

**DAILY TIME RECORD**

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Madamba, Archie Val L.  
(Name)

For the month of May 1 - 31, 2018

Official hours for arrival {Regular days

and departure {Saturdays

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	HOLIDAY					
2	07:37	12:10	12:30	05:00		
3	07:56	12:04	12:39	05:00		
4	07:41	12:00	12:31			
5	Saturday					
6	Sunday					
7	07:45	12:04				
8	07:46	12:26	12:36	05:00		
9	07:58	12:17	12:54	05:04		
10		12:26	01:01	05:02		
11	08:06	12:09	12:31	05:09		
12	Saturday					
13	Sunday					
14	HOLIDAY					
15	HOLIDAY					
16	07:51	12:00				
17	07:31	12:00	12:32			
18	07:41	12:19				
19	Saturday					
20	Sunday					
21	07:53	12:00	12:35	05:00		
22	07:39	12:02	12:31	05:09		
23	08:19	12:09				
24	08:09	12:01	12:36	05:01		
25		12:09		05:02		
26	Saturday					
27	Sunday					
28	07:54	12:03				
29	07:49					
30						
31						

TOTAL \_\_\_\_\_

I CERTIFY *on my honor* that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

\_\_\_\_\_  
Verified as to the prescribed office hours.