

LONG HILL ESTATES AT PETERBOROUGH, A CONDOMINIUM

MINUTES
ANNUAL MEETING
SEPTEMBER 7, 2004
MONADNOCK CONGREGATIONAL CHURCH
WILTON ROAD
PETERBOROUGH NH
7:00 PM

The meeting was called to order at 7 pm by President, Liam Kelly

Roll Call was taken via a check in sheet.

A quorum was established with 17 unit owners present and 3 by proxy.

MOTION by Tom Forman, second by Marilyn Britton: To accept the minutes of the Annual Meeting of September 10, 2003. PASSED: All in favor

A REQUEST by Marilyn to attach a clarification to the acceptance of minutes of 9-10-03 was presented and is attached to these minutes. She did not wish to amend the minutes of the 2003 meeting.

MOTION by Jane Morrissey, second by Carl Britton: To accept the President's Report. PASSED: All in favor. (Report attached)

MOTION by Tom Forman, second by Marilyn Britton: To accept the Treasurer's Report. PASSED: All in favor

MOTION by Tom Forman, second by Marilyn Britton: To express our deepest gratitude to Lesley Loke for the excellent work she has done in ordering and filing our documents and in introducing a simple and more usable accounting system, using the CAI software for this purpose. Her work has been invaluable and highly appreciated. PASSED: All in favor

COMMITTEE REPORT RE: PARKING AREA: A general discussion revolving around parking and policies resulted in a suggestion to reorganize the Committee and look into the matter.

During the course of the discussion, the need for a reserve study was brought up. It was recommended that we use the CAI accounting system for a full year and then do a reserve study if we feel we can use this software to accomplish it.

MOTION by Tom Forman, second by Carl Britton: That any excess of membership income over membership expenses for the year ended June 30, 2004, shall be applied against subsequent tax year member assessments as provided by IRS Revenue Ruling 70-064. PASSED: All in favor

INSURANCE INFORMATION: Jane Morrissey explained the responsibilities of unit owners in providing updated information to the Board, who in turn, will fax it to the insurance agent.

The establishment of a "Welcome Wagon" Group was approved . Tom Forman will chair the committee.

NOMINATION: Liam Kelly was nominated to serve a three year term as Director.

ELECTED: Unanimously

The meeting was adjourned at 8:45 pm

Respectfully submitted,

Jane Morrissey, Clerk

9-07-04

Statement to be added to the acceptance of minutes of 9-10-03.

Clarification of reasons for a proposed by-law amendment to Article III, 10 at the 9-03 annual meeting. Proposed change: Each person so elected by the other directors will serve only until the next annual meeting election.

This was not meant, as was suggested by a board member, as a way to "get rid of a board member".

The reason was two-fold:

- 1) This is a common practice in many political entities (towns, etc.). It thus gives the general population more input into the next board member... not just input from the other board members.
- 2) Having an initial shortened period of time for service might make it easier to get owners to accept the position.

Thank you,
Marilyn A. Britton



Long Hill Estates at Peterborough, A Condominium
President's Report – Annual Meeting, 7 September 2004

Early in the Fall of 2003 the Association acquired CAI Treasurer software from the Community Association Institute to test the feasibility of doing our own bookkeeping. This software was developed specifically for non-accountants in self-managed condo and homeowners associations. With a computer and printer loaned to the Association by Ed Hampson, Lesley volunteered to load the software and undertake the initial setup work to conduct the test. She did this, and proceeded to run the software parallel to our accountant's record-keeping for most of the fiscal year. By April 2004, based on this experience, the Board decided to adopt CAI Treasurer as the basis for the Association's bookkeeping for the new fiscal year starting July 1st 2004. Lesley has volunteered to do the bookkeeping on this basis for one year. Having a new computer with sufficient capacity to support this program, Lesley transferred the software and Association files onto her own computer so that the Hampson's computer could be returned. The Association did purchase a photocopier/laser printer for this purpose. If the Association continues to do its bookkeeping on this basis, it will need to buy a laptop to make the system entirely "portable."

I would like to conclude my report by recognizing the other two Board members – Jane Morrissey and George Austermann for their fine work and many hours of service on behalf of the Association. I know now from my own experience, that if you have not served on the Board, it is really impossible to fully appreciate the amount of time and energy that is demanded of the Board. This is true despite the very best efforts to streamline and simplify as much as possible. We are a relatively small association, and with only 36 owners, I believe that it is necessary for all owners to contribute at some time to the work of the Association. The alternative in the long run is significantly higher assessments. The Board endeavors to work in the best interest of every unit owner and if the Board asks for your support I hope you will give it.

Submitted by

Liam M. Kelly
President

Long Hill Estates at Peterborough, A Condominium President's Report – Annual Meeting, 7 September 2004

The job of our Association and the Board of Directors is to protect and enhance the property values and the quality of living that we enjoy at Long Hill Estates. This Association of 36 owners gets its revenue through the monthly assessment of \$200 which gives us an annual gross income of \$86,400. Twenty-five percent of this amount is deposited to the capital replacement fund each month. This gives us an operating budget of \$64,800. Most of the Board's work is accomplished through its contracts with vendors engaged for specific purposes. I would like to talk briefly about developments in each of these contractual areas.

Our most essential contract is for **maintenance management**. Our maintenance contractor is PRS Services, represented by Paul Seguin. This past year the Board amended Paul's contract in order to insure that the contract will work as well for Paul as it does for Long Hill Estates. The Board decided to pay Paul a monthly retainer of \$200; the Board believes that this amount fairly compensates him for administrative work and being on-call virtually 7 days a week. In addition, Paul is compensated for labor and materials for actual repair and maintenance work that he performs.

During the past year, the Board continued to focus on the widespread problem of **roof leaks**. This work was carried out by John Norton for a total cost of approximately \$40,000. By the end of April 2004 we had completed the necessary work related to all known roof leaks. In addition, roof ventilation turbines were installed for every unit.

For each new contract we issued during the year, we reviewed and revised specifications and incorporated these into new contract documents. We obtained three bids for each contract. As a result of this process, we engaged a new contractor for **snow removal** and the same contractor for **landscape services** – Dub's Shrubs, represented by J.W. Cox. To date, the Board is quite satisfied with the work quality and responsiveness of this contractor. We are now planning to bundle these two contracts into one and hire this contractor for another year.

Last summer, we retained the services of Glenn Cooke to carry forward our three-year **painting program**. Under a new contract, Mr. Cooke, now representing C & S Home Improvement, was engaged again for this immediate past summer. This latter work completes Buildings 1-7, and the Board intends to continue our contractual relationship with Mr. Cooke for the painting of Buildings 8 and 9 in the summer of 2005.

The Board also undertook some work related to the overall **administration** of the Association's business. After the 2003 Annual Meeting, all Association files were transferred to Unit #34 – the residence of the President. My wife, Lesley Loke, volunteered to go through the files and reorganize them for easier access and use. Material was divided into three categories: "unit information," "general information," and "financial information." Hanging files were created and are now stored in plastic file bins to protect paperwork from deterioration.

Long Hill Est Condo Assoc

Balance Sheet - Period Ending Jun 30, 2004

Assets.....

Bank, Savings & Investment Accounts	
Granite Checking	\$13,723.17
Capital Replacement-Savings	\$15,701.30
Capital Replacement-CD	\$0.00
Working Capital	\$8,448.09
Petty Cash	\$0.00
Accrued Assets	\$0.00
Accounts Receivable	
Owner Fees	\$1,400.00
Other	\$0.00
Other Assets	
Total Assets	\$39,272.56

Liabilities and Owners Equity.....

Accrued Liabilities	\$0.00
Accounts Payable	\$0.00
Owner Pre-Paid	\$0.00
Funds	
Working Capital Ckg Fund	\$400.00
Capital Replacement Ckg Fund	\$269.98
Other Liabilities	
Loans	\$0.00
Owners Equity	\$38,602.58
Total Liabilities and Owners Equity	\$39,272.56

Long Hill Estates Condominium Association
Income/Expenses FY2003-2004 and Budget for FY2004-2005

Income Category	Income Sub-Category	Actual Income Jul 03-Jun 04	Budget Jul 03-Jun 04	Actual vs. Budget
Assessments	41000 Owner Base Monthly	85,400.00	86,400.00	(1,000.00)
Investments	41100 Interest Earned	334.11	0.00	334.11
Miscellaneous	42000 Other Income	22.00	0.00	22.00
	42100 Legal Fee Reimb	692.74	0.00	692.74
	42200 Late Fees	120.00	0.00	120.00
	42300 Front Step Sealing Reimb	460.00	0.00	460.00
	42400 Workers Comp Rebate	496.00	0.00	496.00
TOTAL INCOME		87,524.85	86,400.00	1,124.85

Budget Jul 04-Jun 05	Chg in Bud From Prior Yr
86,400.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
86,400.00	0.00

Expense Category	Expense Sub-Category	Actual Exp Jul 03-Jun 04	Budget Jul 03-Jun 04	Actual vs. Budget
Administrative	50100 Bank Service Charges	1.39	50.00	(48.61)
	56010 Accounting Services	2,775.00	3,100.00	(325.00)
	56020 Financial Administration	0.00	100.00	(100.00)
	56025 Dues & Subscriptions	150.00	0.00	150.00
	56030 Insurance	9,183.00	10,000.00	(817.00)
	56035 Legal Fees	663.44	500.00	163.44
	56045 Consultant/Mgt Fees	154.00	500.00	(346.00)
	56050 Miscellaneous	197.47	200.00	(2.53)
	56060 Office Supplies	1,246.55	200.00	1,046.55
	56065 Postage	383.85	300.00	83.85
	56075 Taxes	155.10	350.00	(194.90)
	Subtotal Administrative	14,909.80	15,300.00	(390.20)
Buildings	56205 Painting	12,706.49	7,000.00	5,706.49
	56210 Pest Control	0.00	1,000.00	(1,000.00)
	56214 Repairs/Maint-Adm	0.00	0.00	0.00
	56215 Repairs/Maint-Labor	4,653.41	3,600.00	1,053.41
	56216 Repairs/Maint-Materials	0.00	400.00	(400.00)
Subtotal - Buildings		17,359.90	12,000.00	5,359.90

Budget Jul 04-Jun 05	Chg in Bud From Prior Yr
0.00	(50.00)
500.00	(2,600.00)
250.00	150.00
150.00	150.00
10,200.00	200.00
500.00	0.00
500.00	0.00
200.00	0.00
400.00	200.00
150.00	(150.00)
350.00	0.00
13,200.00	(2,100.00)
7,500.00	500.00
1,000.00	0.00
2,400.00	2,400.00
2,500.00	(1,100.00)
1,000.00	600.00
14,400.00	2,400.00

Long Hill Estates Condominium Association
Income/Expenses FY2003-2004 and Budget for FY2004-2005

Expense Category	Expense Sub-Category	Actual Exp Jul 03-Jun 04	Budget Jul 03-Jun 04	Actual vs. Budget
Funding of Funds	Capital Replacement Fund	20,338.56	20,337.00	1.56
	Subtotal - Funding of Funds	20,338.56	20,337.00	1.56
Grounds Maintenance	56405 Fertilization	1,242.00	1,863.00	(621.00)
	56415 Irrigation	340.00	1,200.00	(860.00)
	56421 Mowing	11,010.00	12,000.00	(990.00)
	56422 Spring Cleanup	1,960.00	1,600.00	360.00
	56423 Bed Maintenance	275.00	600.00	(325.00)
	56425 Pruning	0.00	1,100.00	(1,100.00)
	56426 Fall Cleanup	750.00	750.00	0.00
	56427 Plantings	315.00	0.00	315.00
	56428 Mulch	3,828.00	400.00	3,428.00
	Subtotal - Grounds Maint	19,720.00	19,513.00	207.00
Roads & Winter Maintenance	56436 Plow, Sand & Shovel	5,718.00	10,000.00	(4,282.00)
	56438 Other Winter Maint	0.00	2,000.00	(2,000.00)
	Subtotal - Roads/Winter Maint	5,718.00	12,000.00	(6,282.00)
Utilities	56605 Electricity	568.85	750.00	(181.15)
	56610 Trash Removal	2,618.60	3,000.00	(381.40)
	56615 Water	1,287.30	2,000.00	(712.70)
	56620 Water - Old	1,875.00	1,500.00	375.00
	Subtotal - Utilities	6,349.75	7,250.00	(900.25)
TOTAL EXPENSE		84,396.01	86,400.00	(2,003.99)
NET OPERATING INCOME		3,128.84	0.00	3,128.84

Budget Jul 04-Jun 05	Chg in Bud From Prior-Yr
21,600.00	1,263.00
21,600.00	1,263.00
1,300.00	(563.00)
750.00	(450.00)
8,440.00	(3,560.00)
1,800.00	200.00
3,300.00	2,700.00
1,210.00	110.00
1,000.00	250.00
0.00	0.00
0.00	(400.00)
17,800.00	(1,718.00)
10,000.00	0.00
2,000.00	0.00
12,000.00	0.00
700.00	(50.00)
3,200.00	200.00
2,000.00	0.00
1,500.00	0.00
7,400.00	160.00
86,400.00	0.00
0.00	0.00

Jul 03 - Jun 04	Beginning Balance Jul 03	Income	Interest	Expenses
Working Capital	10,624.47	2,800.00	24.73	4,601.11
Capital Replacement	36,252.59	21,118.56	309.38	41,709.25

Balance Jun 04
8,848.09
15,971.28

AFFIDAVIT
ANNUAL MEETING
SEPTEMBER 7, 2004

I hereby certify that notice of the Annual Meeting of Long Hill Estates at Peterborough, a Condominium was mailed to all unit owners at their addresses of record via 1st class mail according to the requirements of RSA 356 B and the By-Laws. The list of owners and addresses is attached to this affidavit.

Signed Jane R. Morrissey Date 9/6/04
Jane R. Morrissey, Director/Clerk
Witness T. H. F.

Long Hill Estates at Peterborough, a Condominium

NOMINATION FORM

At the Annual Meeting on September 7, 2004, the membership will be electing one unit owner to fill a three-year term on the Board of Directors.

Should you wish to nominate someone prior to the meeting, please do so by using this form and submitting it to the Board before the meeting. The same form may be used for self-nomination.

Nominations may also be submitted from the floor, verbally or in writing, at the meeting, up until the time the election takes place.

Nominators and nominees must be unit owners.

NOMINEE: LIAM KELLY UNIT # 34

NOMINATED BY: TOM AND MONICA FORMAN UNIT # 21

NOTE: this year Liam Kelly's term has been fulfilled so it is his position that is open.

Long Hill Estates at Peterborough, a Condominium

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Should you wish to nominate someone prior to the meeting, please do so by using this form and submitting it to the Board before the meeting. The same form may be used for self-nomination.

Nominations may also be submitted from the floor, verbally or in writing, at the meeting, up until the time the election takes place.

Nominators and nominees must be unit owners.

NOMINEE: Liam Kelly UNIT # 34

NOMINATED BY: Ann Thayer UNIT # 28

NOTE: this year Liam Kelly's term has been fulfilled so it is his position that is open.

A job well done! We need you to continue.

**RESOLUTION FOR DEPOSITION OF EXCESS REVENUE OVER EXPENSES FOR
FISCAL YEAR ENDED JUNE 30,2005**

Resolved: That any excess of membership income over membership expenses for the year ended June 30,2005, shall be applied against subsequent tax year member assessments as provided by IRS Revenue Ruling 70-064.

Sept 7, 2004

I give Jane Morrissey my proxy vote
at Longhelf Estate Annual Meeting
held Sept. 7, 2004

Beth San Matteo
Unit #1

PROXY STATEMENT
ANNUAL MEETING
Long Hill Estates at Peterborough, a Condominium

I/We Julie Clattenburg and _____
of Unit # 31, being member (s) in good standing of Long Hill Estates at
Peterborough, a Condominium, under the duly recorded legal instruments
governing the community, do hereby grant my/our proxy to:

Liam Kelly
(name)

34 LONG HILL ESTATES
(address)

for the purpose of establishing a quorum and for any other business that
may come before the Association at the Annual Meeting of Long Hill
Estates at Peterborough, a Condominium on September 7, 2004 at the
Monadnock Congregational Church, 120 Wilton Road, Peterborough NH.
This proxy carries full right for the proxy holder to cast his/her vote(s) as
he/she feels fit. This proxy revokes any and all proxies previously assigned;
personal appearance at the Annual Meeting will negate this proxy.

Date Signed: 9-6-04

*NOTE: In the event more than one individual's name appears on the deed,
ALL such individuals must sign this proxy form.*

Unit Owner Signature
Julie A. Clattenburg

Unit Owner Signature

Unit Owner Printed Name
Julie A. Clattenburg

Unit Owner Printed Name

Unit Address 31 Long Hill Est, P'boro

*NOTE: Only this exact form may be used for a proxy from your unit. Copies
will not be accepted.*

PROXY STATEMENT
ANNUAL MEETING
Long Hill Estates at Peterborough, a Condominium

I/We SANDI KALIE and John
of Unit # 5, being member (s) in good standing of Long Hill Estates at
Peterborough, a Condominium, under the duly recorded legal instruments
governing the community, do hereby grant my/our proxy to:

Yvonne Sirois
(name)

26 Longhill Est.
(address)

for the purpose of establishing a quorum and for any other business that
may come before the Association at the Annual Meeting of Long Hill
Estates at Peterborough, a Condominium on September 7, 2004 at the
Monadnock Congregational Church, 120 Wilton Road, Peterborough NH.
This proxy carries full right for the proxy holder to cast his/her vote(s) as
he/she feels fit. This proxy revokes any and all proxies previously assigned;
personal appearance at the Annual Meeting will negate this proxy.

Date Signed: 9/6/04

*NOTE: In the event more than one individual's name appears on the deed,
ALL such individuals must sign this proxy form.*

Unit Owner Signature
S. S. Kalie

Unit Owner Signature

Unit Owner Printed Name

Unit Owner Printed Name

Unit Address (5) Long Hill Est.

*NOTE: Only this exact form may be used for a proxy from your unit. Copies
will not be accepted.*

Long Hill Est Condo Assoc

Membership Sign In Roster


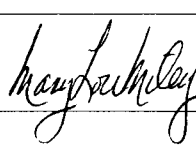
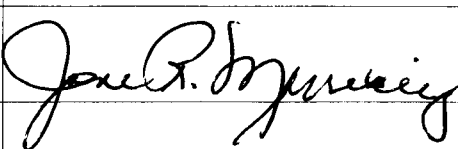
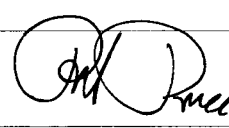
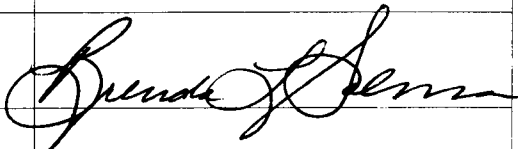

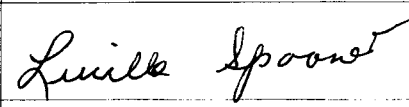
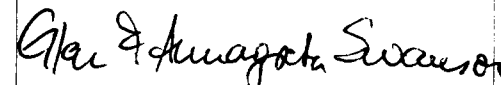
Meeting of September 7, 2004

Name	Address	Signature
Zbigniew Aleksandrowicz	19 Long Hill Estates Peterborough, NH 03458	
Elizabeth & George Austermann	29 Long Hill Estates Peterborough, NH 03458	<i>E. Austermann</i>
Carl J. & Marilyn A. Britton	16 Long Hill Estates Peterborough, NH 03458	<i>Carl & Marilyn Britton</i>
Madolyn Campbell	24 Long Hill Estates Peterborough, NH 03458	<i>Lyn Campbell</i>
Julie Clattenburg	31 Long Hill Estates Peterborough, NH 03458	
Carl & Dorothy Doane	3 Long Hill Estates Peterborough, NH 03458	
Mary Stewart Doyle	4 Brown Road Harrisville, NH 03450	
Monica & Tom Forman	21 Long Hill Estates Peterborough, NH 03458	<i>T. Forman</i> <i>Monica Forman</i>
Annie George	36 Long Hill Estates Peterborough, NH 03458	
Miriam A. Gibbons	11 Long Hill Estates Peterborough, NH 03458	<i>Miriam Gibbons</i>
Bette & Donald Greene	Brenthrop Realty, P. O. Box 862 Brookline, MA 02445	
JoAnn Hall	32 Long Hill Estates Peterborough, NH 03458	<i>Jo Ann Hall</i>
Patrice & Jonathan Hampson	719 Wilton Road Peterborough, NH 03458	
Allen Hollander	13 Long Hill Estates Peterborough, NH 03458	
Frances L. Huntley	30 Long Hill Estates Peterborough, NH 03458	<i>Frances L. Huntley</i>
Philip & Bridget Jasper	35 Long Hill Estates Peterborough, NH 03458	
Pamela Jordan	22 Long Hill Estates Peterborough, NH 03458	

Long Hill Est Condo Assoc Membership Sign In Roster

Page 2 of 3

Meeting of September 7, 2004

Name	Address	Signature
Sandhya Kale	149 Kimball Road Hancock, NH 03449	
Liam M. Kelly	34 Long Hill Estates Peterborough, NH 03458	
Gregory & Selma Lawn	P.O. Box 426 Peterborough, NH 03458	
Mary Lou Miley	20 Long Hill Estates Peterborough, NH 03458	
Martha Mixson	4 Long Hill Estates Peterborough, NH 03458	
@ Monadnock Dev Servs	ATTN: Alan Greene, 121 Railroad Street Keene, NH 03431	
Jane R. Morrissey, Trustee	10 Long Hill Estates Peterborough, NH 03458	
Evelyn Morrisson	8 Long Hill Estates Peterborough, NH 03458	
NH Ball Bearings Inc	c/o Donna Marcin, 175 Jaffrey Road Peterborough, NH 03458	
Virginia G. Peterson, Trustee	P. O. Box 775 Peterborough, NH 03458	
Robert & Martha Price	14 Long Hill Estates Peterborough, NH 03458	
Carole B. Reid	47 Kendall Road Keene, NH 03431	
Brenda L. Salmonson	15 Long Hill Estates Peterborough, NH 03458	
Bethann SanMartino	1 Long Hill Estates Peterborough, NH 03458	
M. Iline & Roger Sirois	26 Long Hill Estates Peterborough, NH 03458	
Lucille Spooner	27 Long Hill Estates Peterborough, NH 03458	
Glen & Annagreta Swanson	9 Long Hill Estates Peterborough, NH 03458	

Meeting of September 7, 2004

Long Hill Est Condo Assoc

Dwellings by Street Address

Occupancy Totals: (R)esident = 29, (S)easonal = 2, (N)on Resident = 1, (L)eased = 4

<u>Street Address/Occupancy</u>	<u>Unit Type</u>	<u>Owner</u>
01 Long Hill Estates (R)	TWNP	Bethann SanMartino
02 Long Hill Estates (S)	TWNP	Virginia G. Peterson, Trustee
03 Long Hill Estates (R)	TWNP	Carl & Dorothy Doane
04 Long Hill Estates (R)	TWNS	Martha Mixson
05 Long Hill Estates (R)	TWNS	Sandhya Kale
06 Long Hill Estates (L)	TWNP	Carole B. Reid
07 Long Hill Estates (R)	TWNP	Mary Stewart Doyle
08 Long Hill Estates (R)	TWNS	Evelyn Morrisson
09 Long Hill Estates (R)	TWNS	Glen & Annagreta Swanson
10 Long Hill Estates (R)	TWNP	Jane R. Morrissey, Trustee
11 Long Hill Estates (R)	TWNS	Miriam A. Gibbons
12 Long Hill Estates (L)	TWNS	Bette & Donald Greene
13 Long Hill Estates (R)	TWNP	Allen Hollander
14 Long Hill Estates (R)	TWNP	Robert & Martha Price
15 Long Hill Estates (R)	TWNP	Brenda L. Salmonson
16 Long Hill Estates (R)	TWNS	Carl J. & Marilyn A. Britton
17 Long Hill Estates (L)	TWNS	NH Ball Bearings Inc
18 Long Hill Estates (L)	TWNP	Patrice & Jonathan Hampson
19 Long Hill Estates (R)	TWNP	Zbigniew Aleksandrowicz
20 Long Hill Estates (R)	TWNS	Mary Lou Miley
21 Long Hill Estates (R)	TWNS	Monica & Tom Forman
22 Long Hill Estates (R)	TWNP	Pamela Jordan
23 Long Hill Estates (R)	TWNP	Richard White
24 Long Hill Estates (R)	TWNS	Madolyn Campbell
25 Long Hill Estates (R)	TWNS	Gregory & Selma Lawn
26 Long Hill Estates (R)	TWNS	M. Iline & Roger Sirois
27 Long Hill Estates (R)	TWNP	Lucille Spooner
28 Long Hill Estates (R)	TWNS	Ann Thayer
29 Long Hill Estates (S)	TWNS	Elizabeth & George Austermann
30 Long Hill Estates (R)	TWNP	Frances L. Huntley
31 Long Hill Estates (R)	TWNP	Julie Clattenburg
32 Long Hill Estates (R)	TWNP	JoAnn Hall
33 Long Hill Estates (N)	TWNS	@ Monadnock Dev Servs
34 Long Hill Estates (R)	TWNS	Liam M. Kelly
35 Long Hill Estates (R)	TWNP	Philip & Bridget Jasper
36 Long Hill Estates (R)	TWNP	Annie George

If the street names do not seem to sort correctly, be sure a street name is spelled the same way throughout the Units file. For instance, "Main St" and "Main Street" would be listed as 2 different streets. Use Profiles...Units to make this spelling uniform.