

# Invoice

DATE: [Enter date]

INVOICE # [100]

FROM: [Company Name]  
[Email]  
[Address 1]  
[Address 2]  
[Phone]

TO: [Client Name]  
[Email]  
[Address 1]  
[Address 2]  
[Phone]

TERMS: [Payment Terms]  
DUE: [Payment Due Date]

Item Description	Quantity	Price	Amount
			
Subtotal			
Tax			
BALANCE DUE			

## Notes

[Click here to add notes or terms of service.](#)