Also, it would help me a lot if: **When you request a repair, let me know when it's completed** – or after 3-4 weeks if it hasn't been addressed at all.
10. **Budget highlights for 2019 – 2020 (with one month left in FY)**
  - a. Current cash + receivables: \$250,000
  - b. Miscellaneous expense: \$482 vs. \$220 budgeted.
    - i. This included picnic supplies, Christmas 'thank you' bonuses to our contractors + Annual Meeting announcement expenses.
  - c. Office Supplies: \$1,300 spent vs. \$300 budgeted

- i. New laptop, printer, toner, accounting software upgrade, consultation.
- d. Tree/Shrub maintenance: \$3,290 spent vs \$2,000 budgeted.
  - i. This included normal shrub cutting + removal of bittersweet + \$400 apple tree touch-up + wasp nest removal.
- e. Painting: \$0 spent vs. budgeted \$11,000. Contractor Matt said we could get away with that for a year.
- f. Winter snow, plow, sand, & roof clearing expense: \$8,800 spent vs budgeted \$16,700.
- g. Roads & Driveway maintenance: \$0 spent vs \$3,500 budgeted.
- h. New expense line item: Roof replacements: \$70,000 spent.
  - i. Funds for this expense comes out of our Capital Replacement Account. Not out of our operating account (checking account)
  - ii. This \$70k amount reflects the cost of roofs for Building #7 + 1/3 of estimated cost for this summer's replacement of 3 roofs on 3 buildings.

**11. Budget highlights for coming year 2020-2021:**

- a. Monthly fee stays at \$260.
- b. Line item expense budget will stay the same.
- c. We expect to spend \$74,000 on the 2/3 balance due on 3 roof replacements done this summer.
  - i. This will be taken out of Capital Replacement account.

**12. Lien Filed:**

- a. On May 6, the BOD filed a lien on a unit that was more than 8 months in arrears. As of this date
  - i. This unit is back on track, paying monthly fees by the 1<sup>st</sup> of the month (as required of all of us by the by-laws).
  - ii. This unit's balance due has been reduced by 1/3.

**13. Late Payment of fees:**

- a. **The Situation:**
  - i. Per our By-laws, monthly Association fees are **due on the 1<sup>st</sup> of the month**.
  - ii. A number of owners are chronically late in their payments. Often by more than 30 days.
- b. **The BOD's decision on late payment**, based on the Association's by-laws:
  - i. Whereas monthly fees are due on the 1<sup>st</sup> of the month, and
  - ii. In the event of a default by an Owner which continues for a period in excess of thirty days,
  - iii. The Owner will be charged \$20/month for every month in arrears.
- c. **Further Actions:** If the arrears are 90 days late, the BOD will consider taking legal action, to include, but not be limited to:
  - i. Filing a **lien** on the unit.
  - ii. Filing a claim in **small claims court**
  - iii. **Cease services** to the unit (ex: plowing)
  - iv. **Reimbursement of legal fees**.

**QUESTIONS/COMMENTS ON FINANCIAL REPORT**

1. Charlie Pendleton asked if the condo owner in arrears for condo fees was a result of Covid. Allen stated that this was not the case. Allen explained that if an owner is in bad straits, let the Board

know in advance of being in arrears. Marilyn wanted clarity as to when condo fees are due, and Allen explained that according to the by-laws, they are due by the 1<sup>st</sup> of the month. If the condo fee is not received by the 1<sup>st</sup> the following month there will be a \$20 fee charged - and will continue to be charged \$20 for each month it remains overdue.

2. Ann Lammers inquired about the qualifications of the roofers. Allen explained that the job was put out to bid, and also mentioned that Doug is familiar with Guyer & Son Roofing. Marilyn added that the contractor did a great job with the first roof, and also cleaned up the site afterwards. Allen stated that he would let owners know when their roofs were scheduled to be done. Maura added that the contractors will work on Saturdays this time.
3. Glen and Annagreta Swanson inquired (via letter) as to when the Long Hill signs would be refurbished. Maura is working on this, and has bought supplies. She stated that the wood is not in good shape, but that she would wire brush and paint the signs. A relative of Maura's will make the main sign. Maura expects to complete this task either this week, or by next Sunday in regards to the small signs. The large sign will be complete in a month.
4. Glen and Annagreta Swanson inquired (via letter) as to the pruning of apple trees, as the appearance was not as good as previous years. Diana explained that these trees were not pruned this year because you have to give them a year to recover, and further, that any pruning should be done in the winter.
5. Glen Swanson wanted to comment (via letter) that the monthly condo fee that we have at Long Hill compared to other condo fees in the area, is still a good deal.

#### **ABUTMENT COMMITTEE REPORT (from Glen Swanson)**

- “Boundary of Conservation Area – Southern corner of Long Hill Estates Association/Town of Peterborough, Conservation Commission Property
  - Driving south on Route 202, after passing several commercial complexes, look to the right. You will see an extensively sandy “ski slope.” The tree line boundary going up the hill on the right is the subject of this report.
  - Questions about this boundary and actions of the adjoining property owner (Han-Sul) have existed for over thirty years. Now, in 2020, from a visual inspection we may be correct in concluding that this issue has been taken care of. A full boundary inspection to confirm this point would incur a cost. I therefore approached Rodney Bartlett, Peterborough Town Administrator, for his views on the matter. I await his reply.
  - As for ownership of the adjoining property, it is still listed under Han-Sul.”

#### **NEW BUSINESS**

1. Cars idling. William Lutz pointed out that cars should not be running longer than necessary due to emissions. There is currently no by-law, or rule, regarding the idling of cars. Allen stated that William's concern will be in the minutes, and he will also consult with the Board and if voted on, email owners informing them of the issue. Charlie mentioned that it is a difficult situation for a Board to enforce, and that it would be wise for the person who observes the car idling to ask the offending person to stop.
2. Expression of gratitude. Maura thanked Allen for his time and efforts.

3. Golf balls. Charlie mentioned that he hits golf balls out in the field, but if anyone else comes out to that area, he wraps it up, for safety purposes.
4. New owners Mike and Cathy Merra mentioned that they have written two checks to the association that hadn't been deposited yet. Marilyn will look into this.

## **ELECTION OF DIRECTORS**

Allen Hollander was elected to the three year position. The vote was unanimous.

The meeting adjourned at 11:47 a.m..

Respectfully submitted,

Brenda L. Salmonson, Clerk Pro tem

Bls/Bstuff/LongHill/2020Minutes/V2

RESOLUTION FOR DISPOSITION OF EXCESS REVENUE OVER EXPENSES

FOR

FISCAL YEARS ENDING JUNE 30, 2021

RESOLVED: That any excess of membership income over membership expenses for the year ending June 30, 2021 shall be applied against subsequent tax year member assessments as provided by IRS Revenue Ruling 70-064.

**Long Hill Estates at Peterborough, a Condominium**

**Cover Letter for 2020 Financial Report**

**“Profit & Loss Budget Performance”**

**For Easy Identification** of a specific dollar amount

Columns are Labeled F - K

Rows are Numbered 5 - 87

**Explanation of each column:**

F - Apr '20 Actual

Actual income or amount spent during April

G – Apr '20 Budget

Amount budgeted for this month.

This can be the total amount, 1/6<sup>th</sup> OR 1/12<sup>th</sup> of what is budgeted for that item

H – Jul '19 – Apr '20

Income or expenditure from beginning of our fiscal year through April.

I – YTD Budget (year to date)

The budget for current fiscal year to date (July thru April)

J -- Annual Budget

Amount budgeted for whole fiscal year (July '19 thru June '20)

K --YTD Actual Minus (--) YTD Budget

Difference between actual income or expenditure AND budget amount to date.

(column H minus column-I)      (negative numbers preceded by a minus sign)

**Long Hill Estates Condominium Association**  
**Profit & Loss Budget Performance**  
April 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
					Apr '21 Actual	Apr '21 Budget		Jul '20 - Apr '21		YTD Budget		YTD Minus Budget		Annual Budget	
<b>INCOME</b>															
<b>Assessments</b>															
Owner Base Monthly															
6	7	8	9	Total Assessments	11,000.00	9,360.00	92,670.00	93,600.00		(930.00)		112,320.00			
				Investments								(930.00)		112,320.00	
				Interest Earned	0.00	0.00	19.84	0.00		19.84		0.00			
				Total Investments	0.00	0.00	19.84	0.00		19.84		0.00			
				Returned Check Charges	15.00		15.00			15.00					
11	12	13	14	Total Income	11,015.00	9,360.00	92,704.84	93,600.00		(895.16)		112,320.00			
				Gross Profit	11,015.00	9,360.00	92,704.84	93,600.00		(895.16)		112,320.00			
<b>EXPENSE</b>															
Administrative															
15	16	17	18	Bank Service Charges	0.00	6.00	254.50	60.00		194.50		75.00			
				Bookkeeper	0.00	20.00	0.00	200.00		(200.00)		240.00			
				Insurance	0.00	1,458.00	17,240.00	14,580.00		2,660.00		17,500.00			
				Legal Fees	0.00		90.00	0.00		90.00		0.00			
				Miscellaneous	0.00	18.00	593.70	180.00		413.70		220.00			
				Office Supplies	0.00	25.00	42.78	25.00		(207.22)		300.00			
				Postage	0.00	4.00	0.00	40.00		(40.00)		50.00			
				Taxes	0.00		0.00	25.00		(25.00)		25.00			
24	25	26	27	Total Administrative	0.00	1,531.00	18,620.98	15,835.00		2,785.98		18,910.00			
				Buildings											
				Painting ~	0.00	0.00	13,000.00	11,000.00		2,000.00		11,000.00			
				Pest Control	0.00	0.00	0.00	900.00		(900.00)		1,350.00			
				Repairs/Maintenance-Labor	0.00	500.00	3,280.00	5,000.00		(1,720.00)		6,000.00			
				Repairs/Maintenance-Materials	0.00	216.00	1,447.00	2,160.00		(713.00)		2,600.00			
				Roof Replacements	26,140.00	3,333.00	116,005.00	33,330.00		82,675.00		40,000.00			
31	32	33	34	Total Buildings	26,140.00	4,049.00	133,732.00	52,390.00		81,342.00		60,950.00			
				Funding of Funds											
				Capital Replacement Fund	0.00	2,110.00	0.00	21,100.00		(21,100.00)		25,320.00			
35				Total Funding of Funds	0.00	2,110.00	0.00	21,100.00		(21,100.00)		25,320.00			

## Long Hill Estates Condominium Association Profit & Loss Budget Performance

April 2021

# Long Hill Estates at Peterborough, a Condominium **Budget for 2021-2022**

## Income

## Assessments

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Owner Base Monthly	\$270.00
<b>Total Assessments/Income</b>	<b>\$116,640.00</b>

## Expense

## Administration

Accounting Services	500.00
Bank Service Charges	75.00
Bookkeeper	240.00
Insurance	17,500.00
Legal Fees	0
Miscellaneous	220.00
Office Supplies	300.00
Postage	50.00
Taxes	25.00
<b>Total Administration</b>	<b>\$18,910.00</b>

## Buildings

Painting	11,000.00
Pest Control	1,350.00
Repairs/Maintenance/Labor	6,000.00
Repairs/Maintenance/Materials	2,600.00
Roof Replacement (3 buildings)	40,000.00
<b>Total Buildings</b>	<b>\$60,950.00</b>

## Funding of Funds

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**Capital Replacement Fund**      **\$29,640.00**

## Grounds Maintenance

Bed Maintenance	5,750.00
Fall Cleanup	1,540.00
Fertilization	5,520.00
Mowing	8,000.00
Spring Cleanup	3,300.00
Tree/Shrub Maintenance	2,000.00
<b>Total Grounds Maintenance</b>	<b>\$26,110.00</b>

## Roads/Winter Maintenance

Other Winter Maintenance	2,510.00
Plow/Sand/Shovel	10,000.00
Roads/Driveway Maintenance	3,500.00
<b>Total Roads/Winter Maintenance</b>	<b>\$16,010.00</b>

## Utilities

Electricity	1,100.00
Trash Removal	3,720.00
Water – Hydrant	200.00
<b>Total Utilities</b>	<b>\$5,020.00</b>

**Total Expense** \$156,640.00

LONG HILL ESTATES at PETERBOROUGH, a CONDOMINIUM

**NOMINATION FORM**

At the Annual Meeting on June 5, 2021 the membership will be electing the following to the Board of Directors:

**ONE UNIT OWNER TO FILL A THREE-YEAR TERM**

Should you wish to nominate someone prior to the meeting, please do so by using this form and submitting it to the Board before the meeting.

This same form may be used for self-nomination.

Nominations may also be submitted on the floor, at the meeting, verbally or in writing up until the time the election takes place.

Nominators must be unit owners.

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NOMINEE FOR 3-YEAR TERM:

\_\_\_\_\_ UNIT # \_\_\_\_\_

NOMINATED BY:

\_\_\_\_\_ UNIT # \_\_\_\_\_

**PROXY STATEMENT  
ANNUAL MEETING**  
Long Hill Estates at Peterborough, a Condominium

I/We \_\_\_\_\_ and \_\_\_\_\_ of  
Unit # \_\_\_\_\_, being member(s) in good standing of Long Hill Estates at  
Peterborough, a Condominium, under the provisions of the duly recorded legal  
instruments governing the community, do hereby grant my/our proxy to:

\_\_\_\_\_ (name)

\_\_\_\_\_ (address)

For the purpose of establishing a quorum and for any other business that  
may come before the Association at the Annual Meeting of Long Hill  
Estates at Peterborough, a Condominium on **June 5, 2021 at 11 a.m. behind**  
**Unit #12, Long Hill Estates, Peterborough, NH.** This proxy carries full  
right for the proxy holder to cast his/her vote(s) as he/she feels fit. This  
proxy revokes any and all proxies previously assigned; personal appearance  
at the Annual Meeting will negate this proxy.

Date Signed \_\_\_\_\_

*NOTE: In the event more than one individual appears on the deed, ALL such individuals must sign this proxy form.*

Unit Owner Signature  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Unit Owner Signature  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Unit Owner Printed Name  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Unit Owner Printed Name  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Unit address \_\_\_\_\_

Note: *ONLY this EXACT FORM can be used for a proxy from your unit. Copies will not be accepted.*

*PP/*

BOTH      UNIT 1      DUE DATE July  
AM'T DUE \$260.00

Pay to: Long Hill Estates Condo Association  
100 Long Hill Est, Peterborough, 03458

Am't Paid \_\_\_\_\_ Check # \_\_\_\_\_

\_\_\_\_\_

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**AFFIDAVIT  
ANNUAL MEETING  
June 5, 2021**

We hereby certify that notice of the Annual Meeting of Long Hill Estates at Peterborough, a Condominium was mailed to all unit owners at their addresses of record via 1<sup>st</sup> class mail

OR

handed directly to owners at the direction of the Board of Directors by an owner who concurrently received a signature of acceptance from each recipient; both methods according to the requirements of RSA 356B and the By-Laws. The list of owners and addresses is attached to this affidavit.

Signed \_\_\_\_\_

Allen Hollander  
President of the Board of Directors

\_\_\_\_\_ Date

Signed \_\_\_\_\_

\_\_\_\_\_ Date

Witness \_\_\_\_\_

\_\_\_\_\_ Date

**UNIT OWNER CHECK SHEET**  
**LONG HILL ESTATES at PETERBOROUGH, a CONDOMINIUM**  
**June 5, 2021 – ANNUAL MEETING**  
Verification – delivery of annual meeting packets to owners  
(All addresses are unit # Long Hill Estates -- Exceptions listed)

<b><u>UNIT #</u></b>	<b><u>NAME</u></b>	<b><u>ADDRESS</u></b>	<b><u>SIGNATURE</u></b>
1	Ravi Both & Amy Spitzfadden		_____
2	Laurel Peterson <b>hold coupons)</b>	6383 Caminito del Pastel San Diego, CA 92111	_____
3	Ed & Jean Wright		_____
4	Gavin Hayes		_____
5	Diane Buchholz		_____
6	Sharon Bailly		_____
7	Elizabeth Charlton		_____
8	Carle Partridge		_____
9	Glen & Annagreta Swanson		_____
10	Joan Jansen		_____
11	Charles & Barbara Pendleton		_____
12	Maura Scanlon		_____
13	Allen Hollander		_____
14	Nouna Kettaneh <b>hold coupons)</b>	42 Pine Hill Rd Hollis, NH 03049	_____
15	Brenda Salmonson		_____
16	Marilyn Britton <b>hold coupons</b>		‘ _____

<u>UNIT #</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
17	NH Ball Bearings <b>(hold coupons)</b>	Wendell Cobb NHBB 175 Jaffrey Road Pet. NH 03458	_____
18	William Lutz	P.O. Box 2100 Peterborough, NH 03458	_____
19	Mike & Patti Lindert	310 Capital St. Wisconsin Dell, WI 53965	_____
20	Emil & Alverta Petrovick		_____
21	Nancy Clarke		_____
22	Faith Hanson & Joan Butler		_____
23	Anne Meiklejohn	641 Old Marlborough Rd Dublin, NH 03444	_____
24	Sonya LeClair		_____
25	Sharon Smith		_____
26	Carol Petersen		_____
27	Michael & Cathy Merra	10 Nathaniel Dr. Amherst, NH 03031	_____
28	Ann Thayer		_____
29	George Austermann <b>hold coupons</b>		_____
30	Linda Buxton		_____
31	Katie Mercier Noe		_____
32	Diana Griffin <b>(hold coupons)</b>		_____
33	Muzzammal Alvi, Duresmeen Berki		_____
34	Alejandro & Regina Andres <b>(hold coupons)</b>		_____
35	Ann Lammers		_____
36	Augustus Crocker & Lisa Gendron <b>(hold coupons)</b>		_____

**UNIT OWNER CHECK SHEET**  
**LONG HILL ESTATES at PETERBOROUGH, a CONDOMINIUM**  
**June 5, 2021 – ANNUAL MEETING**  
**Sign-in sheet to verify quorum**  
**(All addresses are unit # Long Hill Estates -- Exceptions listed)**

<b><u>UNIT #</u></b>	<b><u>NAME</u></b>	<b><u>ADDRESS</u></b>	<b><u>SIGNATURE</u></b>
1	Ravi Both & Amy Spitzfadden		
2	Laurel Peterson	6383 Caminito del Pastel San Diego, CA 92111	
3	Ed & Jean Wright		
4	Gavin Hayes		
5	Diane Buchholz		
6	Sharon Bailly		
7	Elizabeth Charlton		
8	Carle Partridge		
9	Glen & Annagreta Swanson		
10	Joan Jansen		
11	Charles & Barbara Pendleton		
12	Maura Scanlon		
13	Allen Hollander		
14	Nouna Kettaneh	42 Pine Hill Rd, Hollis, NH 03049	
15	Brenda Salmonson		
16	Carl Sr. & Marilyn Britton		
17	NH Ball Bearings	Wendell Cobb NHBB 175 Jaffrey Road	

18	William Lutz	P.O. Box 2100 Peterborough, NH 03458	_____
19	Mike & Patti Lindert	310 Capital St. Wisconsin Dell, WI 53965	_____
20	Emil & Alverta Petrovick		_____
21	Nancy Clarke		_____
22	Faith Hanson & Joan Butler		_____
23	Anne Meiklejohn	641 Old Marlborough Rd Dublin, NH 03444	_____
24	Sonya LeClair		_____
25	Sharon Smith		_____
26	Carol Petersen		_____
27	Michael & Cathy Merera		_____
28	Ann Thayer		_____
29	George Austermann		_____
30	Linda Buxton		_____
31	Katie Mercier Noe		_____
32	Diana Griffin		_____
33	Muzzammal Alvi, Duresmeen Berki		_____
34	Alejandro & Regina Andres		_____
35	Ann Lammers		_____
36	Augustus Crocker & Lisa Gendron		_____