#### SALES ASSOCIATE

### Skill Highlights

- Great ability to multi-task
- Self-Starter and driven
- Extensive customer services and caregiver knowledge
- Neat and well organized
- Volunteer Work:
- Personal care worker and supportive home care
- Job duties: Give assistance to people who are sick, injured, mentally or physically disabled, or the elderly and fragile.

### Professional Experience

#### 01/2010 to 01/2011

Sales Associate Company Name i1/4 City, State

- Assisting customers to the area in the store they needed to go to or need help in.
- Putting merchandise in the correct it was assign to.
- Assist customers with choices and help them locate them and provide information about the product in question.
- Helping customers who don't know English as a second language.
- Telephone # 414-764-2474.

#### 03/2014 to 03/2015

Cashier Company Name i1/4 City, State

- My duty was to greet all customers entering into the store.
- Handling all the cash transactions and receiving payments with cash, credit/debit cards and checks.
- Guiding and solving queries of customers.
- Providing training and assistance to new joined cashier.
- Keep my area neat and organized.
- Telephone # 414-304-1024.

## 05/2016 to 07/2016

Housekeeper Company Name i1/4 City, State

- My duty as a housekeeper was to clean and maintain the rooms and premises in and around the hotel.
- Vacuum, empty wastepaper and ashtrays, transport trash to waste disposal equipment, dust, change the bed sheets and pillow cases and dust.

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# Education and Training

2013

High School Diploma Oak Creek High School i1/4 City, State

Telephone # 414-768-6210

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High School Diploma Oak Creek High School i1/4 City, State

Telephone # 414-768-6210

Skills

caregiver, cashier, credit, customer services, debit, English, home care, Neat, receiving, Self-Starter, Telephone, well organized