

DAILY TIME RECORD

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Amoyo, Cora Elenita
(Name)

For the month of April 1 - 30, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Sunday					
2						
3	07:46	12:27	12:44	05:05		
4	07:58	12:28	12:40	05:07		
5	07:51	12:20	12:42	05:04		
6						
7	Saturday					
8	Sunday					
9						
10						
11						
12		12:26	12:32	05:01		
13	07:56	12:30	12:42			
14	Saturday					
15	Sunday					
16	07:36	12:24	12:30	05:04		
17						
18	07:49	12:14	12:30	05:01		
19	07:38	12:26	12:31	05:07		
20	08:07	12:07	12:39	05:03		
21	Saturday					
22	Sunday					
23						
24						
25	07:24		12:30	05:05		
26	07:28	12:05	12:46	05:05		
27	07:54	12:05	12:32	05:03		
28	Saturday					
29	Sunday					
30	07:51	12:05	12:42			

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.

(See instructions on back)

In Charge