

Format agenda

Agenda [Meeting name]

Location: Tu Library
Datum: 06/05/2022
Time: 13:00 - 14:00
Attendees: Daniel (Minute Taker), Nathaniel, Diego, Lucas (Chair), Kenzo, Bianca Cosma

Agenda-items

[start-end time]	Opening by the chair
[13:12-13:16]	Check-in <i>Group division front-end back-end</i> <i>Tried to connect fend bend</i> <i>Front-end: question creation</i> <i>Empty questions</i> <i>Backend: save answer, user, spotify login, database storage</i> <i>Messed up the testing → next sprint</i> <i>Next sprint: user matching</i>
[13:16-13:18]	[Client discussion] <i>How it is going with our client: we will ask about specifics in next meeting: database, distance metrics</i> <i>Dashboard discussion: choose which distance metrics</i> <i>NOT Manhattan probably</i>
[13:18-13:20]	[CoC] – [Updating it] <i>Code of conduct updated according to feedback and will be submitted into Gitlab.</i> <i>Not necessarily update it but we can. It's good if we do</i>
[13:20-13:25]	[Project Plan] – [Discussion part] <i>Mandatory recommendation section?</i> <i>Talk about limitations in the project.</i> <i>Future uses of project</i> <i>Next development team.</i> <i>Recommendations: suggested improvements, research directions, limitations of application (Bianca)</i> <i>Content, not style or referencing.</i>
[13:25-13:29]	[GitLab] – [Handling Issues]

(Inform/ brainstorm/ decision making/ discuss)
Make her take a look at the Gitlab and give opinion (next week)
For each sprint, a short description of what we want to do and reflection at the end.
Milestones are okay, but don't show progress.
To show progress → done
Detailed inter-sprint progress not really needed
Just good documentation for sprints, meetings, etc.

[13:30-13:31] **[Update requirements] – [improve list]**
Better list of requirements, more specific and separate roles

[13:31-13:32] **[Minutes] – [Better Understand]**
Upload minute lists in GitLab
For group meetings: list of bullet points about how it went.
Sprint retrospective and plan will be documented.

[13:33-13:35] **[Testing] – [Get opinion]**
Test thoroughly: unit testing is a requirement (basic tests).
Solution for having a difficult project to test.
Mocked dataset for distance metric at least
How to test that our recommendations are good?
Basic testing for frontend (user testing → ask client about it)
Schedule meeting → document how researcher uses application
Frontend → Selenium, Jest

[13:36-13:45] **[continued agenda-items]** Bianca's added Comments and remarks
Comments about testing provided.
Other than that, not a lot of remarks to be mentioned.
Document about neighbors, how to determine which song to recommend. (closest one)
Metadata about recommendation (distance, etc) to check validity.
Too little of a project but we are trying to make it as complete as possible. If that happens, improve the project and testing, and it has been approved by coordinators and the coach. Also, Extra tools to help the researcher visualize data.
If a good UI is found, just change a bit of the features and say where you got inspiration from.

[13:45-13:50] **[Demo] – [Get opinion]**
Frontend demo: show questions and parameters that can be changed (amount of dots, progress bar, security with going directly to pages)
Implement security with website endpoints
Book appointment with ethics people

[13:51-13:53] **[Scheduling] – [Midterm and endterm]**

Rubric midterm: not official grade, red/yellow/green light, basic feedback

Rubric endterm: explanation about why we use specific technologies.

Product = 25%

Testing, Documentation, Presentation = rest

Scheduling our end term: email because client is not available week 10

[13:53-13:56]

Summary action points – Who, what, when?

We will have another meeting next week, preferably Thursday.

Ask Gosia but only approve project plan, midterm, endterm.

For midterm: client, Ta, coach.

[13:57]

Closure by the chair