

## Certificate of Appreciation

To whom it may concern,

We would like to recognize the outstanding contribution, effort, and dedication of Janice Klaiber to our team as a volunteer research assistant for the CoronaNet Research Project. Janice was active with our project from 2020-04-01 to 2021-03-13 and, in that time, coded and updated policy information for Germany and Tonga and Tuvalu. Without the support of our dedicated RAs, such as Janice Klaiber, we would not be able to sustain our pace of policy documentation which, to date, counts more than 100 thousand policies from virtually every country in the world.

The CoronaNet Research Project is working to gather comprehensive and global data on government responses to the COVID-19 crisis. This work includes gathering information about which governments are responding to the coronavirus, toward whom policies are targeted (e.g. other countries), the types of policies enacted (e.g. travel restrictions, banning exports of masks) and their timing and duration. For more information, see [www.coronanet-project.org](http://www.coronanet-project.org).

Janice has been a country expert for Germany and Tonga and Tuvalu. This role involves researching and creating a comprehensive overview of government policies enacted in Germany and Tonga and Tuvalu as well as collecting and entering new and updated policy information related to COVID-19. Becoming a country expert requires passing a series of trainings on how to code data in the CoronaNet database, which uses a custom Qualtrics survey instrument, keeping up with policy coding on a weekly basis, and attending weekly country- or regional coordination meetings as well as project-wide meetings.

In addition to being a country expert, Janice took on the following additional roles within CoronaNet:

- **Country Manager:** This role involves leading a group of RAs. It involves oversight and support of RAs, including conducting regular performance and activity appraisals to guarantee the development of a consistent and up-to-date dataset. Regional Managers are the first point of contact for RA questions regarding research and organizational issues. The role requires a profound knowledge of the construction of the dataset and strong leadership and management skills in order to foster a team spirit among the RAs, enhance their motivation, and develop a positive work environment.

In conclusion, we would like to reiterate our thanks to Janice Klaiber for supporting these important and time-sensitive collection efforts and for being part of the CoronaNet community.



Luca Messerschmidt, Principal Investigator

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