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MINUTES
Long Hill Estates Board Meeting
August 20, 2009 Unit 21

Call to order

The meeting was called to order at 3:30 pm. Present were: Nancy Clarke, John Dolan, and Greg Lawn, Directors, and Midge Gibbons, Clerk.

Prior meeting's minutes

The minutes of the previous meeting were read and accepted as written.

New Officer

Greg made a motion to elect Nancy Clarke President of the Long Hill Association, seconded by John. All in favor, motion passed.

Exterior Replacements Committee

The committee had its first meeting on August 13th. They are looking at acceptable replacement windows and hoping to come up with perhaps two options to be included in the new handbook. They will be going to Belletetes to look at the windows shortly.

The committee will also research the question of installing new siding at Long Hill Estates. Speaking for the committee, Greg has been in contact with John Stanek regarding the siding of the buildings.

Landscaping

Deb Claffey is almost finished for the season, and there is a possibility of meeting with her during the winter to discuss on-going projects.

Gas Lines

Allen and Mathewson had agreed to paint the gas lines, but they haven't been done as of this date. Nancy will contact Allen and Mathewson to see what their schedule is.

Response to Owner

JW looked into an issue with a unit owner regarding water in the garage. He could not find anything wrong with the irrigation lines, but will continue investigating.

Unit 9 window replacement

The board again discussed the owners' request for reimbursement. It was agreed to pay a flat rate for repairs to the common area. A letter will be sent to the owners explaining this payment, which is intended to be the final settlement of the owners' claim against the association. Ann Lammers has agreed to draft the letter.

New Business

There was some discussion of how to ease the demands of the Board of Directors, and the option of hiring a grounds overseer was brought up. Greg will look into a possibility and report back to the board,

Meeting adjourned @5pm

Next meeting September 10, 3:30 pm Unit #25

Respectfully submitted
Midge Gibbons, Clerk.

LONG HILL ESTATES at PETERBOROUGH, A CONDOMINIUM
100 LONG HILL ROAD
PETERBOROUGH, NH 03458

September 24, 2009

Glen and Annagreta Swanson
9 Long Hill Estates
Peterborough, NH 03458

Dear Glen and Annagreta,

Thank you very much for agreeing to the resolution we proposed. Will you please confirm this in writing that the sum of \$600 to be paid to you by the association will constitute full and final payment to you, and that based upon your receipt of such payment you release the association from any further liability or responsibility regarding the window and related issues? We feel it is necessary to have complete information in our files as to the process of this resolution, and we thank you for this confirmation.

Sincerely,

The Long Hill Estates Board of Directors

Nancy Clarke, President

John Dolan

Greg Lawn

We so confirm the above _____

Glen Swanson

Annagreta Swanson