

DAILY TIME RECORD

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Taruc, Aziel
(Name)

For the month of May 16 - 31, 2018

Official hours for arrival {Regular days _____

and departure {Saturdays _____

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	08:45	12:07	12:35	05:01		
17	08:06	12:03	12:44			
18	07:54	12:01	01:01	05:02		
19	Saturday					
20	Sunday					
21	08:23	12:02	12:37	05:03		
22	08:11	12:01	12:39	05:00		
23	08:06	12:03	12:31			
24	08:13	12:06	12:58	05:01		
25	07:51	12:03		05:02		
26	Saturday					
27	Sunday					
28		12:10	12:37	05:03		
29	08:02	12:05	12:43	05:02		
30	08:08	12:03	12:37	05:01		
31	08:12	12:02				

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.