

## Préserver un document

### 5 étapes essentielles

<ul style="list-style-type: none"><li>- Présenter le document</li></ul>	Type Titre Auteur et date Source	This document is ... It is entitled ... It was written by ... on ... It comes from ...
<ul style="list-style-type: none"><li>- Dégager les points essentiels</li></ul>		The document talks about ... It deals with ... One aspect is ...
<ul style="list-style-type: none"><li>- Faire ressortir la problématique, le thème principal</li></ul>		The problematic that is brought is ... The text reveals ... The text show the problematic of ...
<ul style="list-style-type: none"><li>- Présenter les éléments positifs et négatifs</li></ul>		The positive/negative points are ... What's positive/negative about this topic is that ...
<ul style="list-style-type: none"><li>- Donner votre opinion</li></ul>		In my opinion ... As for me ... As far as I'm concerned ... My belief is that ...

### Example:

*This document is divided in two parts. The first part is an article. It is entitled "Musk signs up mystery passenger to rocket space travel around the moon". It was written by Whitley and Takada on September 14, 2018. It comes from the website Bloomberg.*

*The document talks about Elon Musk, who is the CEO of numerous companies including Tesla and SpaceX and Richard Branson, the CEO of Virgin. The two companies have the project to commercialize space travel. The company SpaceX has now found a passenger to space travel in the next years. The new passenger is apparently a Japanese billionaire whose identity will be revealed soon.*

*The problematic that is brought in this article is the generalization of space travel.*

*The positive points of space travel are that it's a phenomenal evolution in science. This project may lead to scientific discoveries and may allow many people to discover space in the future. Maybe in 30 years, a space travel ticket will cost the same as an airplane ticket.*

*The negative points are that it's very expensive. Only rich people can benefit from this project. It's also polluting and we don't know the medical impacts of that kind of project.*

*In my opinion, this project is ...*