

**DAILY TIME RECORD**

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Bernadez, Sarah  
(Name)

For the month of May 16 - 31, 2018

Official hours for arrival {Regular days \_\_\_\_\_  
and departure {Saturdays \_\_\_\_\_

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	07:51	12:05	12:58	05:01		
17	08:01	12:05	12:50			
18	07:47	12:03	12:56	05:03		
19	Saturday					
20	Sunday					
21	07:47	12:19	12:38	05:01		
22	07:51	12:03	12:54	05:00		
23	07:55	12:02	12:42			
24	07:52	12:05	12:33	05:02		
25	07:53	12:02	12:34	05:01		
26	Saturday					
27	Sunday					
28	07:51	12:14	12:38	05:01		
29	07:31	12:05	12:57	05:00		
30	07:32	12:01	12:34	05:01		
31	07:46	12:10				

TOTAL \_\_\_\_\_

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

\_\_\_\_\_  
Verified as to the prescribed office hours.