

**DAILY TIME RECORD**

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Tumboc, Raul  
(Name)

For the month of May 16 - 31, 2018

Official hours for arrival {Regular days

and departure {Saturdays

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	07:33	12:07	12:36	05:00		
17	07:52	12:05	12:42			
18	07:44	12:03	12:46	05:00		
19	Saturday					
20	Sunday					
21	07:57	12:03	12:36	05:01		
22	07:59	12:02	12:34	05:01		
23	07:49	12:05	12:31			
24	08:02	12:15	12:45	05:00		
25	07:31	12:11		05:02		
26	Saturday					
27	Sunday					
28	07:39	12:00	01:00	05:01		
29	07:55	12:05	12:47	05:03		
30	08:25	12:04	12:35	05:01		
31	07:36	12:01				

TOTAL \_\_\_\_\_

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

\_\_\_\_\_  
Verified as to the prescribed office hours.