

DAILY TIME RECORD

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Abarca, Michael C.
(Name)

For the month of April 17 - 30, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1		12:02	01:12	05:03		
2	08:17	12:15	12:45	05:02		
3						
4	08:37	11:11				
5						
6						
7						
8						
9						
10		12:02	12:36	05:02		
11	08:02	12:10	12:36	03:18		
12						
13						
14						
15						
16	08:14	12:02	12:38	05:01		
17		12:01				
18		12:00	12:34			
19						
20	07:50	12:31	12:31			
21	08:10					
22		12:38	12:56	05:08		
23	08:38	12:00	12:33			
24	08:14					
25		11:03				
26						
27						
28	Saturday					
29	08:45	12:01	12:32	04:19		
30	08:43	12:01	12:36	05:03		
31				05:00		

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.

KARISSA R. FETALVERO-PARONIA
Municipal Mayor

(See instructions on back) *In Charge*