

LOURYN LIMJOCO

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OBJECTIVE

I'm looking for part-time work in the IT and telecommunications industry.

PERSONAL STATEMENT

I consider myself to be a dedicated, systematic, and structured individual. I'm an excellent team player with strong interpersonal skills who is eager to learn new skills and abilities. I am always looking for new opportunities in a variety of career fields because I am trustworthy and reliable. I'm proactive and adaptable when it comes to working and achieving goals. I'm a determined and steadfast individual. I identify and take opportunities.

WORK HISTORY

Fruit King

Huntly, New Zealand

Jul 2022 - Present

● Sales Assistant

Mcdonald's

Huntly, New Zealand

Jul 2019 - Jan 2020

● Crew member

I worked in a drive-thru, in McCafe, and front counter where I learned skills such as customer service, verbal communication, and hygiene procedures

QUALIFICATIONS

Wintec Te Pukenga

Hamilton, New Zealand

2023 - Present

● Information Technology (Level 5)

papers included are Information Technology Operations, Fundamentals of Programming and Problem Solving, Interactive Digital Media, and Fundamentals of Information Systems

Sacred Heart Girls' College

Hamilton, New Zealand

2021

● 3

PERSONAL SKILLS

Customer Service

During my work experience at Mcdonald's we learned how to ensure that customers feel welcomed, that they have everything they need, and that they leave feeling special.

Interpersonal Skill

In my role as an IT support at Millennium Technology we receive calls from different clients and must interact with customers for hours on end, so communication, along with patience, empathy, and active listening, is vital.

Language Skill

Filipino-native

Teamwork

Working in different jobs I've learned how to build and nurture strong relationships while effectively collaborating to get things done.

Self-Management

Working for Millennium Technology it is important to get things done correctly so I've adapted the skill to ask questions first when starting a task to make sure that I'm performing it correctly or to see if I need to make changes.

Willingness to learn

Working from different jobs I've learned the skill to actively listen to my managers and colleagues and being receptive to their suggestions and criticism to easily adapt into the new environment.

Resilience

In my role as a Barista at Taster Course I've learned how to remain calm under stressful circumstances.

COMMUNITY & VOLUNTEER EXPERIENCE

Taster Course

Hamilton, New Zealand
Aug 2021 - Aug 2021

● Barista

This program runs over 5 days and contains both theory and practical assessments prior to awarding the certificate

Millenium Technology

Pukete, New Zealand
Jun 2021 - Jul 2021

● IT support

This was a gateway placement from my secondary education. I learned about setting up or functioning fresh installs in new computers/laptops, basic repairing in hardware and servers, as well as doing customer service.

Countdown

Huntly, New Zealand
Jul 2020 - Aug 2020

● Retail assistant

This is a gateway placement in which I've worked one day a week for five weeks.

INTERESTS

- travel
 - listening to music
 - arts
 - gaming
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REFEREES

Alison Crean

Career Advisor - Sacred Heart Girls' College

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