Format agenda

Agenda [Meeting name]

Location: TU Library
Datum: 12/05/2022
Time: 13:30 - 14:30
Attendees: Daniel(chair) , Nathaniel(Minute taker), Diego, Lucas, Kenzo, Bianca Cosma

Agenda-items

[13:30-13:31]   **Opening by the chair**

[13:31-13:36]   **Check-in**
front-end
is showed in the demo
back-end
is showed in the demo
connection between both back-end and front-end
Still waiting on the actual questionnaire to make the right calculation
cannot be easily abstracted => hard coded
hosting for the server

[13:36-13:44]   **[Frontend demo] – [Show progress]**
"showing the front-end"
it is looking pretty good
Bianca will take a look at the tests next week

[13:44-13:49]   **[Backend demo] – [Show progress]**
"showing the back-end"
Are the 5 questions going to be hard-coded? No, it is going to be one of
the hyperparameters of the dashboard

[13:49-14:04]   **[GitLab] – [Bianca Feedback]**
Don't have a Ci/CD yet
we are going to work on it
don't create a sprint milestone for this week, try to do it for next week,
with a description of the week
Upload your prints retrospectives
move all the document to the repo or share the Google Drive server
we are not doing a lot of merge requests,
As long as the merge request is not 3000 lines, it is ok

have to do merge request for every merge of branches with dev and
main
The branches are not consistently named
should create branches from issues, like this when we merge a branch,
it means that the issue is closed.
Too many branches and confusing
rule of thumb : as many branches as issues
when a branch is made from an issue, it closes the issue when merged
Commit should be from the same format
there are no assignees to the issues, in the print retrospective, we
show how worked on what and for how long.
From now on we could assign issues to persons => hold people
accountable if they don't do their work

[14:04-14:11]   **[Presentation for Mid-term] – [Bianca Advice]**
want to see your progress => going to feel à rubric
Make slides
are there any guidways?
- Take a look at the midterm rubric
- introduction
- architecture
- requirements, done, to do
- if we think we are on track, reasons for delay
- plan for next weeks
- we can talk about how we structure the code, data structures (even if Sandy don't have a CS background)
- should show a demo, and a recording as plan B
- no strict guidelines
- 10-20 min
- for midterm not everyone needs to present, end term we should
- there will be a Q&A

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[14:11-14:13]   **Summary action points** – Who, what, when?
- Send new requirements for tomorrow
- prepare the presentation
- do the buddy check
- let her know if we want to meet twice next week

[14:13-14:20]   **Feedback Round**
every branch should be an issue

[14:20-14:22]   **Closure by the chair**

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