

DAILY TIME RECORD

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Aguilar, Regina M.
(Name)

For the month of May 1 - 31, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

| Day | A.M. | | P.M. | | Under-time | |
|-----|----------|-----------|---------|-----------|------------|---------|
| | Arrival | Departure | Arrival | Departure | Hours | Minutes |
| 1 | HOLIDAY | | | | | |
| 2 | 08:01 | 12:33 | 12:33 | 05:05 | | |
| 3 | 08:02 | 12:33 | 12:33 | 05:06 | | |
| 4 | 08:00 | 12:05 | 12:46 | | | |
| 5 | Saturday | | | | | |
| 6 | Sunday | | | | | |
| 7 | 06:59 | 12:33 | 12:33 | 05:05 | | |
| 8 | 07:27 | 12:49 | 12:49 | 05:08 | | |
| 9 | 07:45 | 12:26 | 12:36 | 05:04 | | |
| 10 | | 01:01 | 01:01 | 05:03 | | |
| 11 | 07:49 | 12:55 | 12:55 | 05:09 | | |
| 12 | Saturday | | | | | |
| 13 | Sunday | | | | | |
| 14 | HOLIDAY | | | | | |
| 15 | HOLIDAY | | | | | |
| 16 | 07:42 | 12:27 | 12:47 | 05:04 | | |
| 17 | 08:06 | 12:29 | 12:33 | | | |
| 18 | 08:01 | 12:09 | 12:30 | 05:01 | | |
| 19 | Saturday | | | | | |
| 20 | Sunday | | | | | |
| 21 | 07:35 | 12:08 | 12:57 | 05:05 | | |
| 22 | | 12:05 | 12:58 | 05:04 | | |
| 23 | 08:07 | 12:50 | 12:50 | 05:04 | | |
| 24 | 07:51 | 12:40 | 12:40 | 05:04 | | |
| 25 | 07:48 | 12:09 | | 05:02 | | |
| 26 | Saturday | | | | | |
| 27 | Sunday | | | | | |
| 28 | 07:51 | 12:46 | 12:46 | 05:07 | | |
| 29 | 07:51 | 12:10 | 12:32 | 05:10 | | |
| 30 | 07:42 | 12:30 | 12:30 | 05:06 | | |
| 31 | 07:53 | | | 05:04 | | |

TOTAL _____

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

Verified as to the prescribed office hours.

(See instructions on back)

In Charge