

DAILY TIME RECORD

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Rangas, Avelina G.
(Name)

For the month of April 1-30, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

Day	A.M.		P.M.		Under-time	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Sunday					
2						
3						
4						
5	07:29	12:04	12:38	05:01		
6						
7	Saturday					
8	Sunday					
9						
10						
11						
12	07:36		12:47			
13	07:40					
14	Saturday					
15	Sunday					
16	08:42	12:01	12:31	05:00		
17	08:04					
18	08:06					
19						
20						
21	Saturday					
22	Sunday					
23	07:15	12:02	12:31	05:01		
24						
25						
26						
27	07:50	12:07	12:30	05:02		
28	Saturday					
29	Sunday					
30	07:28	12:15	12:35	05:01		

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.

(See instructions on back)

In Charge