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About the job

It's an EXCITING time to be at DEX Imaging! And we are interested in you!

Ready to turn raw data into powerful insights? DEX Imaging is on the hunt for a sharp, curious, and detail-obsessed **Data Analyst** to join our fast-paced, innovation-driven team!

In this role, you will be working in the heart of our Administration team, playing a key role in transforming numbers into narratives that drive smart decisions across the business. If you love diving into data, spotting trends before anyone else, and helping a team win through intelligence and precision—this is your moment to shine. Let's build the future of imaging, together.

What does the job consist of:

The individual in this role will focus on data analytics, which would include developing and maintaining key performance metrics with Administration. In addition, working with business leaders across functions to document reporting requirements and implementing solutions in an automated manner.

Job Responsibilities to include:

- Individual contributor focused on data analysis and reporting
- Working within the Administrative business unit to develop and maintain reporting processes
- Collaborating with cross functional business units to document requirements that impact Administration
- Working closely with business partners to include Sales, Service and Call Center Operations

Qualifications:

- Degree preferred
- High proficiency in MS Suite, with a focus in MS Excel
- Experience in Customer Service / Call Center Operations

- Strong verbal and written communication

The preceding job description has been designed to indicate the general nature of work performed; the level of knowledge and skills typically required; and usual working conditions of this job. It is not designed to contain, or be interpreted as, a comprehensive listing of all requirements or responsibilities that may be requires by employees in the job. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations made to enable individual with disabilities to perform essential functions.

This job description does not imply or cannot be considered as a part of an employment contract. DEX Imaging is an Equal Opportunity Employer.

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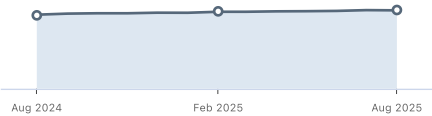
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Data Analyst, Tampa, FL

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About the company

 **DEX Imaging**
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At DEX, we are united in the pursuit of one goal: to make each customer's document imaging equipment and workflow processes the most reliable (and effortless) part of their business, guaranteed.... [... show more](#)

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