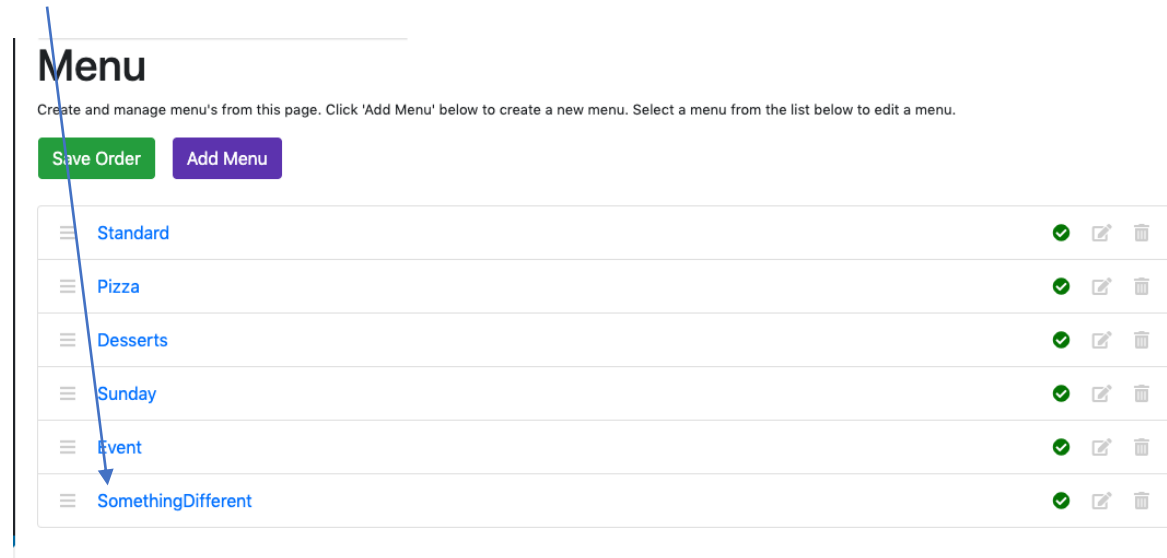


## Edit Section

Editing a section is very similar.













Click a menu from the list:



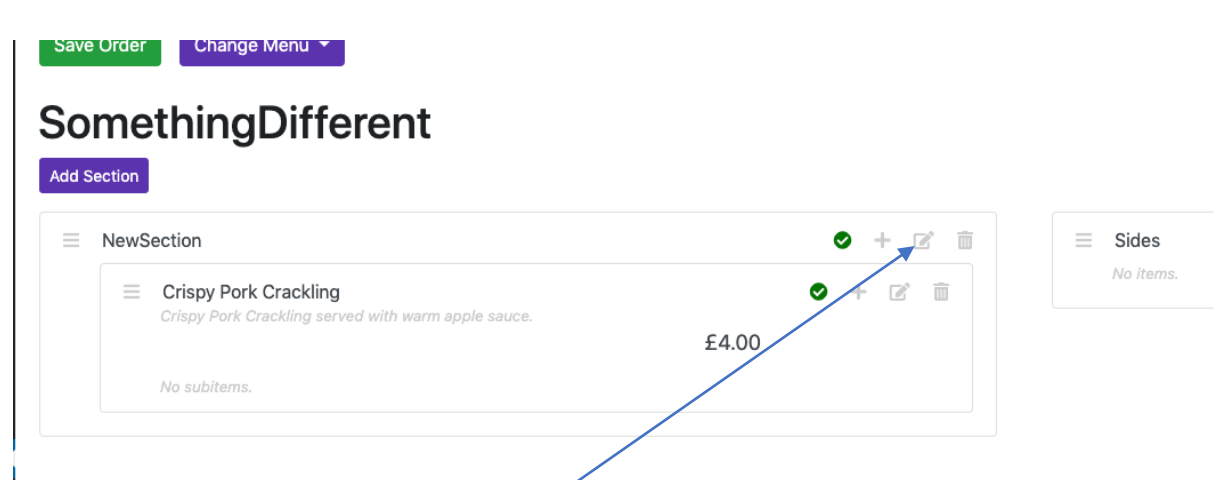
**Menu**

Create and manage menu's from this page. Click 'Add Menu' below to create a new menu. Select a menu from the list below to edit a menu.

[Save Order](#) [Add Menu](#)

|                      |   |
|----------------------|---|
| ≡ Standard           | ✓   |
| ≡ Pizza              | ✓   |
| ≡ Desserts           | ✓   |
| ≡ Sunday             | ✓   |
| ≡ Event              | ✓   |
| ≡ SomethingDifferent | ✓   |

We should now be on the Edit Menu screen:





[Save Order](#) [Change Menu](#)

## SomethingDifferent

[Add Section](#)



≡ NewSection

✓  

≡ Crispy Pork Crackling

*Crispy Pork Crackling served with warm apple sauce.*

£4.00

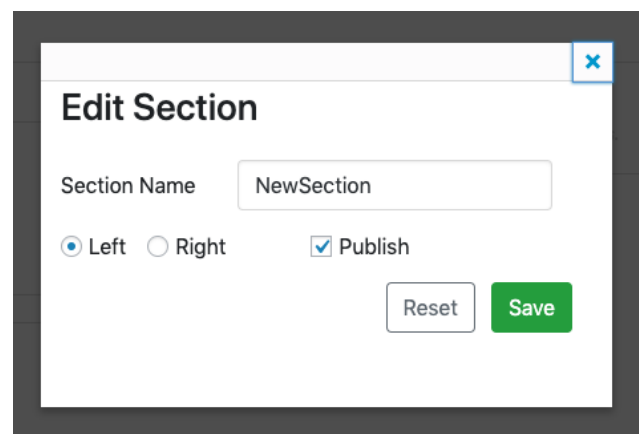
✓  

No subitems.

Sides

No items.

To edit any section on a menu, click the 'Edit' icon. You should now see this:



**Edit Section**

Section Name

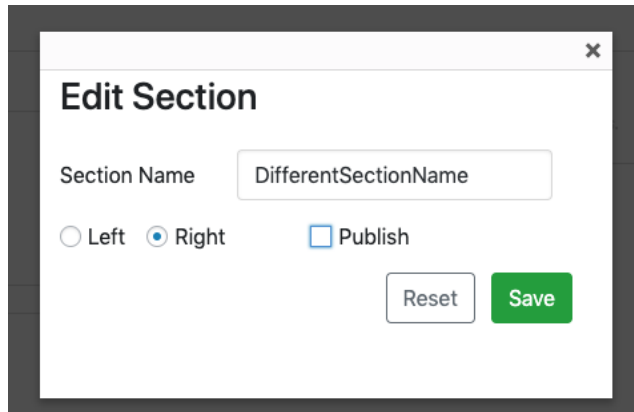
☒ Left ☐ Right ☒ Publish

[Reset](#) [Save](#)

From here you can:

- Change the name
- Change which side it appears on
- Change whether or not it is published

For example, let's change the name to DifferentSectionName, change it to the right-hand side, and not publish it:



The 'Edit Section' dialog box shows the following fields and options:

- Section Name:** A text input field containing 'DifferentSectionName'.
- Side:** Two radio buttons, 'Left' and 'Right'. The 'Right' radio button is selected.
- Publish:** A checkbox that is currently unchecked.
- Buttons:** 'Reset' and 'Save' buttons at the bottom right.

Click 'Save' and you should see something like this:



Note the changed section name, the right-hand side and the not published icon now.

*You will notice that Crispy Pork Crackling is also showing the not published icon. If you make a section not published, it's items will also not be published. Similarly, making a menu not published will make its sections and items not published. The same applies for items and subitems.*