

DAILY TIME RECORD

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Aleman, Jean
(Name)

For the month of May 16 - 31, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	07:52	12:05	12:44	05:01		
17	07:44					
18	07:47		12:51	05:02		
19	Saturday					
20	Sunday					
21	07:44			05:03		
22	07:57			05:02		
23	07:43					
24	07:56			05:04		
25	07:54			05:01		
26	Saturday					
27	Sunday					
28			12:42	05:00		
29	08:01	12:20	12:34	05:02		
30						
31	07:44	12:03				

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.