Work-In-Progress

DEADLINE: 10 MARCH 2018

This is a formative assessment, which means that it is purely to provide you with feedback. Some people think that 'formative' means 'optional', but that is not the case. **Each team should submit a document** by the deadline - you will receive feedback on the content and advice on how it can be improved during the supervision session in week 11 after the Easter break.

The document should be presented in the form of a draft of the final report (see the final report section for the expected structure). At this stage, it may be that it is not possible to fill in some of the sections. You should still include the heading as a placeholder for the finished version. Also at this stage, some sections may not be complete sentences and paragraphs - instead they may contain notes for the final version. The important thing is that the meaning of any notes is clear to the reader.

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| Executive summary |  |
| Background |  |
| Results | A summary of the project outcomes with reference to the original objectives. This will probably be in the form of a table of prioritised features. Project success is best demonstrated by completion of all of the essential features from the original plan.  This section may also include a summary of changes from the original plan if required. You could also include a description of the final deliverables including screenshots, for example.  Testing results should also be summarised in this section. These results are the evidence that your system works in the way intended. (4 pages + images) |
| Project management | A development team has been set up for the implementation of this project and different tasks have been allocated to individuals and small groups within the team.  The GitHub repository is being used to share and commit files, and a Facebook group chat has also been set up for the team to communicate.  The team is having weekly meetings or discussions on the various platforms. The team has also been meeting with the project supervisor whenever possible.  The team contribution Microsoft Excel worksheet is being kept up to date on a weekly basis as a means of assessing each team member’s contribution.  As far as deliverables and milestones are concerned, so far, the team is on schedule with the design and implementation of a beautiful interface and the sign up and sign in functions of the App.  What has not really been working very well is the meetings with the project supervisor given his timetable and the team member’s different module timetables. It would have helped if all team members were on the same modules and timetables. |
| Conclusion | To date, the project is meeting its original aims although a challenge is anticipated in the implementation of voice activation. However, the team is still thriving to implement this function.  The system is not fully usable at this stage as there are still various functions to be implemented in the month and a half left to the delivery date. |
| References | In a real professional report, an explicit reference section is not always required. However, this report forms part of an academic assessment and correct referencing is very important. Please use the APA referencing style which you can select in the Microsoft Word referencing tool, or in an external tool such as Mendeley. With these tools available, there is no excuse for incorrect referencing. |
| Appendix A | Original PID (copy and paste) |
| Appendix B | Copies of Gantt charts - at least the initial and final versions. Make sure they are legible. |
| Appendix C | Detailed testing records |
| Appendix D-... | Once signed up with your first name, email and created password, you can now sign in using those credentials. A confirmation email should be sent to you on sign up.  Once signed in with your email and password, set to “Email” and “Pass” for testing purposes, you are automatically directed to the home page with the “Alert” button that can be pressed in an emergency.  If the wrong sign in credentials are used, a pop up message appears and lets the user know that access is denied. |