

DAILY TIME RECORD

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Madamba, Archie Val L.
(Name)

For the month of April 1-30, 2018

Official hours for arrival {Regular days

and departure {Saturdays

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Sunday					
2	07:25	12:02		03:00		
3						
4	08:47	12:00	12:45	05:02		
5	07:46	12:30	12:31	05:06		
6	07:00	12:43				
7	Saturday					
8	Sunday					
9						
10	07:20					
11						
12						
13	07:40	12:28	12:39	05:13		
14	Saturday					
15	Sunday					
16		12:34	12:43	05:12		
17	07:43	12:07	12:30			
18	07:38	12:11	12:51	05:04		
19	07:43	12:04	12:45	05:05		
20	07:36	12:10	12:52	05:02		
21	Saturday					
22	Sunday					
23	07:50	12:05	12:31	05:05		
24	07:39	12:03				
25	07:31	12:02	12:41	05:04		
26	07:28		12:50			
27	07:37		12:41			
28	Saturday					
29	Sunday					
30	07:55	12:06	12:50	05:04		

TOTAL _____

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

Verified as to the prescribed office hours.

(See instructions on back)

In Charge