

**DAILY TIME RECORD**

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Sardovia. William Jr.E.  
(Name)

For the month of May 1 - 31, 2018

Official hours for arrival {Regular days \_\_\_\_\_  
and departure {Saturdays \_\_\_\_\_

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	HOLIDAY					
2	07:55	12:07	12:38	05:03		
3						
4	07:59	12:07	01:01			
5	Saturday					
6	Sunday					
7	07:26	12:07	12:41	05:00		
8	07:46	12:08	12:36	05:00		
9	07:51	12:08	12:34	05:00		
10		12:07	01:02	05:03		
11	07:57	12:17	12:32	05:07		
12	Saturday					
13	Sunday					
14	HOLIDAY					
15	HOLIDAY					
16	08:01	12:07	12:55	05:00		
17	08:04		12:49			
18	08:03	12:12				
19	Saturday					
20	Sunday					
21						
22						
23						
24						
25						
26	Saturday					
27	Sunday					
28						
29						
30						
31						

TOTAL \_\_\_\_\_

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

\_\_\_\_\_  
Verified as to the prescribed office hours.