

Minutes

COMMITTEE	RetroGame2018s1
MEETING NO.	04
DATE / TIME	05 May 2018, 12:00 – 14:00
VENUE	CSIT
ATTENDING	Longfei Zhao, Project Leader Hanshan Zhang, Technical Lead Yexiao Lin, Developer Hao He, Tester
APOLOGIES	None
OBSERVERS	None

Part 1. Test plan

1. Functional test

Test by Junit or test manually to find bugs and unimplemented functions.

Resolution	Run the app and test all the functions and record those that are not fully implemented and fix the bugs
Action ID 07	Action item description: Functional test Responsible person: Hao He, Longfei Zhao, Hanshan Zhang, Yexiao Lin Timeframe: before 18 May, 17:00

2. Compatibility Test

Test the app on different Android (Virtual) Devices, such as Nexus, Pixel, Meizu, etc.

Resolution	Setup different Android Virtual Devices to run the app, build the apk file and install on different Android Devices.
Action ID 08	Action item description: Compatibility test Responsible person: Hao He Timeframe: before 18 May, 17:00

Part 2. Code review and practice demo

3. Code review

Review the code to meet the assignment requirements. Make sure the code is well formatted and commented

Resolution	Each member reviews the other's code
Action ID 09	Action item description: Code review Responsible person: Yexiao Lin, Hao He, Longfei Zhao, Hanshan Zhang Timeframe: before 18 May, 17:00

4. Practice demo

Resolution	Organize the demonstration material, make summary of the context, and practice the process of demonstration
Action ID 10	Action item description: Practice demo Responsible person: Yexiao Lin, Hao He, Longfei Zhao, Hanshan Zhang Timeframe: before 24 May, 12:00

Part 3. Next meeting and action items

The next meeting is scheduled for TBD.

New, ongoing and completed action items are identified in the tables below for review and comment at the next meeting.

5. New and ongoing action items

Action ID	Description	Responsibility	Status	Notes
07	Functional test	Hao He, Longfei Zhao, Hanshan Zhang, Yexiao Lin	New	
08	Compatibility test	Hao He	New	
09	Code review	Yexiao Lin, Hao He, Longfei Zhao, Hanshan Zhang	New	
10	Practice demo	Yexiao Lin, Hao He, Longfei Zhao, Hanshan Zhang	New	

6. Completed action items

Action ID	Description	Responsibility	Status	Notes
04	UML class diagram	Hao He	Completed	
05	Game development	Hanshan Zhang, Longfei Zhao, Yexiao Lin	Completed	