

## To Do's: From LHE BOD meeting: 3/13, 2012

Next Meetings:

- **April 25, 7.00 pm: BUDGET MEETING #1** #13 (Allen's)
- **May 2, 7.00 pm: BUDGET MEETING #2** #13 (Allen's)

Other Events for BOD and officers:

- **March 30: Faith scopes work with Deb Claffey** (check with Faith for time)
- **April 23, 2.00 pm: Allen and Doug scope work needed** (join us if you want)
- **April 24, 2.00 pm: BOD Walk Around** (Allen + whoever wants to join)
- **May 5: Budget Printout** from Julie to go into Annual meeting packet
- **May 7: Mail out Annual Meeting Packet**
- **May 30: Annual Meeting, 7.00 pm** (Marcia to Confirm)

Allen:

- **To do list** to Nancy, Julie, Marcia, Faith (*emailed 3/17*)
- Post **Minutes**
- Begin **Search for new BOD member** with Faith
- Check up on **Regina**: \$200 balance due.
- Check with Nancy about **letter to realtors**
- **Prep annual meeting docs** (with Nancy)
- Write **newsletter/distribute** - - Wait for Marcia to confirm space
  - o Dryer maintenance reminder
  - o Washer hose reminder
  - o Bird Feeders need to come down **By May 1**
    - But local TV is showing bear now active in back yards, earlier than normal due to warm weather....
  - o April 24 walk around coming up
  - o Don't drive in upper road, especially in mud season.
  - o Mark Cassidy: 1x/yr roof inspection and light repair
  - o May 5, "mark your calendar for Long Hill Estate's progressive supper. Details to be provided. If you're interested in taking part, contact Audrey...."
  - o Annual meeting date, place time (*wait for Marcia*)
- For 4/25 Budget meeting make **electronic spread sheet**:  
**Allen's notes to himself:**
  - o Left hand side: 11-12
  - o Change column 5 to 2012-2013
  - o Columns 4: 12-13 where we make the changes
  - o Columns 1: the year before
  - o Columns 4 is the new budget
  - o Use Marilyn's packet as a example
  - o Bring a pointer to Annual Meeting
  - o Borrow a screen
- Check with **Jim Callahan** about idea of selling land
- Announcement on **staining** (*will wait till near summer to announce*)
  - o Sort of like your current color
  - o Or clear stain/coat
  - o Must bleach

- Do yourself
  - Or call Doug to do it.
  - Let us know when/who will do it
- Tell **Mark Cassidy**: \$105/bldg. 1 time/yr. **Ask for when.** (*emailed 3/17*)
- Follow-up with **Matt** (painting) as needed)
- **Tell CAU** (via Dan Snyder, agent) of our correct address. (*emailed 3/17*)
- **Talk to Audrey**: Re next social event idea? (*May 5: movable supper*)
- **#19**: Have Matt get me a copy of the **lease** (*emailed 3/17*)
- **Notarize** doc for #27 lien at Bank (*done 3/14*)
- **Tell attorney** we need to be given earlier notice for BOD actions. Contact attorney: "Please give us more lead time to prepare & sign docs" (*emailed 3/17*)
- Follow-up and finish with **on-line banking** registration.

Marcia:

- Check with **Mondanock Congregational Church** for availability **May 30, 7.00 pm**, tell Allen if problem with date or time.
- 

Faith:

- Meet with **Deb Claffey** and draft garden plan for 2012

Nancy:

- Type **Minutes**
- Nancy and Allen will **prepare annual meeting docs** prior to our budget meeting. Coach Allen on preparing for the annual meeting.
- **Ask Brenda to do annual meeting minutes**

### **BOD Feedback on our meeting process**

Be more concise. we're too wordy

Stop the interruptions

Stop the interruptions

Stop going off on tangents (stick to the topic)

Make sure there is time for each person to state their opinion on topics

Keep having Nancy and Julie participate

### ***Notes for Possible Future Discussions:***

#### **GARDENS:**

- Triage decision needs to be made on what to do with front gardens
- Maybe master plan should be split into sections?

- Front gardens?
- Crab apple trees?
- What do residents want?
- What does board think is best
- How much to budget

**Trees/Shrubs:**

- Shape?
- Removed from close to buildings?

**Upper roads/fields, keep open?**

- Bush hog? Clear? What do we want?

**April Walk About**

- Back Patio power washing
- Front porch staining (wait until after April to discuss)
  - Find a resource
  - Informs people
  - Keep the status quo of your front porch (same color)-

**Ongoing Bigger Projects & Assoc. Capital Improvement**

- Community Fun?
- Trails and fields above and behind
- Logging?
- ⊖ Animals?
- Golf Green?
- Sell land?