

Policy Training Policy

Fusion Cyber Group

December 2020

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Table 1: Control satisfaction

Standard	Controls Satisfied
TSC	CC9.9

Table 2: Document history

Date	Comment
Jun 1 2018	Initial document

1 Purpose and Scope

- a. This policy addresses policy education requirements for employees and contractors.
- b. This policy applies to all full-time employees, part-time employees, and contractors. Adherence to assigned policies is binding under their Employment Offer Letter and/or Independent Contractor Agreement.

2 Applicability

- a. Upon hire of a new employee or contractor, the Hiring Manager will determine which subsets of policies will apply to that individual. The individual will have five working days to read the assigned policies. The following will be logged in the Policy Training Policy Ledger:
 - i. Assignment date
 - ii. Completion date
 - iii. Policy
 - iv. Assignee
 - v. Assigner
 - vi. Notes

3 Authorship and Approval

Last edit made by Lotana (louis.tant@gmail.com) on Thu, 17 Dec 2020 16:10:31 -0500.

Approved by Lotana (louis.tant@gmail.com) on Thu, 17 Dec 2020 16:10:31 -0500 in commit 09fedb7b88cc6efe9e679672b7bbb55c5c5129d7.