## **ADMIN VIEW (desktop/mobile)**

## NavBar

- Home
- Announcements
- Services
- Accomplishments
- Local Policies
- Citizen Guide
- About us
- Login/Register

Admin can login with their account and when logged in, do not display the login/register button anymore. Show the profile icon

The admin view is almost the same as the user view except there is an admin page (when profile icon is clicked) and in this page the admin has:

- Dashboard tab
  - View total number of job applicants
  - View total number of solicitation requests
  - View total number of feedback received
  - Add new announcement
    - Announcement form
      - Title
      - Date time posted
      - Category [update, event]
      - Details
      - Upload photos (max 4)
  - Add new accomplishment
    - Accomplishment form
      - Title
      - Category [local policy, others]
      - If local policy, a checkbox if resolution or ordinance
      - Title of ordinance/resolution
      - Details
      - Dete completed/implemented
      - Upload photos (max 4)
      - Upload document
  - View system analytics
- Job Applications tab
  - A create job opening button

- Job title
- Description
- Requirements
- Number of applicants accepted
- Status (automatically open when created)
- View Job openings the admin created (card)
  - Be able to delete a job opening
  - Be able to edit a job opening
  - Status button to edit the status of the job [closed, open]
  - Be able to view applicants of a job opening
    - Approve an application (applicant will be notified via sms)
- Solicitation Requests tab
  - View all solicitation requests
    - Approve a solicitation (requestor would be notified via sms)
- Monthly Rice Distribution
  - A create post button
    - Choose from a dropdown of barangays [Agnas, bacolod, bangkilingan, bantayan, baranghawon, basagan, basud, bognabong, bombon, bonot, san isidro, buang, buhian, cabagnan, cobo, comon, cormidal, divino rostro, fatima, guinobat, hacienda, magapo, mariroc, matagbac, oras, oson, panal, pawa, pinagbobong, quinale cabasan, quinastillojan, rawis, sagurong, salvacion, san antonio, san carlos, san juan, san lorenzo, san ramon, san roque, san vicente, santo cristo, sua-igot, tabiguian, tagas, tayhi, visita]
    - Set date of distribution
- Community Feedback
  - View all feedback received
  - A reply button to all feedback
    - Can edit, delete the reply
- Users (admin can view their registered users)

# **ANNOUNCEMENTS Page**

- View all announcement they created
  - o Each announcement has a delete and edit button

## **Accomplishments Page**

- View all the accomplishments they created
  - Each accomplishment has an edit and delete button

#### **Local Policies Page**

- View all local policies they created in the accomplishment form
  - An edit and delete button in each ordinance/resolution