

DAILY TIME RECORD

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Mapalo, Marita G.
(Name)

For the month of April 1 - 30, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Sunday					
2	07:37	12:23	12:36	05:00		
3						
4	07:39	12:20	12:39	05:00		
5	07:46	12:01	12:33	05:01		
6						
7	Saturday					
8	Sunday					
9						
10	07:42	12:05	12:33	05:00		
11	07:46	12:04	12:34			
12	07:41		12:39	05:00		
13	07:41	12:04	12:40			
14	Saturday					
15	Sunday					
16	07:42	12:25	12:46	05:00		
17	07:46	12:05	12:50			
18	08:06	12:14	12:56	05:00		
19	07:43	12:29	12:43	05:00		
20	07:42	12:03	12:32	05:03		
21	Saturday					
22	Sunday					
23	07:39	12:02	12:47	05:00		
24	07:45	12:42		05:00		
25	07:52	12:09	12:31	05:00		
26	07:53					
27	07:35	12:03	12:47	05:00		
28	Saturday					
29	Sunday					
30	07:27	12:10	12:37			

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.

(See instructions on back)

In Charge