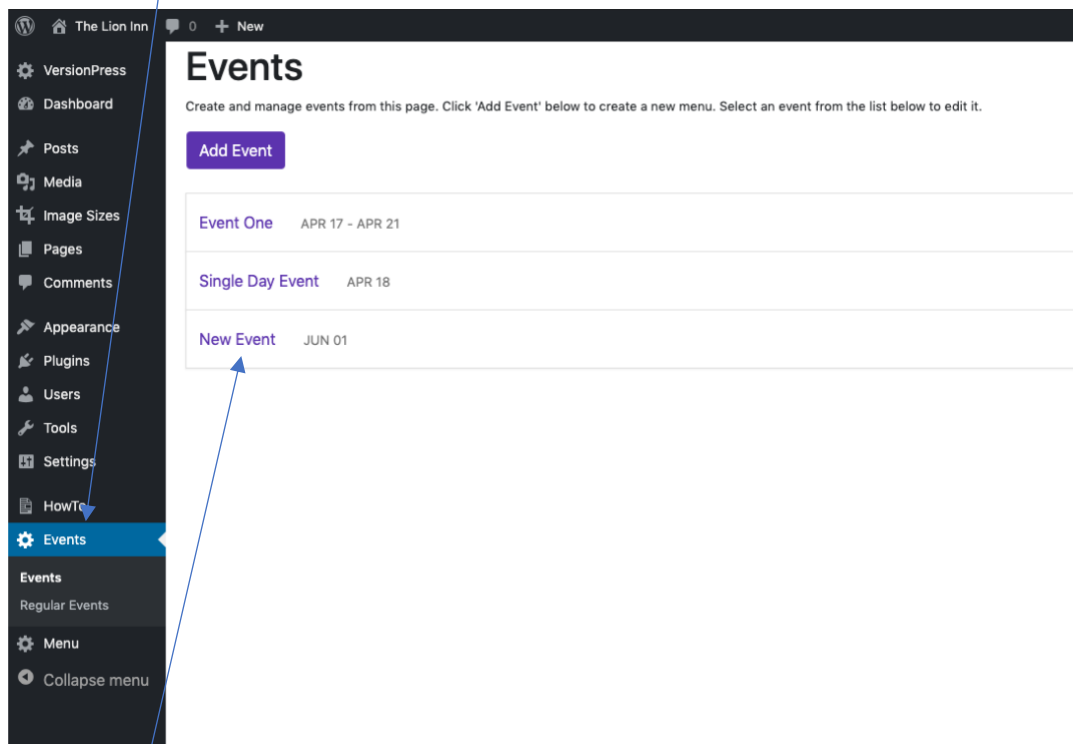
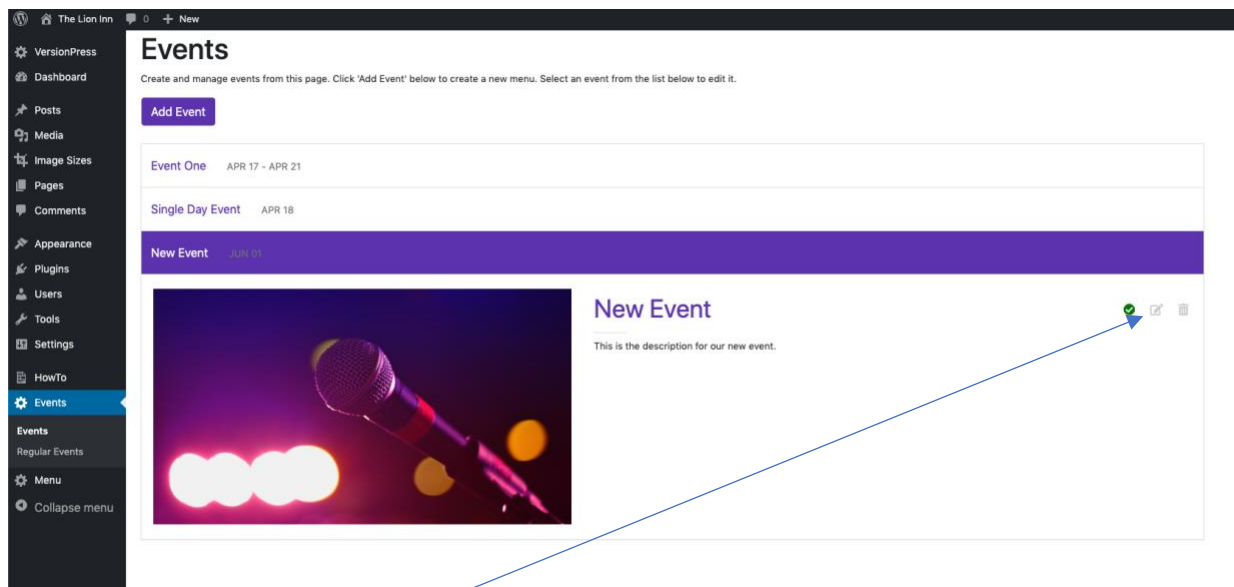


Edit Event

Open the 'Events' page:



Click an event to view its information. It should show this:



To edit an event, click the 'Edit Event' icon. It should show this:

Edit Event

Event Name: New Event

Event Start Date: 01/06/2019

☒ Single Day Event ☒ Publish [Select Image](#) karaoke.png

Description:

B I U x² - ? </>

This is the description for our new event.

[Reset](#) [Edit](#)

From this screen, you can edit:

- Event name
- Event start date
- Event end date
- Select if an event is one day
- Publish / Not Publish
- Select an image
- Enter a description for the event

Change it to this:

Edit Event

Event Name: New Event

Event Start Date: 01/06/2019

Event End Date: 04/06/2019

☐ Single Day Event ☒ Publish [Select Image](#) karaoke.png

Description:

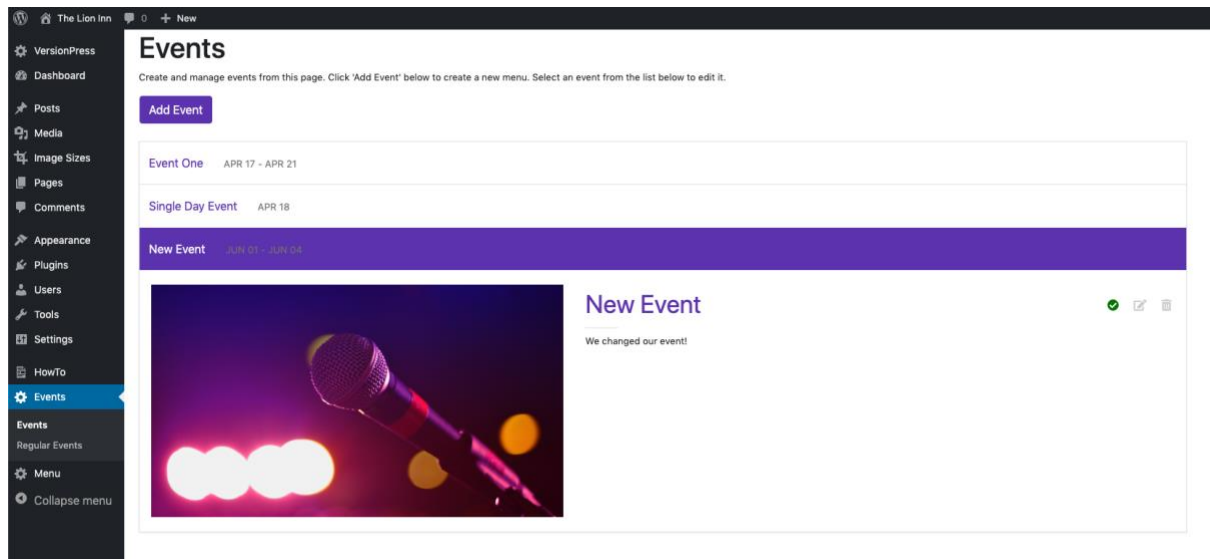
B I U x² - ? </>

We changed our event!

[Reset](#) [Edit](#)

Click 'Edit'.

You should return to the list and see the changed information. Click the event to display its information:



The screenshot shows the WordPress dashboard with the 'Events' plugin interface. The left sidebar contains a menu with items like 'VersionPress', 'Dashboard', 'Posts', 'Media', 'Image Sizes', 'Pages', 'Comments', 'Appearance', 'Plugins', 'Users', 'Tools', 'Settings', 'HowTo', and 'Events'. The 'Events' menu item is highlighted. The main content area is titled 'Events' and includes a sub-header: 'Create and manage events from this page. Click 'Add Event' below to create a new menu. Select an event from the list below to edit it.' Below this is a list of events: 'Event One' (APR 17 - APR 21), 'Single Day Event' (APR 18), and 'New Event' (JUN 01 - JUN 04). The 'New Event' is highlighted with a purple bar. Below the list, the 'New Event' details are shown, including a microphone image and the text 'New Event' and 'We changed our event!'.

Note:

- I unticked 'Single Day Event' so that we could set an end date (useful for festivals).
- I didn't change the image