

DAILY TIME RECORD

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Dejarne, Miguela S.
(Name)

For the month of April 1 - 30, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Sunday					
2						
3						
4						
5			12:45	05:00		
6	07:48					
7	Saturday					
8	Sunday					
9						
10						
11	07:55	12:07	12:30			
12	07:42		12:08			
13	07:25	12:19	12:44			
14	Saturday					
15	Sunday					
16	07:44	12:00	12:53	05:05		
17	07:58	12:02	12:39			
18	07:59	12:00	01:02	05:04		
19	08:02	12:08	12:53			
20	07:51	12:10	12:46	05:03		
21	Saturday					
22	Sunday					
23	07:43					
24						
25	08:00					
26	07:52	12:27	12:30	05:05		
27	07:46	12:01	12:44	05:07		
28	Saturday					
29	Sunday					
30	07:58	12:10	12:39			

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.

(See instructions on back)

In Charge