

DAILY TIME RECORD

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Rangas, Avelina G.
(Name)

For the month of May 1 - 31, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	HOLIDAY					
2						
3						
4	08:05	12:02	12:38			
5	Saturday					
6	Sunday					
7						
8	07:52					
9						
10						
11	07:46	12:06		05:07		
12	Saturday					
13	Sunday					
14	HOLIDAY					
15	HOLIDAY					
16						
17						
18						
19	Saturday					
20	Sunday					
21						
22						
23						
24						
25						
26	Saturday					
27	Sunday					
28						
29						
30						
31	07:31	12:02		05:00		

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.