

**DAILY TIME RECORD**

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Amoyo, Cora Elenita S.  
(Name)

For the month of May 1 - 31, 2018

Official hours for arrival {Regular days

and departure {Saturdays

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	HOLIDAY					
2	07:55	12:25	12:30	05:04		
3	07:59					
4						
5	Saturday					
6	Sunday					
7	07:59	12:21	12:31			
8	08:00	12:19	12:34	05:04		
9	08:06	12:24	12:36	05:00		
10		12:25	12:32	05:06		
11	07:56	12:30	12:44	05:08		
12	Saturday					
13	Sunday					
14	HOLIDAY					
15	HOLIDAY					
16						
17	07:49	12:23	12:46			
18	08:05	12:10	12:51	05:03		
19	Saturday					
20	Sunday					
21	07:41	12:21	12:30	05:03		
22	07:42	12:06	12:45	05:02		
23	07:48	12:04	12:39	05:05		
24						
25						
26	Saturday					
27	Sunday					
28	07:54	12:29	12:33	05:01		
29	07:57	12:20	12:33	05:02		
30	07:51	12:04	12:38	05:05		
31	07:47	12:03		05:04		

TOTAL \_\_\_\_\_

I CERTIFY *on my honor* that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

\_\_\_\_\_  
Verified as to the prescribed office hours.