

Lucas Hvalsøe Jakobsen - CV

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WORK EXPERIENCE

Portalen

Dec. 2016 – Oct. 2021

Sales & Schedule Planner

2670, Greve

- Portalen is a music and theater house, which hosts concerts, theater performances, stand-up shows, as well as an art gallery and a small cinema.
- Working with sales and schedule planning, I was the first contact-point for customers who wished to purchase/refund tickets or had questions about events. I also planned the schedules for the employees in the ticket office and the cloakroom, as well as trained new employees in the ticket office.
 - Sales also included creating an end-of-the-day accounting report for the total amount of sales.
 - Scheduling for the cloakroom also included smaller overseeing tasks, such as contacting employees when late, introducing new employees, checking their accounting, and reviewing new applications.

EDUCATION

Aalborg University, Copenhagen

Sep. 2021 – Present

BSc in Mediaology

- Included courses such as: Creative Digital Development - Interaction Design - UX & Quantitative User Evaluation - Image Processing - etc.
- Experience working with SCRUM & Agile Techniques, Microsoft Excel, Microsoft PowerPoint, C#, Python, Unity, Figma, Blender

Copenhagen Business School

Sep. 2018 – Jun. 2021

BSc in Business Administration & Digital Management

- Included courses such as: Managing Innovation in Organizations - Business Data Analytics - Economics & Strategy in the Digital Age - Information Management in Organizations - Managing Communication, Marketing and Relations - etc.
- Experience working with Microsoft Excel, Microsoft PowerPoint, Python, Tableau

OTHER EXPERIENCES

The Data Science Course 2022: Complete Data Science Bootcamp

Online Course - Udemy

Greve Karate

Karate Instructor for Kids Team

- Oversaw the weekly training and instruction of a team of several kids.

SKILLS & INTERESTS

- **Skills:** PowerPoint presentations, customer service & interaction, Excel spreadsheets, Python, C#, Tableau, statistics, management of small teams, minor accounting
- **Interests:** Graphical design, computers, gaming, coding, weightlifting, yoga, meditation

LANGUAGES

- **Danish** – Native language
- **English** - Fluent
- **French** - Beginner