

## README template for publication packages V1.0

Based on the “Guidelines for the archiving of academic research for Faculties of Behavioural and Social Sciences in the Netherlands 2022”.

**\*\*The README describes how data files are organized and internally structured, as well as any other information that a researcher in a similar field would need to reproduce the published results or carry out new analyses based on the components of the publication package. The README should allow another researcher to see at a glance if this data can be useful to them.**

To create the README please answer the following: **\*\***

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a. Name of the person(s) who created the publication package:

b. Division of roles among authors, indicating at least who analysed the data:

- data-analysis:

- statistical analysis:

- data curation:

- conception of the design:

- drafting the manuscript:

- revising the manuscript:

- ....

c. Date on which the manuscript was accepted, including reference:

Date:

Reference:

d. Date/period of data collection:

Start collection (MM-YY):

End collection (MM-YY):

e. Names of people who collected the data:

f. If applicable: addresses of field locations where data were collected and contact persons (if any):

NOTE: leave this blank or use vague terms if the address can cause participants to be identified. (e.g., don't name individual schools). In case of doubt leave this area blank.

g. Ethical assessment (if applicable) with reference number and any other statements made by the Ethics Review Committee:

h. Indicate which elements of the publication package are made open, restricted, or closed. Include a valid reason for limiting access to the data (e.g., due to copyright or sensitivity of data):

i. A list of excluded subjects, corrupted data files, and any other exceptions to the standard analysis pipeline, to enhance understanding of the data and the data analysis:

j. What format are your files in? What software (including R packages) would someone need to reuse your data?

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**\*\*Content of Publication Package. What does each folder of your package contain?**

If some of these folders don't apply to your research, please add a short explanation (e.g., no ethical consent was required because only simulation data was used). \*\*

1. Manuscript:

2. Instructions, procedures, the design of the experiment and stimulus materials:

3. Raw data files:

4. Computer code:

5. Processed data files that were eventually analysed:

6. Data management plan:

7. Readme file:

8. Ethical approval:

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**\*\*Add anything else you think can prove valuable to better understand your data:\*\***

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**\*\*If possible, choose the option “Save as” and choose “.txt”. A plain text file (.txt) is the preferred format for the README as it can be opened by almost anyone and doesn't require paid software. Please note that this removes formatting (embedded links, bold text). If this is not feasible you can keep it in a Microsoft Word format.\*\***