

**Long Hill Estates Board of Directors Meeting**  
**September 9, 2013**  
**Unit #16**

The meeting was called to order at 7:05 p.m. Attending were Allen Hollander, Faith Hanson, Nancy Clarke, Marilyn Britton, and Sharon Smith.

Minutes of the March 19, 2013, meeting: These were unanimously accepted.

Financial reports for August: These were unanimously accepted.

Purchases for financial record keeping: With our recent purchase of a laptop for tracking our finances, we got a gift certificate from Dell. That certificate has allowed us to get MS Office; we'll use what's left of the certificate to buy a router that will allow for connecting to the Internet.

Potential investment of some of our capital in CDs: The Board decided to table this decision until we know more about expenses that we'll be incurring later this year.

Garage sides of units: Overgrown trees have been cut down from 7 sides. Next step is removal of stumps, which will take place by early October, and planting of some perennials along the garage sides. JW is handling this. The new beds will be mulched in the spring and should require only minimal maintenance from then on.

Care of garden beds: The Association will continue to take care of these beds. Some owners may wish to take over care and additional planting in garden beds—but since the Association continues to be responsible for the beds, the Board also retains the right of approval of what goes in those beds (since the plantings are likely to remain after the current owners move on).

Planting around trees: The Landscape Committee asks that residents not plant around trees, because doing so can damage the trees' roots.

Crabapple trees: We have bought two new white crabapple trees—one as a replacement in front of units 11–12 and one as a replacement in front of units 35–36. JW will plant them. The Board will discuss with owners the cost of water needed to establish these plantings.

Outside work for fall: Cleanup, some pruning of shrubs in front gardens, and weeding in front gardens is still to come. JW is responsible for the work.

Brush along upper dirt road and in the back far fields: JW will cut this back, as he does each fall.

Entrance to upper road: It's been requested that something be done to improve the appearance of the bank on the right as you enter the road. The bank is now covered with bark and some crabgrass. JW needs to find a solution, but this may need to wait until next year.

Future landscape projects: JW has said he will reseed the weedy patch in front of #2. Also, some front gardens are still crowded with shrubs and large trees. JW and Faith will consult with owners on removals and possible replacements with perennials.

Maintenance requests: All requests for maintenance and painting should be noted on the 3-part forms available in the mailbox area; the top 2 sheets should then be left in the Association mailbox. The bottom copy is to be retained by the resident.

Landscaping/garden requests: These requests can be written on any paper, dated, addressed to Faith Hanson, and placed in the Association mailbox (not the maintenance box). It's important for requests to be in writing and routed through Faith so they don't get lost.

Tree planting: Marilyn will discuss options with the Tree Committee.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,  
Sharon Smith, Clerk

**Next meeting: November 4 at 7:00 p.m. Location tbd; residents can call Allen for specifics.**