

# Format agenda

## Agenda [Meeting name]

Location: [Ekko building TuDelft]  
Datum: [9/06]  
Time: [13:03]  
Attendees: [Daniel Puente Barajas, Kenzo Boudier, Diego Vieron]

## Agenda-items

- [13:03]           **Opening by the chair**
- [13:04]           **Check-in**  
                    **Lucas potential covid and Nathaniel has a meeting**
- [13:05]           **[Pipeline] – [should we do it]**  
                    *Yes it should be done as it is important for future groups and they are going to look at the updates from midterm*
- [13:07]           **[Documentation]**  
                    *Needs to be done but there is a beginning*
- [13:09]           **[User testing]**  
                    *Document the time taken and any problems*  
                    *Play around with the application*  
                    *Document feedback*  
                    *Change application according to feedback*
- [13:07]           **[Bianca - User test]**  
                    *The test is very long*  
                    *No comments on the design of the page*
- [13:27]           **[Final report]**  
                    *85% of the grade depends on the report*  
                    *15% of the grade is the report for the TU write*  
                    *Submit wednesday morning*  
                    *Get feedback from TA and coach on monday*
- [13:35]           **Closure by the chair**

