(FOR THE MONTH OF <u>September</u>)

FULL NAME   :**<u>MARCO N. ZAMORA</u>__ __**
SCHOOL GRADUATED/ENROLLED   :**<u>DAVAO DEL NORTE STATE COLLEGE</u>**
ADDRESS OF SCHOOL   :**<u>NEW VISAYAS, PANABO CITY</u>__ __**
AREA OF ASSIGNMENT (Office and Address)   **<u>TECHNOLOGY SUPPORT SERVICE UNIT (TSSU)</u>**
NAME OF SUPERVISOR   :**<u>IAN JAY T. PADIOS</u>__ __**
PERIOD COVERED   :**<u>SEPTEMBER 2 – 30, 2024</u>__ __**

DATE (date/month/year)	ACCOMPLISHMENTS/ACTIVITIES CONDUCTED	MOV's/REMARKS (Links)
September 2, 2024	• Technical Support ILEGG Building • Technical Support Administration Building	https://drive.google.com/drive/folders/1Ll43Xy8wRMPoNiRumHpHXtNfVG1a_ctf?usp=sharing
September 3, 2024	• Technical Support IC Building • Technical Support Guard house	
September 4, 2024	• Fix laptop at VPA • Fix Wi-Fi at HR Building	
September 5, 2024	• Install Microsoft office and printer at dorm • Bring system unit from PIO to Data Center • Bring Canon all in one computer from TSSU office to Data Center	
September 6, 2024	• Fix and set up PC • Troubleshoot system unit • Fix printer • Bring back printer to the ILEGG faculty room 1	

Date	Tasks	
September 9, 2024	- Set up internet connection at AB-1 - Technical Support Academic Building - Fix printer	
September 10, 2024	- Install RAM - Fix internet connection at Supply Office	
September 11, 2024	- Install and set up Internet connection at Academic Building - Set up internet connection at House of the DNSC President	
September 12, 2024	- Crimp UTP cable - Set up internet connection	
September 13, 2024	- Fix Printer - Technical Support Administration Building - Technical Support Guard house	
September 16, 2024	- Technical Support ITED building - Reformat laptop - Reformat PC	
September 17, 2024	- Fix Internet Connection at IAAS building - Troubleshoot RFID at Guardhouse	
September 18, 2024	- Troubleshoot Wi-Fi Network at AB 2-7 - Set up router at REP office	
September 19, 2024	- Technical Support at Conference Room – GAD - Fix Wi-Fi at sociocultural office	

Date	Activities	
September 20, 2024	- Technical Support at Conference Room – GAD - Fix printer	
September 23, 2024	- Set up internet cable at Records Office - Preventive Maintenance - Technical Support Conference Room - GAD	
September 24, 2024	- Crimp UTP cable - Preventive Maintenance - Preventive Maintenance	
September 25, 2024	- Fix internet at Accounting Office - General Cleaning - Fix System Unit at IAAS building	
September 26, 2024	- Fix internet at Supply Office - Get monitor at GAD Conference room	
September 27, 2024	Fix system Unit DAY 2 at IAAS building	
September 30, 2024	- Setup new computers at Accounting Office - Setup new printers at Accounting Office - Fix printer at accounting office	

Prepared by:

Reviewed by:

Noted and Approved by:

MARCO N. ZAMORA

IAN JAY T. PADIOS

LEE MECRIS L. BERDOS, RSW

Beneficiary

Immediate Supervisor

RPMO SWO III