

# BOARD MEETING MINUTES

April 15, 2003

Unit #19

The meeting was called to order at 3:10pm.

Present were Bill Waters, President; Rob Trowbridge, Director/Treasurer; Jane Morrissey, Director/Clerk, 5 unit owners, and 1 tenant (proxy of unit owner).

MOTION: by Bill Waters, second by Rob Trowbridge: That the minutes of the January 6 Board Meeting be approved as submitted. PASSED: Unanimous

MOTION: by Bill Waters, second by Rob Trowbridge: That the minutes of the March 13 Management/Work Session be approved as submitted. PASSED: Unanimous

MOTION: by Jane Morrissey, second by Bill Waters: That the Treasurer's report be accepted as submitted. PASSED: Unanimous

MOTION: by Bill Waters, second Rob Trowbridge: That we not adopt the *Recommendations for Owners When Selling a Unit*. PASSED: Unanimous

BY CONSENSUS: That unit owners be given the choice of cleaning and water sealing their front steps, entryway and back step (Patio owners), themselves or having the Association contractor do the work. The unit owner is responsible for maintenance of this limited common area. Should an owner opt to have the work performed by the contractor, the bill will be sent directly to him/her. Owners will be notified of requirements for CLEAR sealants and washing solutions. This preventive maintenance procedure must be performed every two years. This will begin this season. Those people who did the job themselves last year will not be required to repeat it again this year. The Association will keep a master list.

The Annual Meeting will be held during the second week in September, the date to be announced after we secure an air-conditioned facility.

The next regular Board Meeting will be held in early June, the date to be determined after checking with the Assistant Treasurer.

The meeting was ADJOURNED at 4:45.

Respectfully submitted,

Jane Morrissey, Clerk