

Date:21/10/2023

VFS Visa & Permit Facilitation Centre ,Cape Town
Appointment Letter

Number of applicants - 1

Group Reference Number - POP3989768

Appointment Details			
Applicant Name	Individual Reference Number	Passport Number	Appointment Date & Time
Mubaba Mpika	POP3989768	T00047901	24/10/2023 8:30-8:45

Payment Details								
Payment Reference	Payment mode	Sub Category	SMS Fee	Pcc Fee	Premium Lounge Fee	Visa Fee	VFS service charge	Amount paid
192575365	Pre payment at Bank	POP- Proof of Residence	0.00	0.00	0	100	1550	1550.00
Total amount paid								1550.00

Your appointment has been confirmed for the date and block booking time slot reflecting against your name and reference number.

Please note that your appointment time for submission falls within a 1 hour block booking slot, therefore you may be assisted within the 1 hour time slot for submission.

If you would like to be assisted in our Premium Lounge for DHA mainstream Visa and Permits, which caters on a more individual basis, kindly refer to our website www.vfsglobal.com/dha/southafrica or you could enquire directly at the VFC you are visiting for your appointment.

Please be available at the following address, not more than 15 minutes before the appointment time

Visa & Permit Facilitation Centre Address:

2 Long Street,7th Floor, Cape Town, 8001,
Cape Town,
Western Cape ,
South Africa,

Thank you.

VFS Visa & Permit Facilitation Centre , Cape Town

For more visa information, please log on to the website - www.vfsglobal.com/dha/southafrica. You can also contact the helpdesk at the below mentioned email id and contact number

Email Id : info.dhasa@vfshepline.com

Helpline Number : +27124253000

Instructions

Please review the important information below. Coming prepared will ensure you the best service possible.

What documents do I need to bring?

- Original passport
- Online filled Visa Application Form
- Copies of passport and previous visas
- Original Bank payment / Electronic Fund Transfer receipt for payment done
- Original and Copy of Bank Receipt in case of Repatriation / Bank Guarantee paid in Department of Home Affairs Account
- Appointment Letter
- Supporting Documents for the application as per checklist provided

Security rules at the Visa Facilitation Centre

Under instruction from the Department of Home Affairs:

- Applicants are allowed to enter the centre along with one representative.
- Any person allowed to enter the Visa Facilitation Centre is subject to security controls;

Due to security reasons, the following items will not be permitted inside the Visa Facilitation Centre, nor stored in the premises:

- All battery-operated or electronic gadgets such as cameras, audio / video cassettes, compact discs, MP3's, floppies, laptops, or portable music players;
- All bags such as travel bags, back packs, briefcases, suitcases, leather, jute or cloth bags and zip folders. Only a plastic bag containing your documents necessary for your application would be permitted;
- Sealed envelopes or packages;
- Any inflammable item such as matchboxes / lighters / fuel, etc.
- Any sharp objects such as scissors, pen knives...
- Any weapon or weapon like objects or explosive material of any kind.

The list provided above is not finite. Other items may be prohibited based on security staff discretion.

There is no facility at the Visa & Permit Facilitation Centre to store prohibited items. Therefore, applicants are requested to make alternate arrangements to keep the same before entry into the

Centre.

Track your application

After the submission of the application, the file is transferred to the Department of Home Affairs for processing and decision making.

You can track your application to check when your processed application is ready for collection at the Visa & Permit Facilitation Centre. To track your application, you need the reference number mentioned on the receipt that was handed to you on your submission day on the website under 'Track Your Application' link.

Collection of Processed Application

Please collect processed applications from our Visa & Permit Facilitation Centre where the application was submitted. Original passport will be required as applicant's proof of identity and pasting of the visa label in front of the applicant in some cases. Processed applications will not be returned to applicants / representatives in case they fail to carry the original passport.

Collection time: 10h00 – 15h00 (Monday – Friday except public holidays)

Representative must provide an original Photo ID with an Authority Letter if collecting the decision on behalf of the applicant/s. The Authority Letter should clearly state the following: -

- Name of the Representative collecting the decision.
- Photo ID number of the Representative.
- Applicant signature as signed on the application form and passport.
- Invoice Cum Receipt provided during application submission (photocopy not allowed) only original will be accepted.