

**DAILY TIME RECORD**

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Sardovia. William Jr.  
(Name)

For the month of April 1 - 30, 2018

Official hours for arrival {Regular days \_\_\_\_\_  
and departure

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Sunday					
2	07:53	12:06	12:51	05:01		
3	07:59	12:11	12:51	05:02		
4	08:02	12:06	12:53	05:03		
5	08:16	12:17	01:08	04:47		
6	08:02	12:07	12:44			
7	Saturday					
8	Sunday					
9						
10	07:26	12:09	12:59	05:03		
11						
12	08:04		12:47	04:56		
13	07:43	12:12	12:42			
14	Saturday					
15	Sunday					
16	07:53	12:20	12:47	05:01		
17	07:40	12:14	12:38			
18	08:04	12:17	12:59	05:00		
19	07:53	12:20	12:39	05:00		
20	08:06		12:32	05:03		
21	Saturday					
22	Sunday					
23	07:41	12:02	12:38	05:02		
24	07:49	12:30		05:01		
25	08:01	12:09	12:50	05:00		
26	07:54	12:02	12:37	05:00		
27	07:53	12:10	12:30	05:00		
28	Saturday					
29	Sunday					
30	07:45	12:02	12:37			

TOTAL \_\_\_\_\_

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

\_\_\_\_\_  
Verified as to the prescribed office hours.

(See instructions on back)

In Charge