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Post- or Interim-Project Review 2.0

Date of Review

Is this a Post-Project Review or an Interim-Project Review?

Interim-Project Review

Post-Project Reivew

Who has done what?

List the key tasks, activities and deliverables and person or people who were responsible for each. Consider what was achieved and what resource was actually deployed.

Task, Activity or Deliverable	Lead role	Other contributors

What has gone / went well in the project?

Go through all the elements / milestones / single happenings that have gone well. You can list the goals you listed in the Pre-Project Review and until which point was each one of them achieved. You can also include what was achieved with the project in general and was the purpose of the project fulfilled. Additionally, you can include how has the Project helped your Team Company to achieve its strategy, goals and targets - or how has it helped project members to achieve their individual (learning goals).

What hasn't gone / didn't go so well in the project?

Go through all the elements / milestones / single happenings that haven't gone so well / could be improved. What have been the key issues that occurred?

What have we learned in this project?

Try to go to specifics of your learnings and why do you think they occurred? (you can make a link to earlier questions if applicable). You can include what were the main concepts & theories you have used and the learning you've achieved through them. You can also include what kind of skills and competencies you've learned in this project and why. Did this fulfill the goals you've put to your Portfolio(s) for competence development?

What will we put in practice from now on?

If this project is still going on, what are the practical changes you will make to it? If this project has finished, what are the actions you will take related to it (Some examples: you will repeat the project in a different form in the future, or if not, what will you implement from it to your future projects - or perhaps you'll be able to keep on working with a connection & customer you've made in another project)

Links or additional resources for your project/venture (optional - but can support assessment)
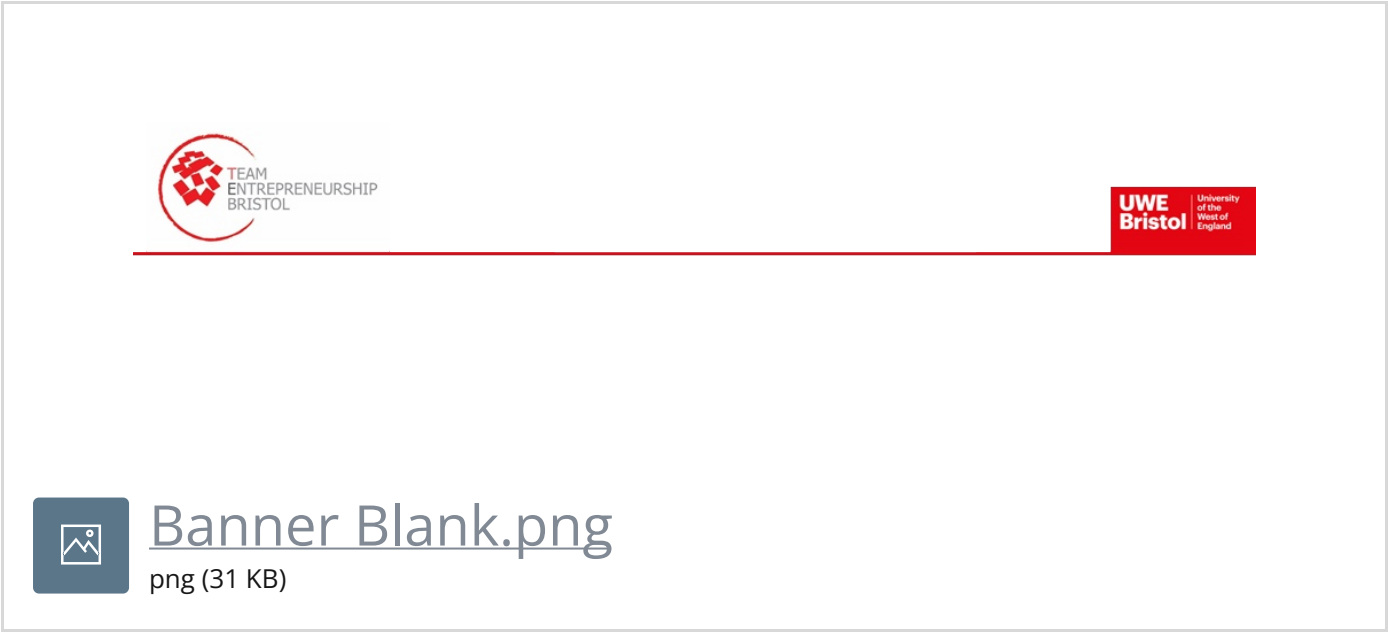
Below, you can share resources, materials or links relating to your project/venture. This could be materials such as marketing plans, budgets, or links to social media pages/websites. This is fully optional, but can help a marker to better understand the context and the breadth and depth of your engagement. You are able to add several resources below if necessary. If you would like to add links to websites/social media platforms, you can do so by selecting the option "Add text only" and including the URL.

This has not been evidenced

Appendix

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