

Certificate of Appreciation

To whom it may concern,

We would like to recognize the outstanding contribution, effort, and dedication of Victoria Atanasov to our team as a volunteer Expert research assistant for the CoronaNet Research Project. Victoria was active with our project from 2020-04-07 to 2021-05-14 and, in that time, coded and updated policy information for Japan. Without the support of our dedicated RAs, such as Victoria Atanasov, we would not be able to sustain our pace of policy documentation which, to date, counts more than 100 thousand policies from virtually every country in the world.

The CoronaNet Research Project is working to gather comprehensive and global data on government responses to the COVID-19 crisis. This work includes gathering information about which governments are responding to the coronavirus, toward whom policies are targeted (e.g. other countries), the types of policies enacted (e.g. travel restrictions, banning exports of masks) and their timing and duration. For more information, see www.coronanet-project.org.

Victoria has been a country expert for Japan. This role involves researching and creating a comprehensive overview of government policies enacted in Japan as well as collecting and entering new and updated policy information related to COVID-19. Becoming a country expert requires passing a series of trainings on how to code data in the CoronaNet database, which uses a custom Qualtrics survey instrument, keeping up with policy coding on a weekly basis, and attending weekly country- or regional coordination meetings as well as project-wide meetings.

Based on their performance, RAs are promoted to Advanced and then to Expert RAs, which is the position held by Victoria. This role involves coding an outstanding number of 250 policies or more and being engaged as a research assistant for at least 6 months. Expert research assistants have gained extensive knowledge of PHSM data and the CoronaNet dataset. They are actively involved in the development of the taxonomy and the project structure, and guide other research assistants. With their profound expertise, they play a fundamental role in the success of the project.

In addition to being a country expert, Victoria took on the following additional roles within CoronaNet:

- **Country Manager:** This role involves leading a group of RAs. It involves oversight and support of RAs, including conducting regular performance and activity appraisals to guarantee the development of a consistent and up-to-date dataset. Regional Managers are the first point of contact for RA questions regarding research and organizational issues. The role requires a profound knowledge of the construction of the dataset and strong leadership and management skills in order to foster a team spirit among the RAs, enhance their motivation, and develop a positive work environment.
- **Data Science Analyst:** The work of data scientists at CoronaNet consists of the technical management of the rapidly evolving policy dataset as well as managing the technical infrastructure needed to keep CoronaNet running smoothly. The data science team further works to identify opportunities for leveraging the data for research and analysis by both internal and external parties. Membership requirements for the data science team include prior coding or analytics experience, having strong problem-solving skills, creativity, and the ability to work with different data architectures.

In conclusion, we would like to reiterate our thanks to Victoria Atanasov for supporting these important and time-sensitive collection efforts and for being part of the CoronaNet community.



Luca Messerschmidt, Principal Investigator

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CoronaNet Research Team

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Joan Barceló (NYU Abu Dhabi)

Cindy Cheng (TU Munich)

Vanja Grujic (Universidade de Brasília)

Allison Spencer Hartnett (Yale University)

Robert Kubinec (NYU Abu Dhabi)

Luca Messerschmidt (TU Munich)

Timothy A. Model (Havighurst Fellow at the Miami University)

Caress Schenk (Nazarbayev University)

Svanhildur Thorvaldsdottir (TU Munich)

