

DAILY TIME RECORD

-----o0o-----

Guitigalao, Mary Ann
(Name)

For the month of May 16 - 31, 2018

Official hours for arrival {Regular days _____
and departure {Saturdays _____

| Day | A.M. | | P.M. | | Under-time | |
|-----|----------|-----------|---------|-----------|------------|---------|
| | Arrival | Departure | Arrival | Departure | Hours | Minutes |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | | | |
| 12 | | | | | | |
| 13 | | | | | | |
| 14 | | | | | | |
| 15 | | | | | | |
| 16 | | | | | | |
| 17 | 07:38 | 12:17 | 12:48 | | | |
| 18 | 07:45 | | | 05:04 | | |
| 19 | Saturday | | | | | |
| 20 | Sunday | | | | | |
| 21 | 07:47 | 12:05 | | | | |
| 22 | | | | | | |
| 23 | | | | | | |
| 24 | | | | | | |
| 25 | | | | | | |
| 26 | Saturday | | | | | |
| 27 | Sunday | | | | | |
| 28 | | | | | | |
| 29 | | | | | | |
| 30 | | | | | | |
| 31 | | | | | | |

TOTAL _____

I CERTIFY *on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

Verified as to the prescribed office hours.