

**Long Hill Estates Board of Directors Meeting**  
**October 27, 2011**  
**Unit #13**

The Long Hill Estates BOD meeting was called to order at 6:45 PM. Allen Hollander, Faith Hanson, Marcia Pettee, Julie Clattenburg, and Nancy Clarke were in attendance.

The minutes of the September 20, 2011 meet were accepted unanimously after motion by Allen and second by Marcia. Midge Gibbons has resigned as Clerk, and with a motion from Allen and a second from Marcia, Nancy Clarke was elected Clerk.

**Financial Issues**

It was moved by Faith, seconded by Marcia to accept Julie's Treasurer's Report for September 2011 – passed unanimously. She will bring completed reports for October and November to our next meeting in December.

Julie requested that the sum of \$3,960. be transferred from the Capital Replacement account to the Checking account for roof repairs done by Doug Payne up to this point. Also requested by Julie was a similar transfer in the amount of \$3,000. be made for payment to Rainmaker for repairs to our irrigation system. Both of these requests were granted.

Faith will call Sue Callihan, daughter of Dorothy Doane, to remind her that payments are necessary for the monthly fee until the unit is sold. Currently

The Association's safe deposit box at People's United Bank has been changed and the keys are held by Allen and Marcia. Allen now has all the account numbers on file should they be needed when Julie is unavailable.

**Other Business**

Marcia reported that updated data sheets for units 7, 19, 27 and 33 are still needed – all others are complete.

After discussion with Deb Claffey, Faith felt the cost for any fall work was too high for our budget at this time. A meeting will be held by the BOD to determine how best to implement the Landscape Master Plan and other

work with trees and shrubs. Included in this discussion irrigation, fertilization, and all lawn care will be covered. The BOD will alert the unit owners when and where this open meeting will take place.

Once the trees, which cover the light sensors, are removed, any necessary repairs will be done to make sure they operate properly and that the lights do not remain on during daylight hours.

Allen reported that Doug will be cleaning the gutters and continuing with the roof repairs. Also, bikes will be allowed on the grass.

### **New Business**

Matt Harwood will paint all the lower road garage doors at no charge in 2012. The painting schedule for 2012 will consist of the East (back) of Building 1 as well as the South side. Building 2 will be done in its entirety. Building 4 the East side and one end will be painted. These decisions were made with careful inspection done by Matt. The BOD walked around after receiving Matt's recommendation and agreed to this project. Allen will get the price quote for this 2012 work.

Allen will speak with Doug regarding the roof snow removal for 2011-12.

Marcia will discuss future community social events with Audrey Carvalho.

Additional use of JW should keep the previously cut areas, done by volunteer efforts, from continuing to re-grow.

The meeting was adjourned at 8:55 PM

Respectfully submitted,  
Nancy Clarke, Clerk

**Next BOD mtg will be held Mon. Dec. 5, 2011 at 6:30 pm at Unit #13**