

DAILY TIME RECORD

-----o0o-----

Amoyo, JollyJo-An
(Name)

For the month of May 16 - 31, 2018

Official hours for arrival {Regular days

and departure {Saturdays

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	08:00	12:02	12:56	05:01		
17	08:00	12:03	01:03			
18	07:44	12:02	12:56	05:03		
19	Saturday					
20	Sunday					
21	07:35	12:03	12:55	05:02		
22	07:48	12:02				
23						
24						
25	08:07	12:02		05:02		
26	Saturday					
27	Sunday					
28	07:47	12:01	12:58	05:02		
29	07:43	12:01	12:45	05:02		
30						
31	08:00	12:03				

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.