

**DAILY TIME RECORD**

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Aguilar, Regina  
(Name)

For the month of April 1-30, 2018

Official hours for arrival {Regular days \_\_\_\_\_

and departure {Saturdays \_\_\_\_\_

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Sunday					
2	07:01	12:18	12:50	05:03		
3	07:47	12:01	12:50	05:04		
4	07:34	12:03	12:40	05:03		
5						
6	07:17	12:27	12:46	05:09		
7	Saturday					
8	Sunday					
9						
10	07:39	12:32	12:59	05:05		
11	08:02	12:25	12:31			
12	07:52	12:26	12:32	05:03		
13	07:47	12:12	12:59			
14	Saturday					
15	Sunday					
16	07:41	12:29	12:32	05:06		
17	07:57	12:27	12:30			
18	08:01	12:17	12:51	05:01		
19	07:47	12:28	12:30	05:03		
20	07:51	12:30	12:31	05:06		
21	Saturday					
22	Sunday					
23	07:49	12:45	12:45	05:05		
24	07:43	12:35		05:03		
25	08:06	12:24	01:25	05:03		
26	07:50	12:33	12:34	05:05		
27	07:52	12:42	12:43	05:04		
28	Saturday					
29	Sunday					
30	07:36	12:57	12:57	05:04		

TOTAL \_\_\_\_\_

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

\_\_\_\_\_  
Verified as to the prescribed office hours.

(See instructions on back)

In Charge