

(FOR THE MONTH OF September)

FULL NAME : MARCO N. ZAMORA  
SCHOOL GRADUATED/ENROLLED : DAVAO DEL NORTE STATE COLLEGE  
ADDRESS OF SCHOOL : NEW VISAYAS, PANABO CITY  
AREA OF ASSIGNMENT (Office and Address) : TECHNOLOGY SUPPORT SERVICE UNIT (TSSU)  
NAME OF SUPERVISOR : IAN JAY T. PADIOS  
PERIOD COVERED : SEPTEMBER 2 – 30, 2024

DATE (date/month/year)	ACCOMPLISHMENTS/ACTIVITIES CONDUCTED	MOV's/REMARKS (Links)
September 2, 2024	<ul style="list-style-type: none"><li>• Technical Support ILEGG Building</li><li>• Technical Support Administration Building</li></ul>	<a href="https://drive.google.com/drive/folders/1Ll43Xy8wRMPoNiRumHpHXtNfVG1a_ctf?usp=drive_link">https://drive.google.com/drive/folders/1Ll43Xy8wRMPoNiRumHpHXtNfVG1a_ctf?usp=drive_link</a>
September 3, 2024	<ul style="list-style-type: none"><li>• Technical Support IC Building</li><li>• Technical Support Guard house</li></ul>	
September 4, 2024	<ul style="list-style-type: none"><li>• Preventive Maintenance IAAS Dean's Office</li></ul>	
September 5, 2024	<ul style="list-style-type: none"><li>• Preventive Maintenance Genetic Molecule Office</li></ul>	
September 6, 2024	<ul style="list-style-type: none"><li>• Fix and set up PC</li><li>• Buy Bread at bakeshop</li></ul>	
September 9, 2024	<ul style="list-style-type: none"><li>• Fix laptop no Wi-Fi</li><li>• Set up pc for Citizen's Charter</li></ul>	

September 10, 2024	<ul style="list-style-type: none"> <li>• Install RAM</li> <li>• Preventive Maintenance</li> </ul>	
September 11, 2024	<ul style="list-style-type: none"> <li>• Install and set up Internet connection at Academic Building</li> <li>• Fix IDF black box</li> </ul>	
September 12, 2024	<ul style="list-style-type: none"> <li>• Crimp UTP cable</li> <li>• Set up internet connection</li> </ul>	
September 13, 2024	<ul style="list-style-type: none"> <li>• Fix Printer</li> <li>• Technical Support Administration Building</li> <li>• Technical Support Guard house</li> </ul>	
September 16, 2024	<ul style="list-style-type: none"> <li>• Technical Support ITED building</li> <li>• Reformat laptop</li> <li>• Reformat PC</li> </ul>	
September 17, 2024	<ul style="list-style-type: none"> <li>• Fix Internet Connection at IAAS building</li> <li>• Troubleshoot RFID at Guardhouse</li> </ul>	
September 18, 2024	<ul style="list-style-type: none"> <li>• Troubleshoot Wi-Fi Network at AB 2-7</li> <li>• Set up router at REP office</li> </ul>	
September 19, 2024	<ul style="list-style-type: none"> <li>• Technical Support at Conference Room – GAD</li> <li>• Fix Wi-Fi at sociocultural office</li> </ul>	
September 20, 2024	<ul style="list-style-type: none"> <li>• Set up brand new computer</li> <li>• Preventive Maintenance</li> </ul>	

September 23, 2024	<ul style="list-style-type: none"> <li>• Set up internet cable at Records Office</li> <li>• Preventive Maintenance</li> <li>• Technical Support Conference Room - GAD</li> </ul>	
September 24, 2024	<ul style="list-style-type: none"> <li>• Crimp UTP cable</li> <li>• Preventive Maintenance</li> <li>• Preventive Maintenance</li> </ul>	
September 25, 2024	<ul style="list-style-type: none"> <li>• Fix internet at Accounting Office</li> <li>• set up printer at HR</li> <li>• Fix System Unit at IAAS building</li> </ul>	
September 26, 2024	<ul style="list-style-type: none"> <li>• Fix internet at Supply Office</li> <li>• Get monitor at GAD Conference room</li> </ul>	
September 27, 2024	<ul style="list-style-type: none"> <li>• Fix system Unit DAY 2 at IAAS building</li> </ul>	
September 30, 2024	<ul style="list-style-type: none"> <li>• Setup new computers at Accounting Office</li> <li>• Setup new printers at Accounting Office</li> <li>• Fix printer at accounting office</li> </ul>	

Prepared by:

Reviewed by:

Noted and Approved by:

**MARCO N. ZAMORA**

Beneficiary

**IAN JAY T. PADIOS**

Immediate Supervisor

**LEE MECRIS L. BERDOS, RSW**

RPMO SWO III