



## STELLA PARK INTERNATIONAL ACADEMY

Integrity, Resilience, Excellence

Liaison office: UPRONA Boulevard opposite the French Embassy NYOGOZI building 1st floor

Phone: +257-76827608/ 76322065/779915717 Mail: info@spia.bi

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### Introduction

The school project is a strategic tool used to define and communicate the directions, priorities, and expected outcomes of an educational institution. It ensures the academic success of all learners—youth and adults alike.

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### 1. General Rules of Discipline

Discipline rules must be clear and communicated to students, parents, and educators to ensure everyone is aware of expectations. Students must understand what is required of them. Consistency in applying these rules is essential, though offenses may vary depending on the individual and circumstances.

**Examples of student misconduct include:**

- Being late to school activities
  - Lack of discipline in class, dormitories, and games
  - Not paying attention to teachers
  - Impoliteness or lack of courtesy
  - Disrupting lessons or extracurricular activities
  - Making noise in hallways
  - Improper behavior at the dining table
  - Dishonesty
  - Poor hygiene
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### 2. Self-Discipline

Self-discipline keeps students focused on academic and personal growth goals. It develops self-control, intellectual honesty, integrity, teamwork, and commitment to excellence. Like a muscle, self-discipline grows stronger with practice. Without it, students lose confidence and direction.

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### 3. Education in Human, Civic, and Christian Values

Human values are positive behaviors and attitudes that promote peaceful living and community harmony. At SPIA, the following values are emphasized:

- Human dignity and confidence
- Peaceful coexistence
- Tolerance and mutual understanding
- Solidarity and compassion
- Truth and justice
- Respect for the environment
- Time management and responsibility
- Rule of law and conflict resolution
- Responsible sexuality

SPIA, although a private institution, is established under Burundian law and aligns with national and regional educational values within the framework of the global partnership between IPSDI-Burundi and the Ministry of National Education.

These values guide our efforts to:

- Engage students, educators, parents, and the community through dialogue
- Foster positive educational partnerships
- Prepare youth to contribute to Burundi's 2040–2060 vision



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Christian values and respect for individual beliefs are upheld. We recognize the existence of God the Creator. Collective prayers, Sunday services, and Christian youth movements are integrated into the school schedule. The school chaplain may lead services as agreed upon.

### **Our guiding discipline principle:**

*“Do unto others as you would have them do unto you.”*

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### **4. Unique Features of SPIA Discipline**

- School uniform
  - Order and punctuality
  - School anthem and banner
  - School motto
  - Dining hall service system
  - Conduct with visitors
  - Peer leadership structure
  - School parliament
  - Social media conduct
  - Cultural and sports clubs
  - Christian youth groups
  - Saturday prayer services
  - Student-voted internal regulations
  - Offense classification and related sanctions
  - Elected student government and ministers overseeing school life
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### **5. Discipline Rules**

Discipline rules apply to all community members (students, staff, parents). They define rights and responsibilities, explain school procedures, and support communication. They may be revised by management, the student parliament, or parents.

SPIA respects national education regulations and promotes Burundian culture with global openness.

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### **6. Core Principles**

SPIA promotes excellence, autonomy, responsibility, and equity. All community members share values such as:

- Respecting God as the Creator
  - Quality work ethic
  - Attendance and punctuality
  - Tolerance and respect for diversity
  - Gender equality
  - Protection from physical, emotional, and verbal violence
  - Mutual respect between students and staff
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### Specific Rules

#### Rule 1: Interpersonal Conduct

1. Show respect to staff, teachers, peers, and visitors.
2. Use polite and respectful language.
3. Discrimination or harassment is strictly forbidden.
4. Maintain respectful interactions at all times.
5. Hazing is prohibited; older students must protect younger ones.
6. School staff must uphold professional ethics.
7. Misconduct (theft, insults, threats, pressure) is punishable.
8. Romantic displays are not allowed.
9. Students may seek clarification or appeal decisions respectfully.
10. Issues should be addressed through class representatives or teachers.

#### Rule 2: Hygiene, Dress Code, and Health

11. Personal cleanliness and hygiene are required.
12. Girls must maintain natural appearance; cosmetics are forbidden.
13. Indecent or extravagant clothing is not allowed.
14. Full school uniform (with tie, sweater, socks, and shoes) is mandatory.
15. Alcohol, drugs, and smoking are strictly prohibited.
16. Parents are responsible for student health care.
17. Students must seek permission before going to the clinic and return with documentation.

#### Rule 3: Attendance and Punctuality

19. Students must arrive on time and attend the flag-raising ceremony.
20. After the anthem, students proceed in line to class.
21. Leaving class requires teacher and prefect permission.
22. No student may leave school without written authorization.
23. Class reps report teacher absences within 10 minutes.
24. Absences are recorded in the class journal.

#### Rule 4: Academic Work

25. All classes and support sessions are mandatory.
26. Students must complete all assignments and participate in assessments.
27. Required materials (notebooks, textbooks, diary) must be up to date.
28. Sleeping, being inattentive, or refusing to work is penalized.
29. Study times must be silent and productive.
30. Make-up tests require prior approval.
31. English and French are to be used at all times during school activities.

#### Rule 5: Respect for School Property

32. Students must care for all facilities, books, and equipment.
33. Damaged or missing items must be reported and replaced.
34. Lost or found items must be declared to management.

#### Rule 6: Sobriety on Campus

35. Students may not enter the school under the influence of alcohol.
36. Associating with questionable environments is strictly prohibited.



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### Rule 7: Library Use

- 37. Students are responsible for borrowed books.
- 38. Lost books must be reported; found books returned.
- 39. Marking in books is forbidden.
- 40. Books must be checked out properly and returned on time.

### Rule 8: Clubs and Extracurricular Activities

- 41. Extracurriculars take place on weekends and after class.
- 42. Participation in a club or youth group is mandatory.
- 43. Sports activities are compulsory.
- 44. Cultural activities must celebrate Burundian heritage (e.g. traditional dances).
- 45. Students must be available for school-led activities.

