USAL
UNIVERSIDAD DEL SALVADOR

Ciencia a la mente y virtud al corazón

Project: Sanutem

Sanutem

Professional Integration Seminar
User Manual

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Career: Bachelor's Degree in Information Systems - 11 (Code 05)

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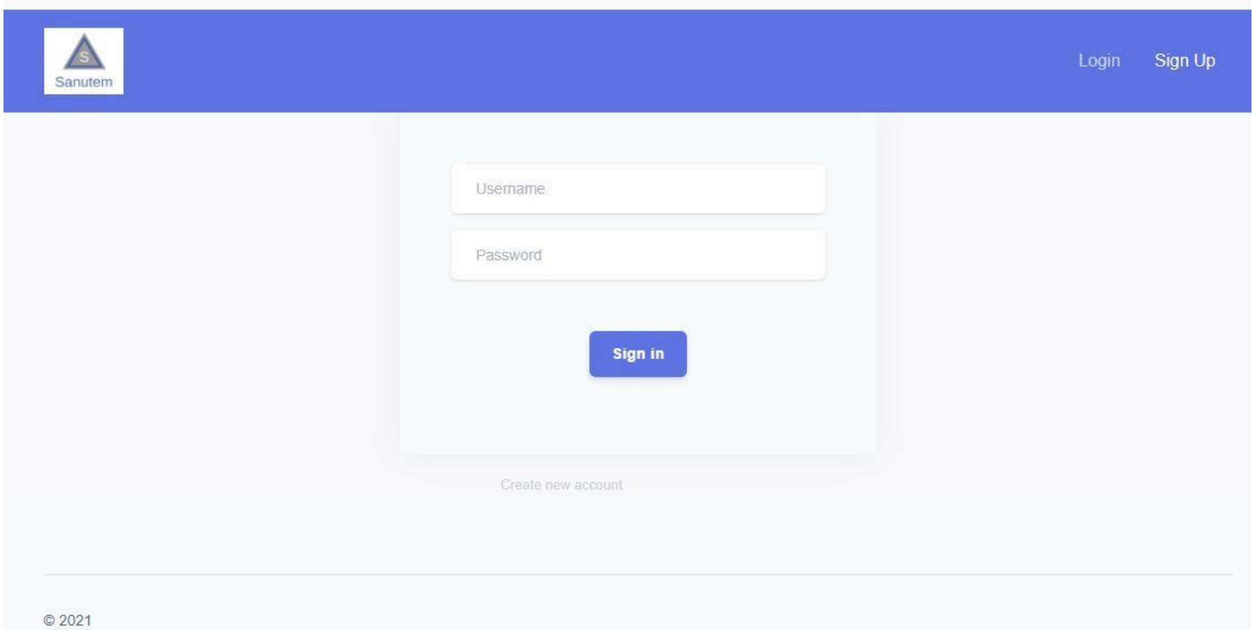
Latest version: 1.0.0

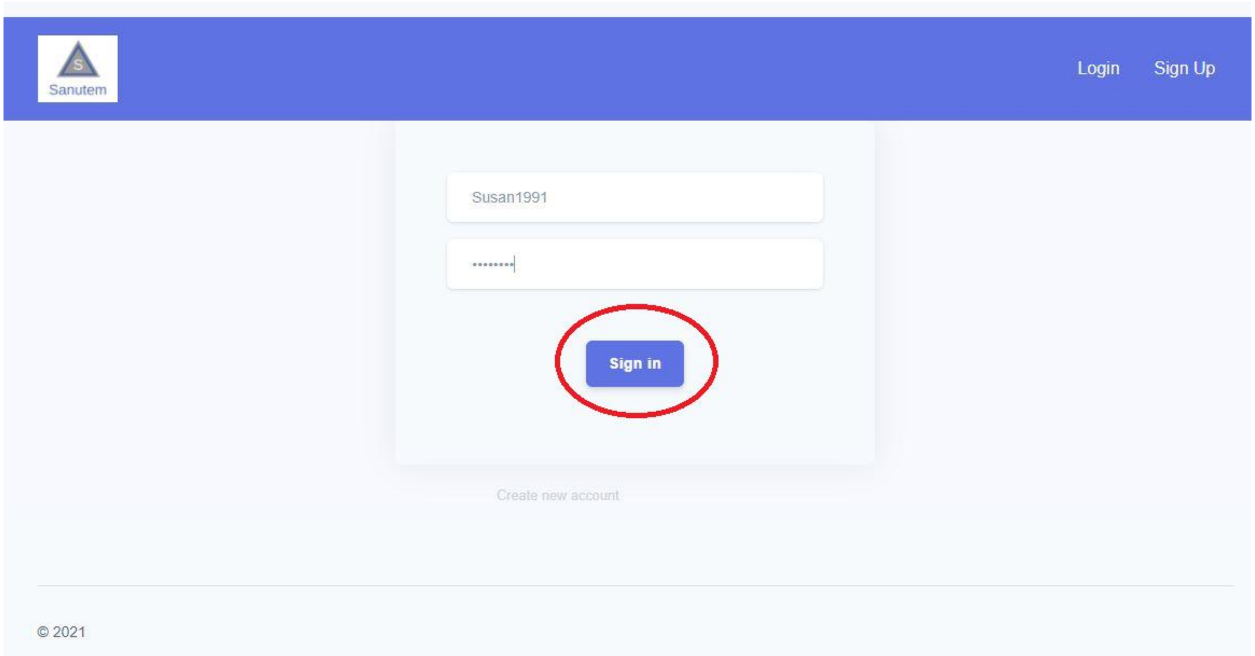
LOGIN

To enter the System, select the 'Login' button located in the upper right margin.

The system will ask you to enter your Username and Password. If you do not have one, you can register with the 'Sign Up' button.



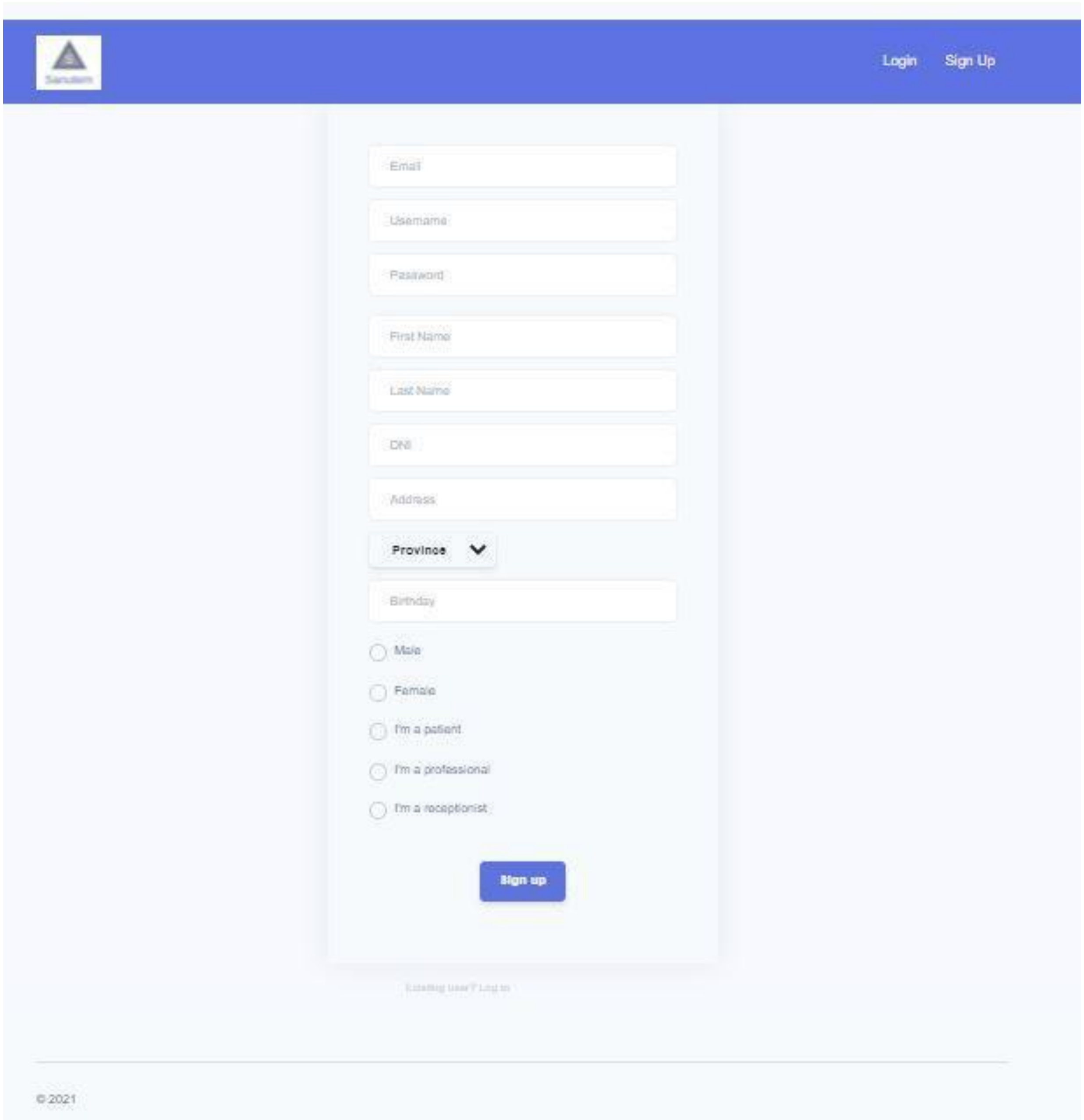
After completing the requested fields, select the 'Sign In' button.



SIGN UP

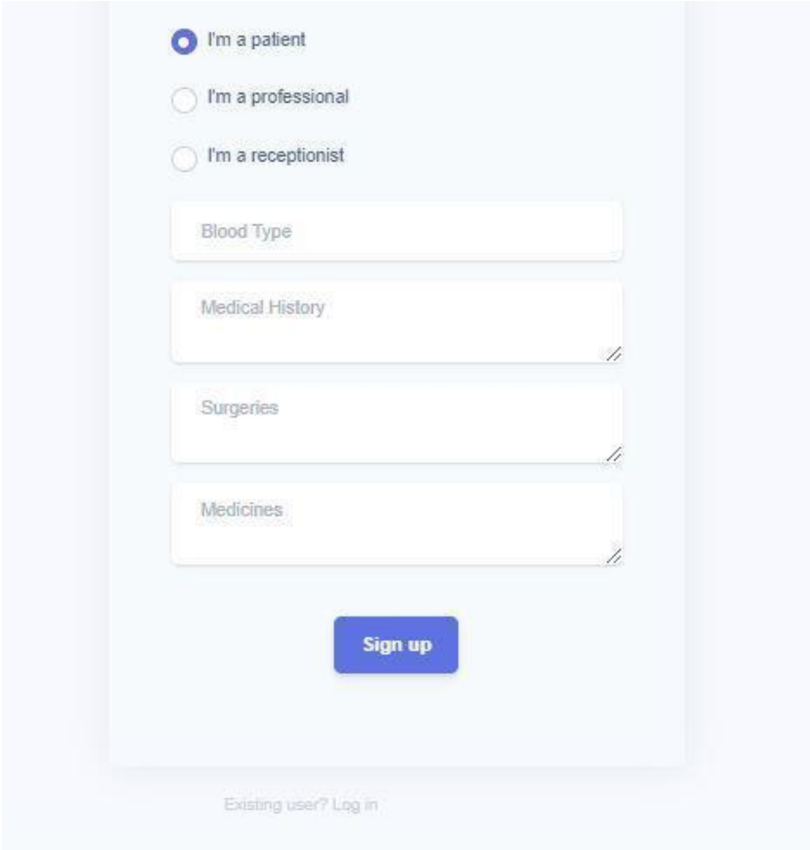
To register in the System, select the 'Sign Up' button located in the upper right margin.

The system will ask you to complete certain data:

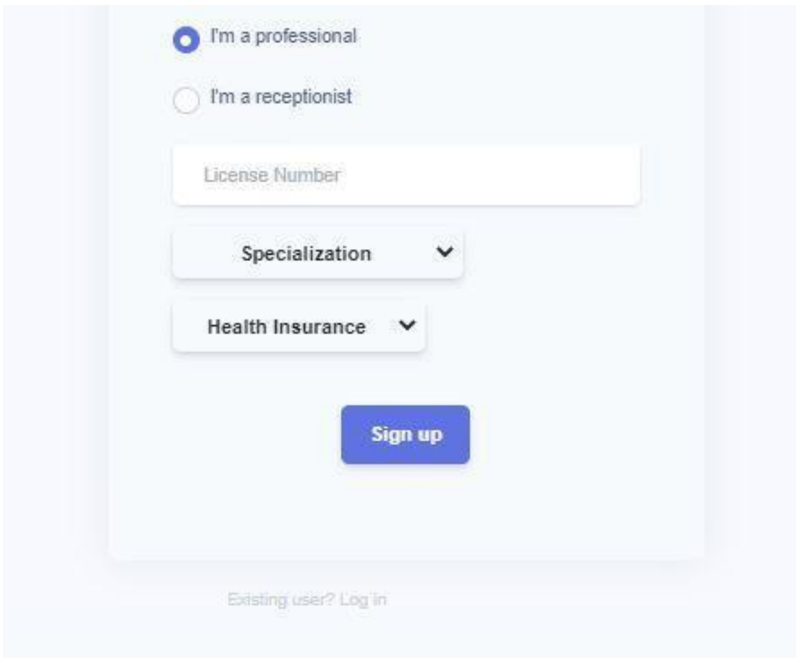


Depending on the profile you select to create your account, you will be asked to enter additional information.

1- PATIENT PROFILE



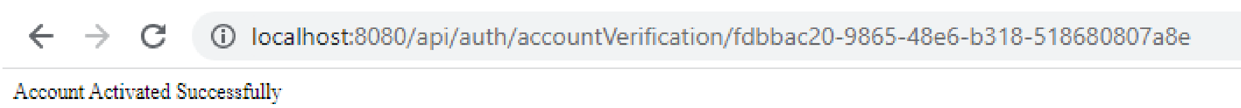
2- PROFESSIONAL PROFILE



ACCOUNT ACTIVATION

To complete the account creation process, the user must activate it by clicking on the link that will be sent to them by email once the registration is complete.

The system will inform on screen that the activation was successful.



MENU

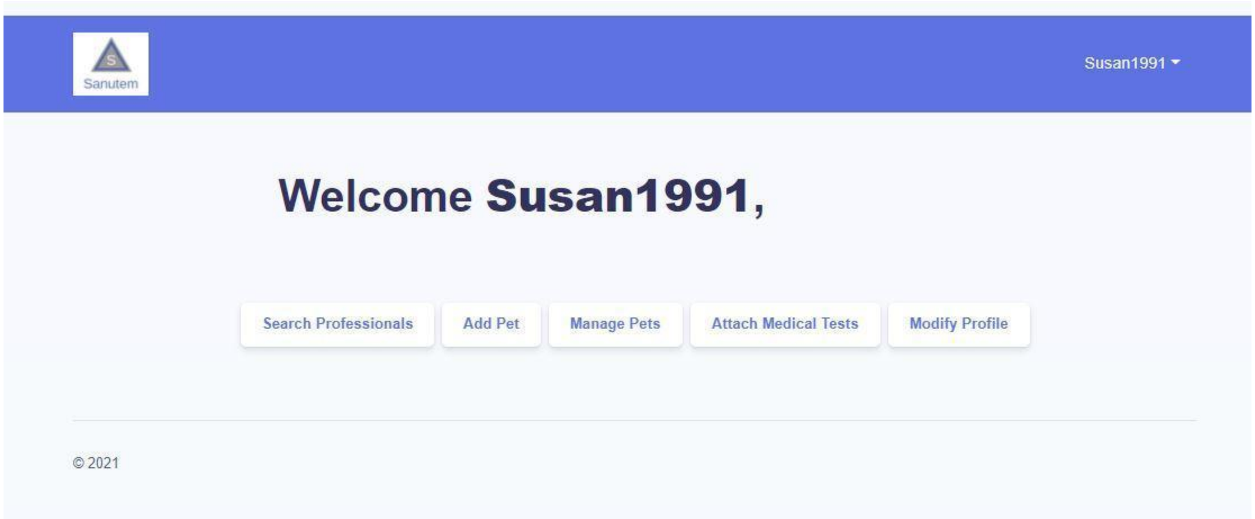
All users, regardless of their profile, will have access to a main menu with 3 options:

- Profile
- Settings
- Logout

To access them, you must click on the user name that will appear in the upper right margin.

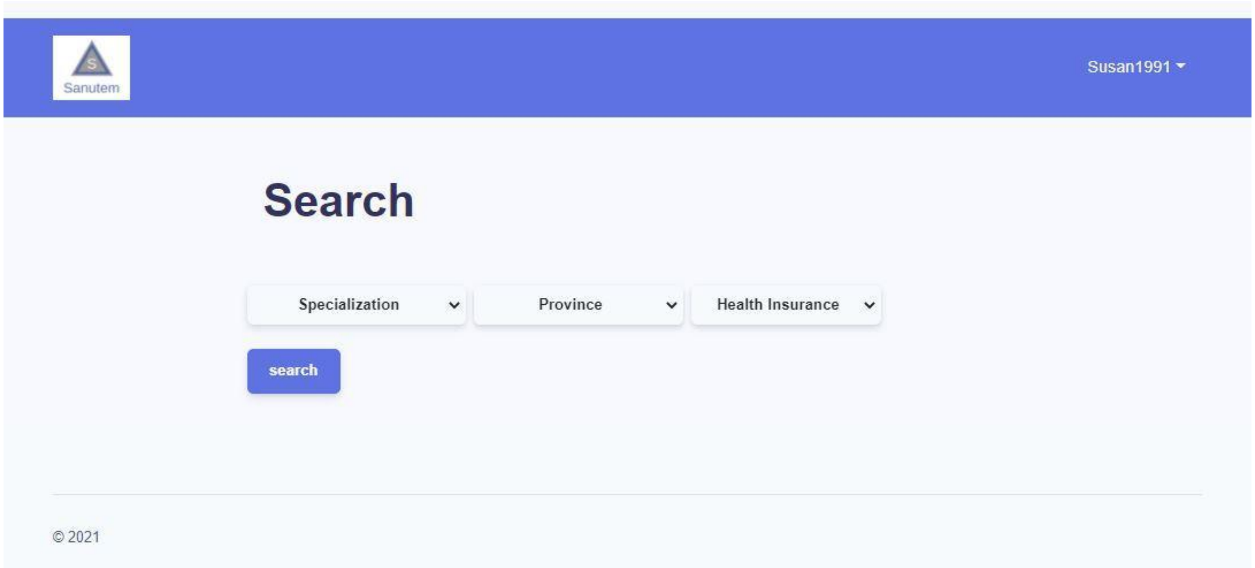
PATIENT PROFILE

Within the Profile menu the patient will be able to find several options.

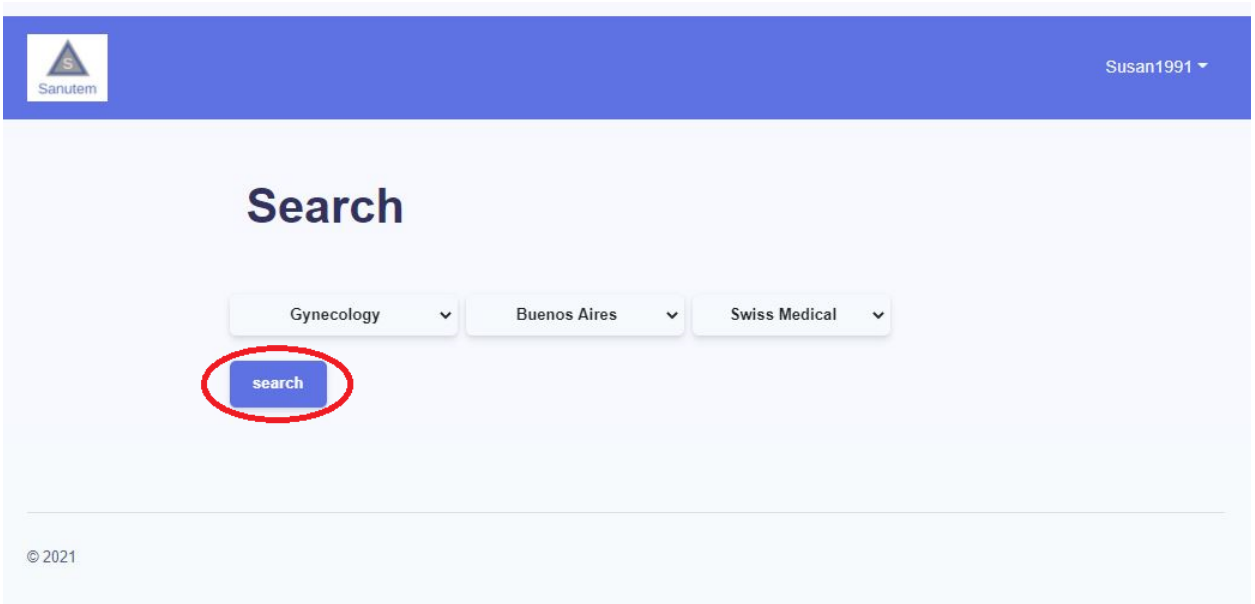


Search Professionals

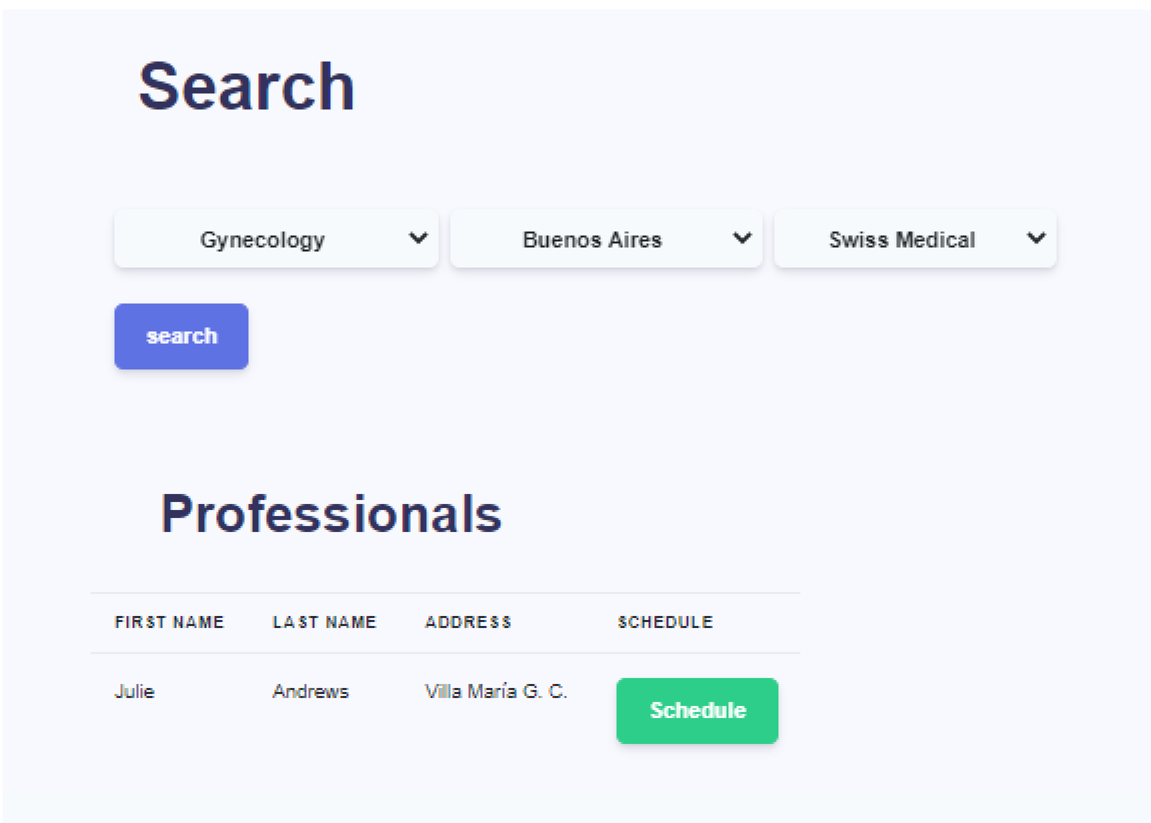
This option will allow the user to search for a professional. To do so, the user will be asked to select a specialization, a province, and the name of the medical coverage they have.



Once you have completed the data, you must tap the 'Search' button.

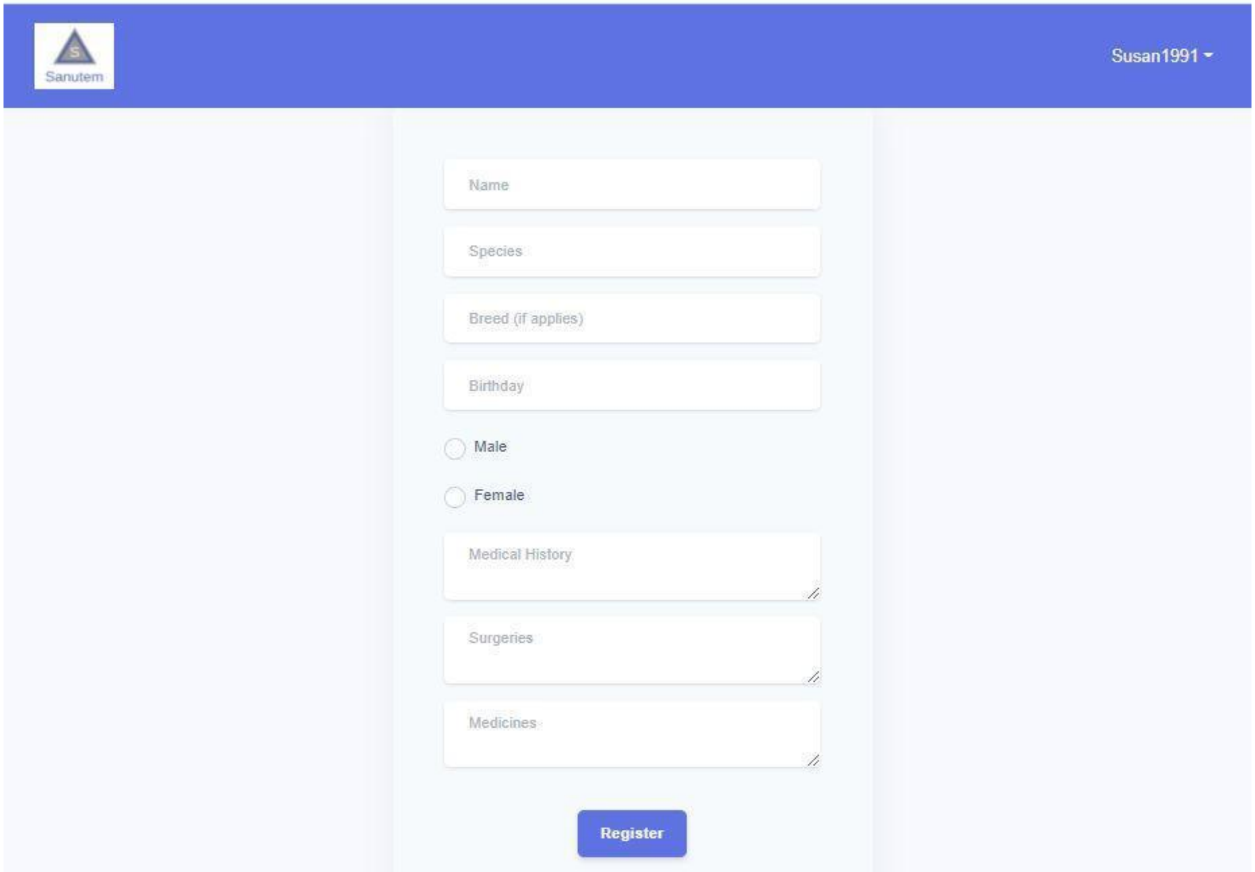


Finally, the search result will be displayed on the screen.

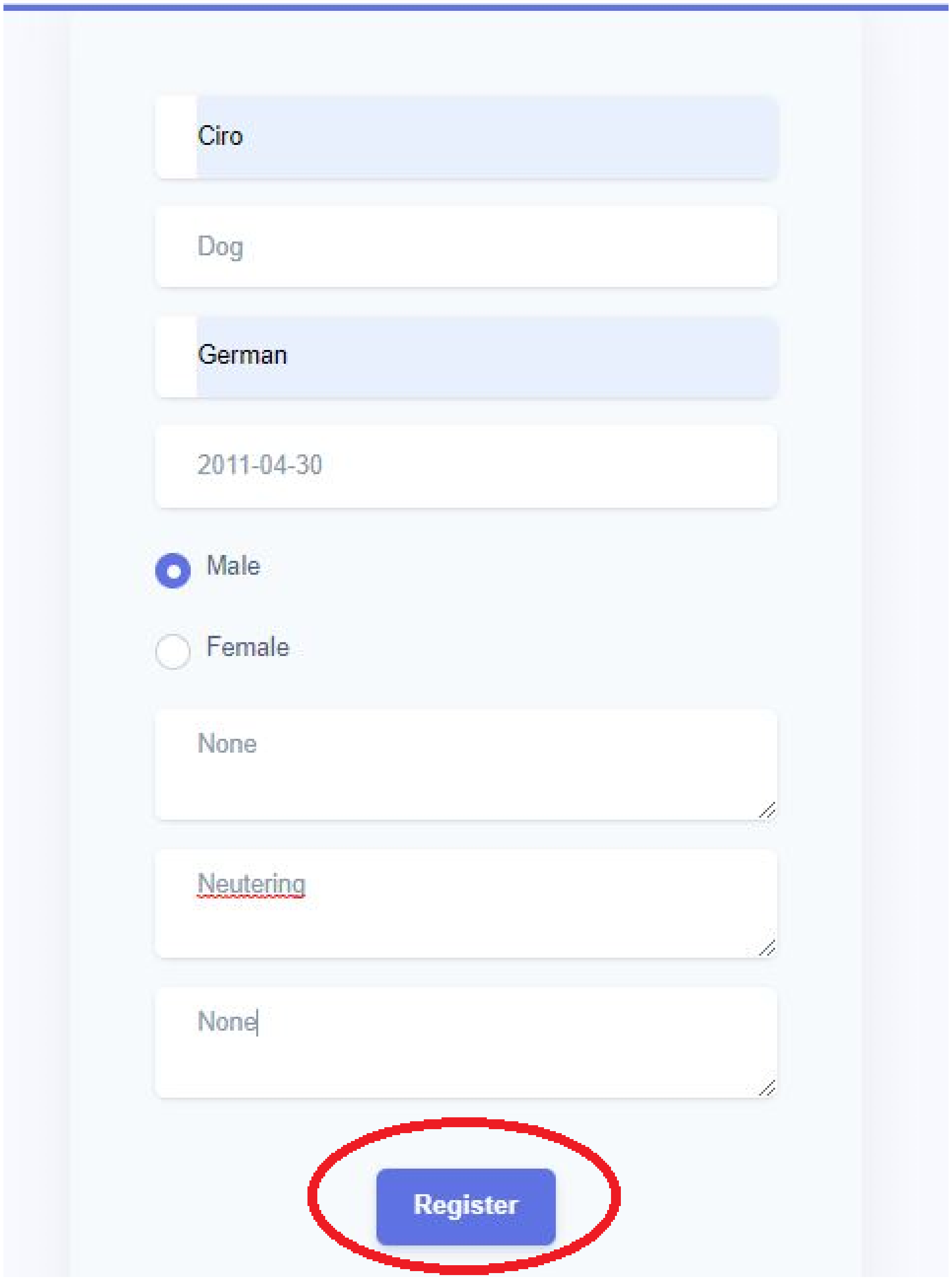


Add Pet

The user will have the possibility to upload their pet's information.

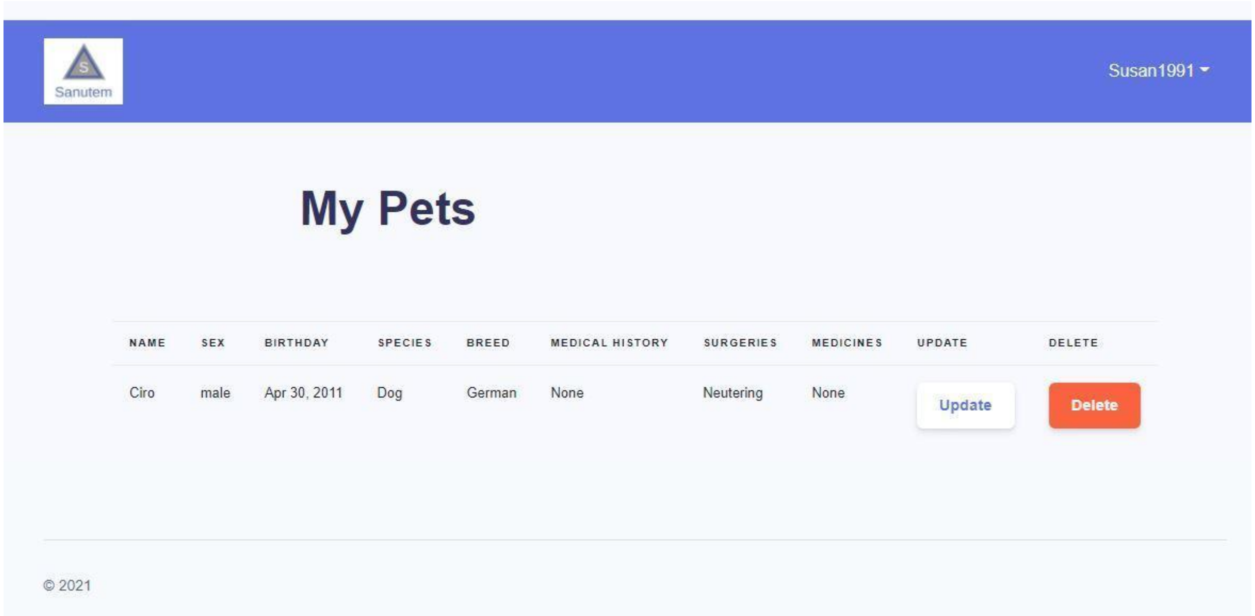


Once the form is complete, you must tap the 'Register' button to complete the operation.



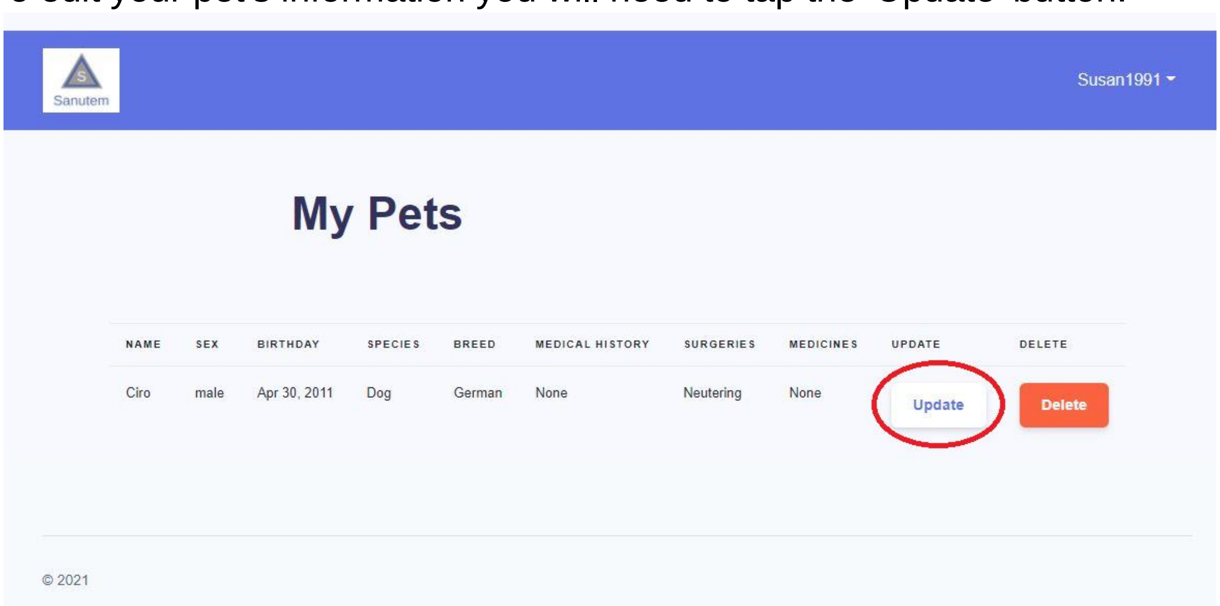
Manage Pets

This option will allow us to see our pets' information, as well as edit or delete it.

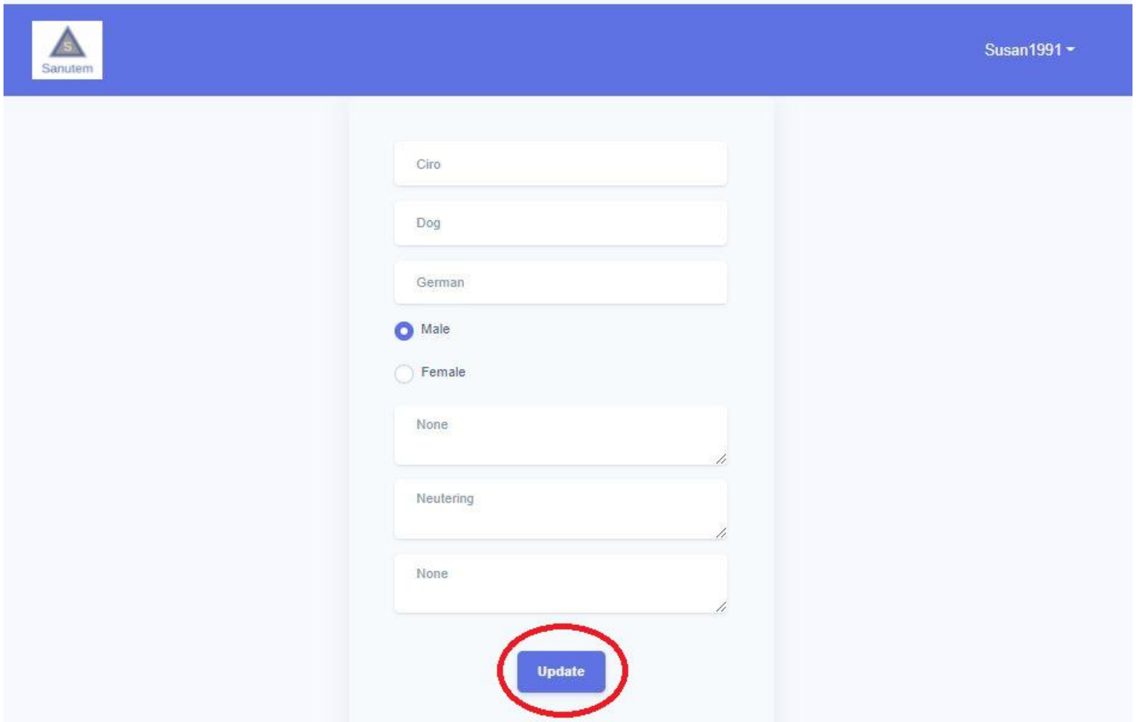


Manage Pets - Update

To edit your pet's information you will need to tap the 'Update' button.

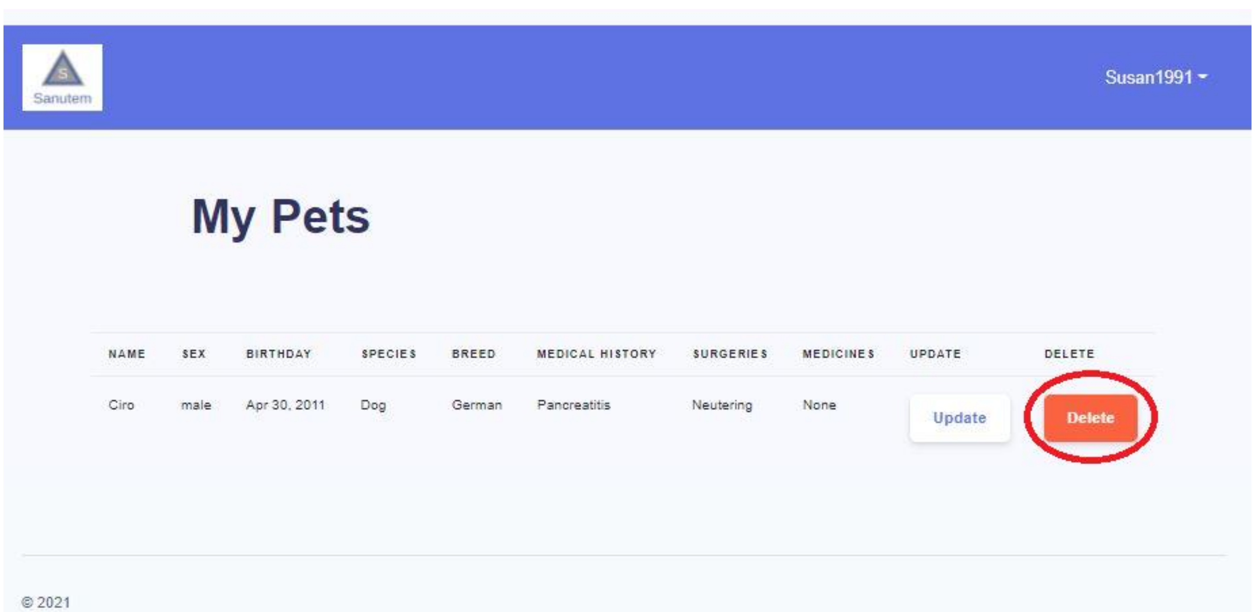


A form will appear on the screen with the information to be edited. To complete the operation, select the 'Update' button.



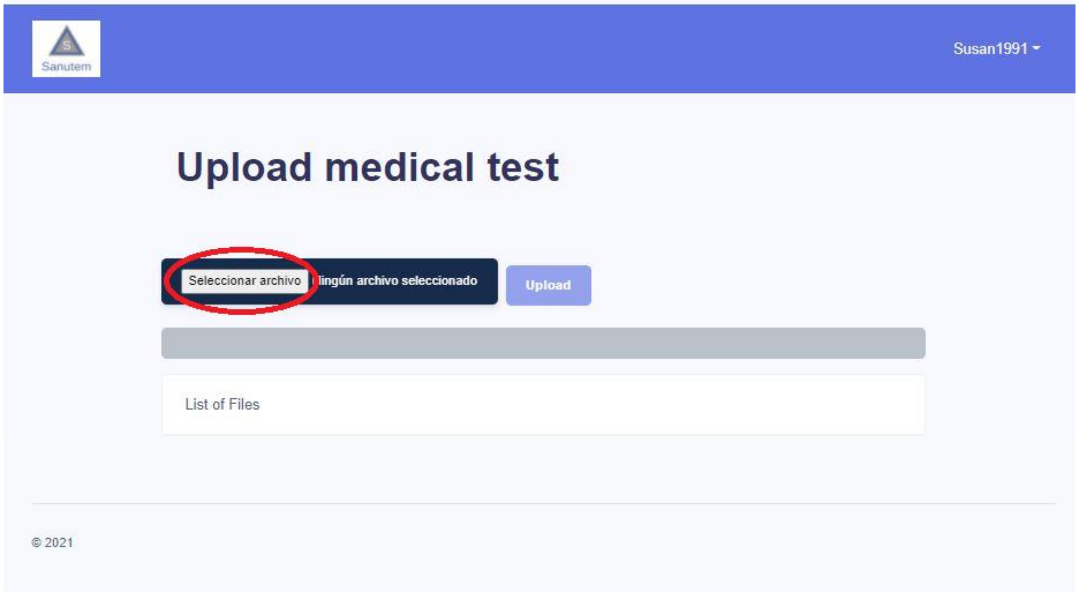
Manage Pets - Delete

To delete information about your pet you will need to tap the 'Delete' button.

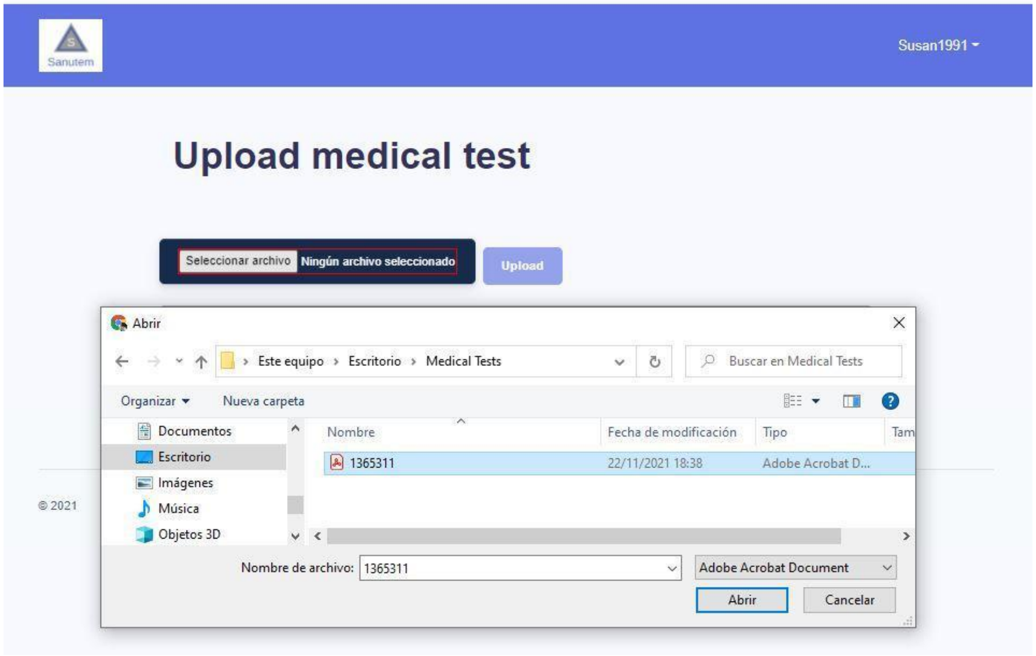


Attach Medical Tests

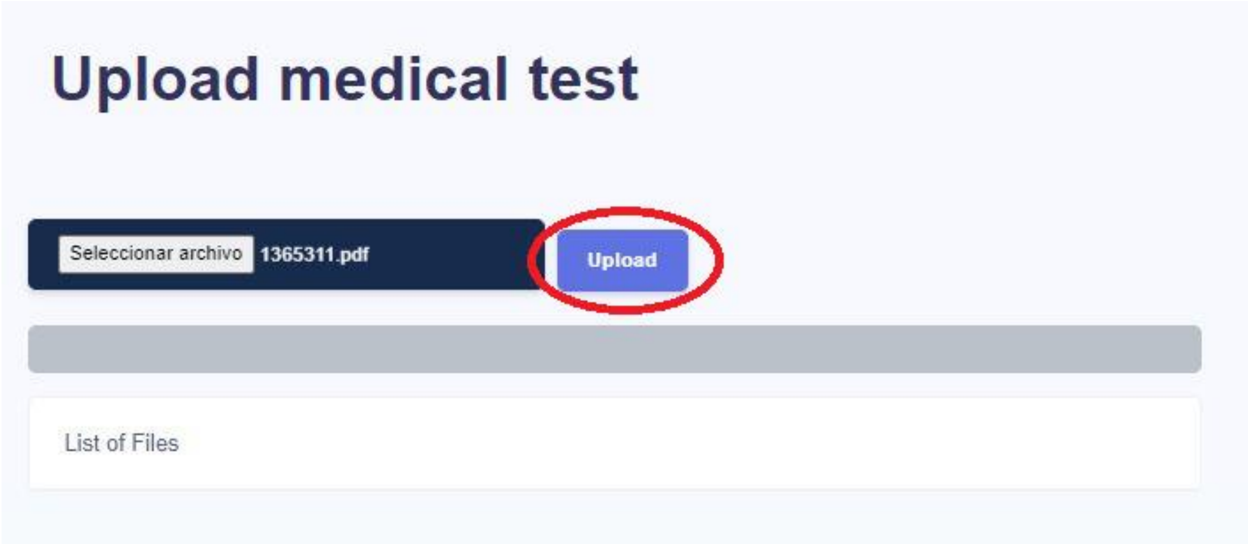
Users can upload all their medical studies in .pdf format to the system. To do so, they must select the 'Select File' button.



A window will automatically open allowing you to select a file from your PC.



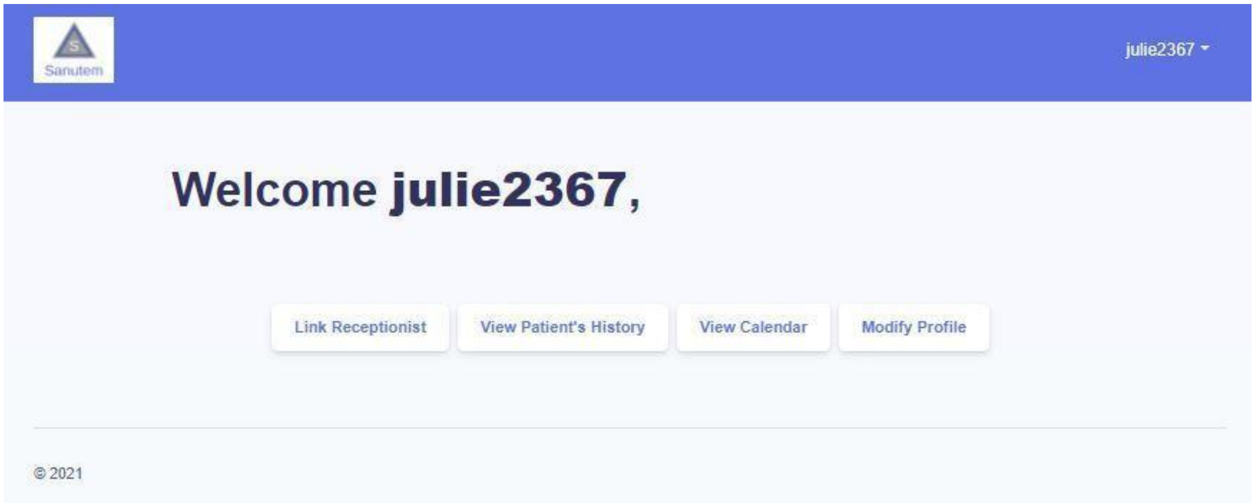
Once you have selected the file, you will need to tap the 'Upload' button.



Upon completion of the operation, the system will display on screen that the file was uploaded successfully.

PROFESSIONAL PROFILE

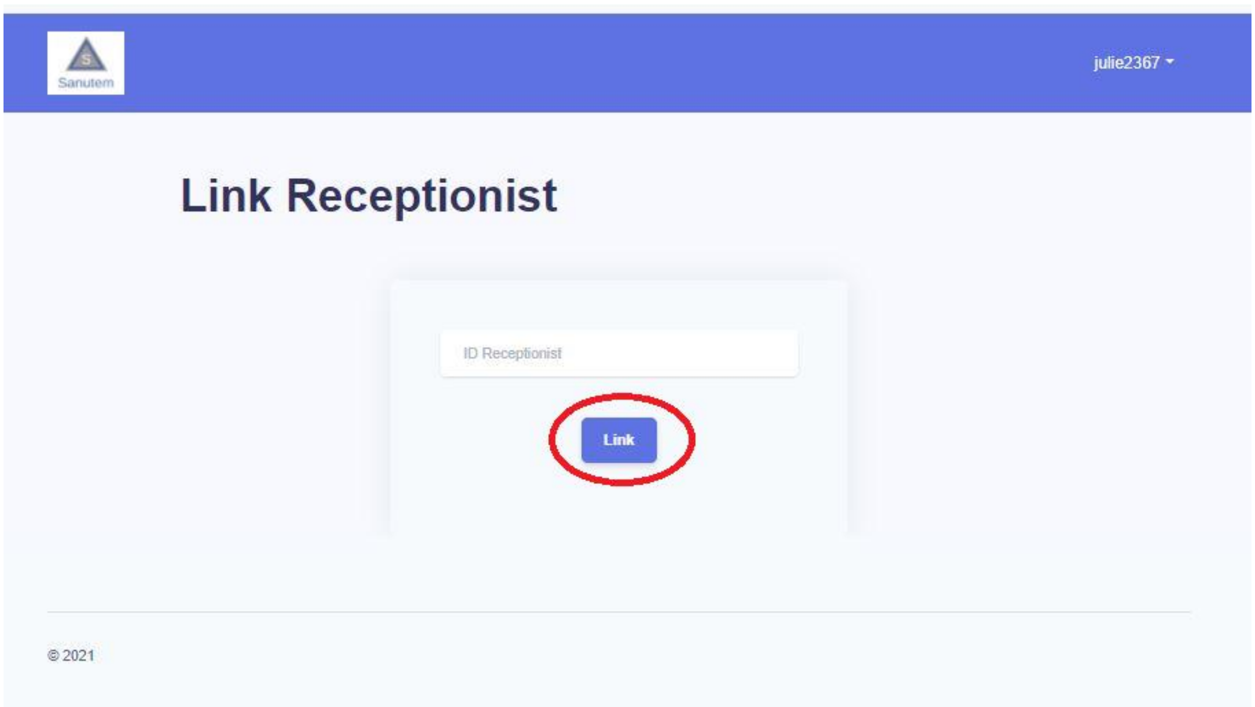
Within the Profile menu the professional will be able to find several options.



Link Receptionist

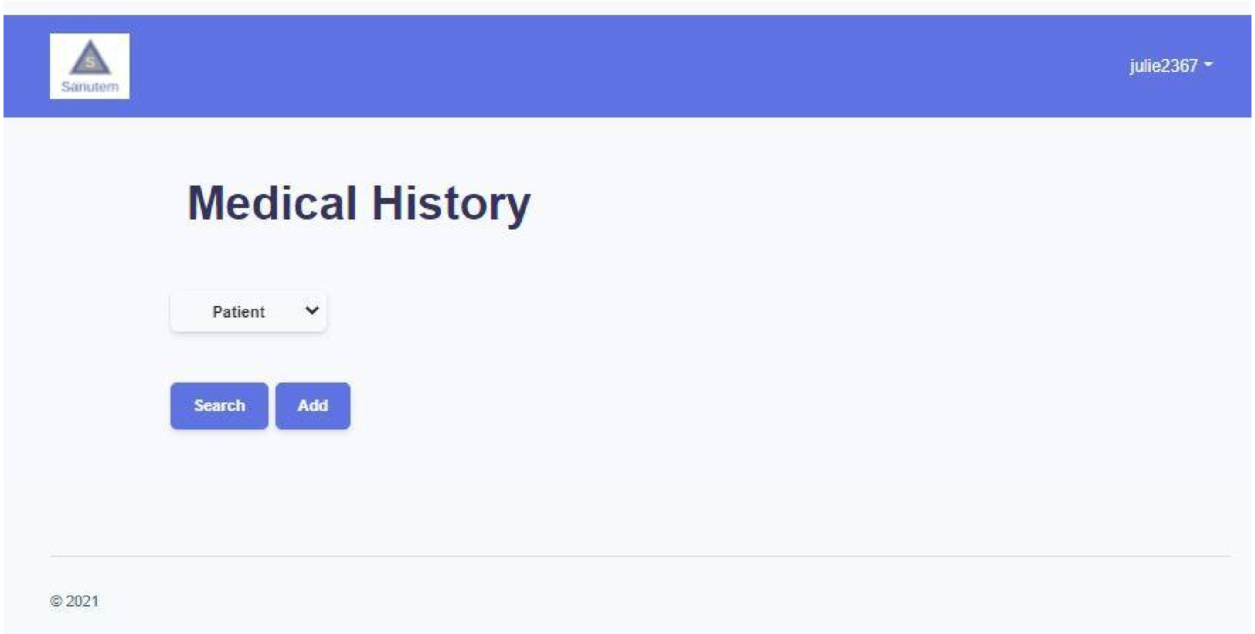
The professional will be able to link their account to a receptionist's ID. This will give the receptionist permissions to manage the professional's calendar and shifts.

To complete the action you must fill in the 'Receptionist ID' field with the receptionist's identification number. The operation will be completed by clicking the 'Link' button.

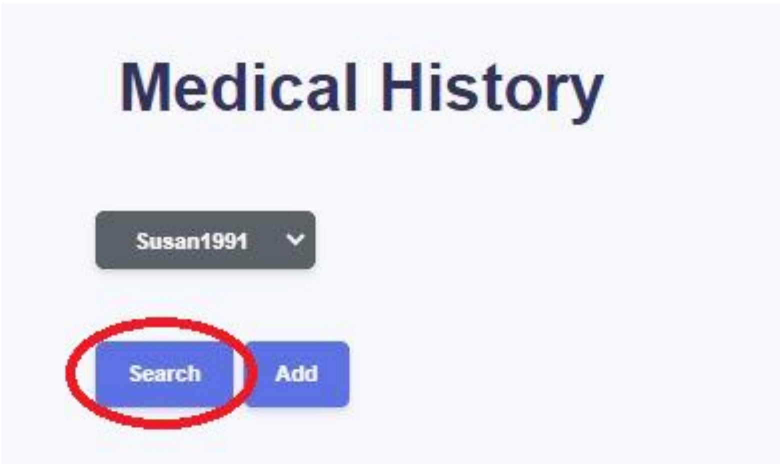


View Patient's History - Search

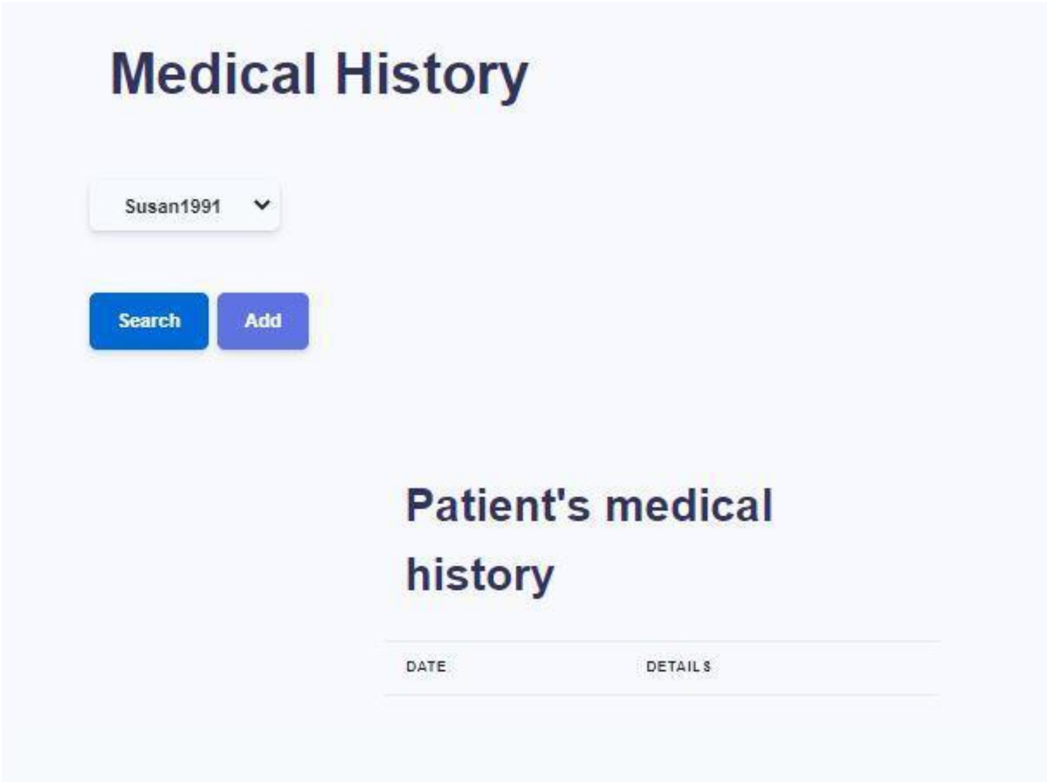
The professional will have the opportunity to view the medical history of their patients.



First you will need to select the patient user whose information you wish to view. To complete the operation you will need to tap the 'Search' button.

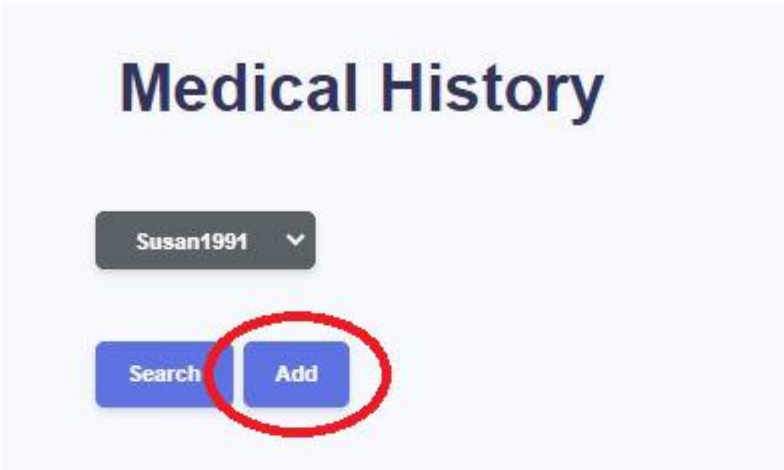


The system will display a table on the screen with the patient's medical history.

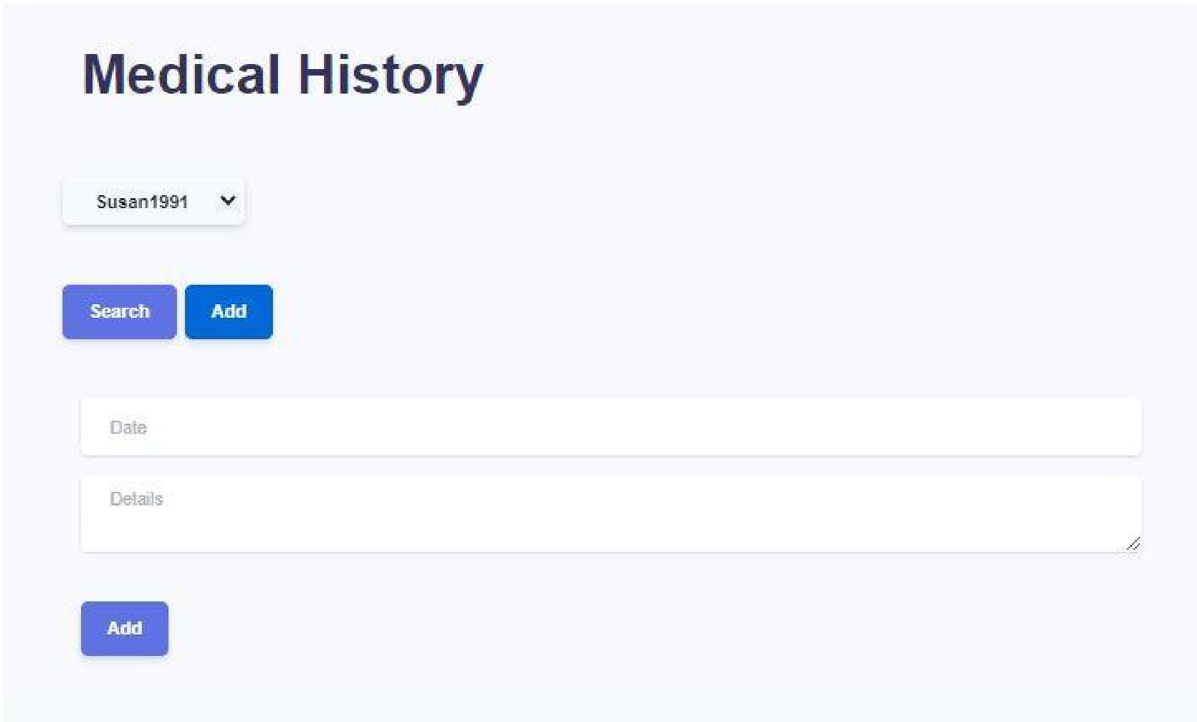


View Patient's History – Add

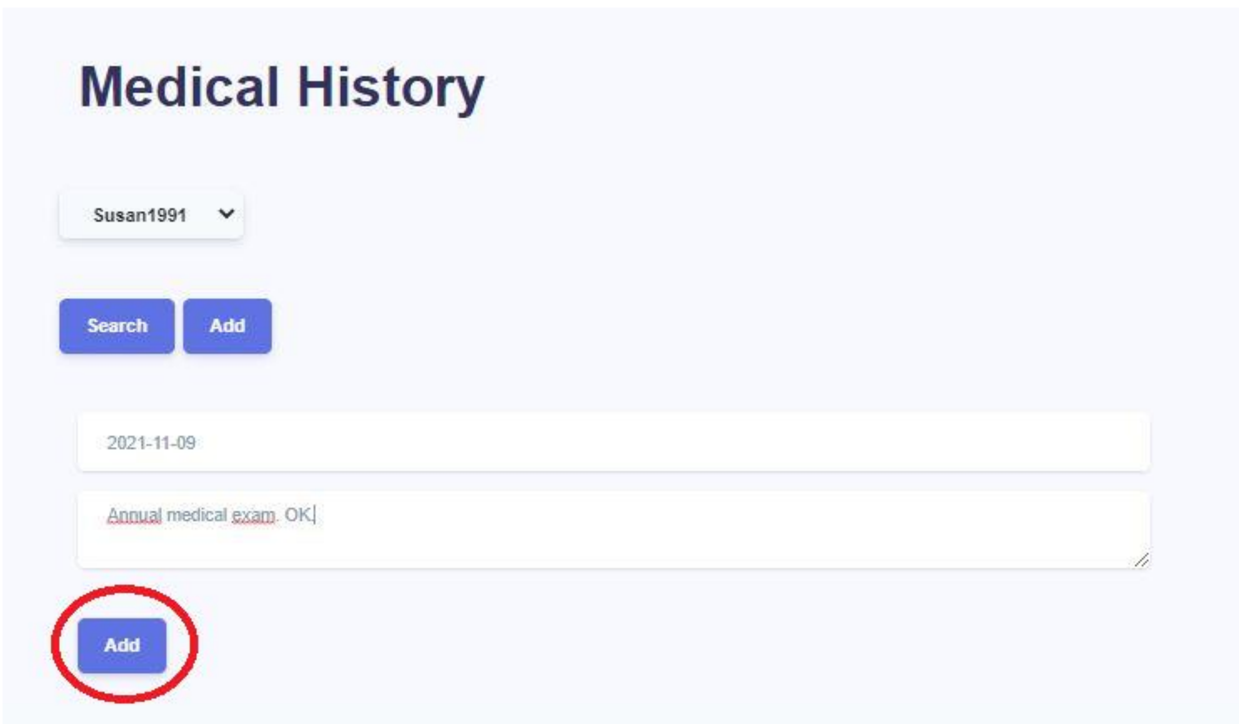
The professional will be able to add information to the patient's medical history; to do so, he/she must select the patient's user and then touch the 'Add' button.



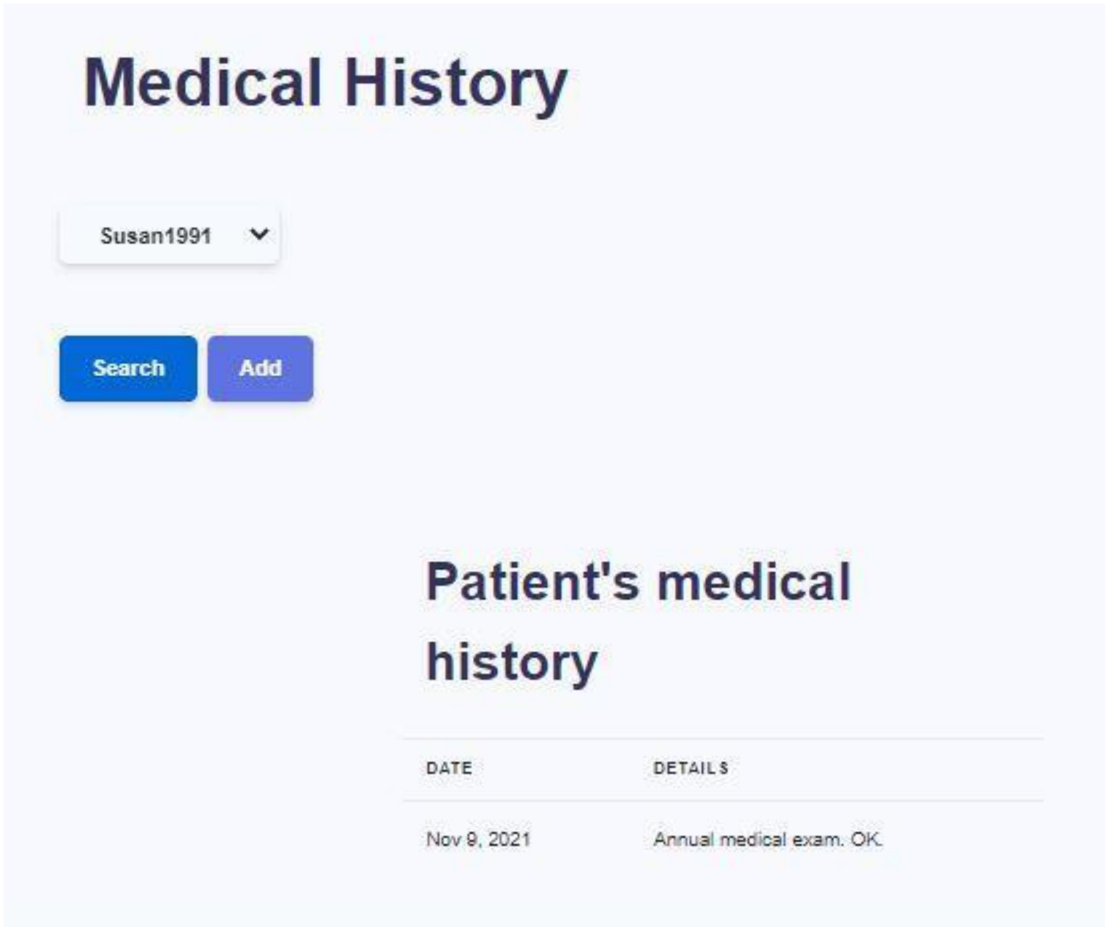
A screen will immediately appear allowing you to upload the date and details of the consultation.



To complete the operation you must touch the 'Add' button.



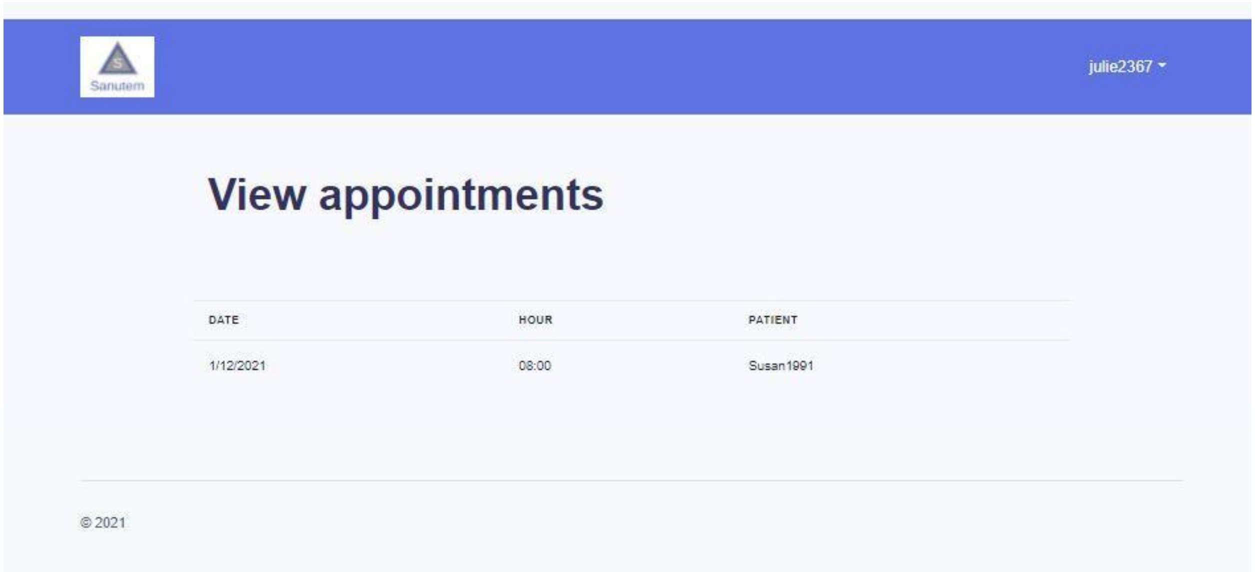
Finally, you will be able to see that the information has been saved correctly.



The professional will only have access to the medical history of patients who have booked an appointment with him.

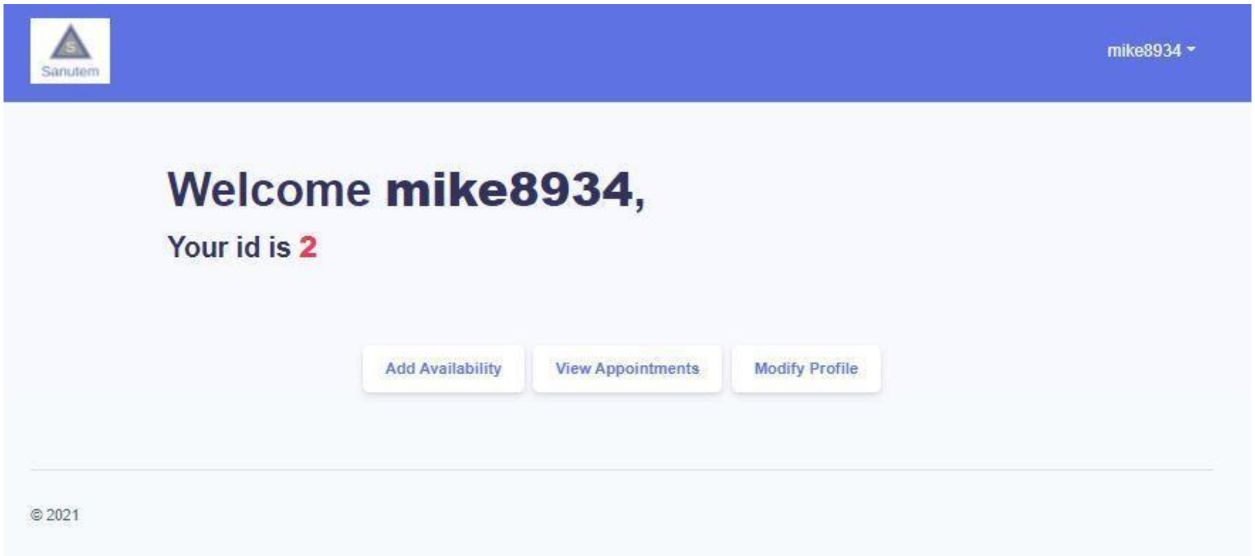
View Calendar

The professional will have access to information about appointments that have already been booked by patients.



RECEPTIONIST PROFILE

Within the Profile menu the receptionist will be able to find several options.

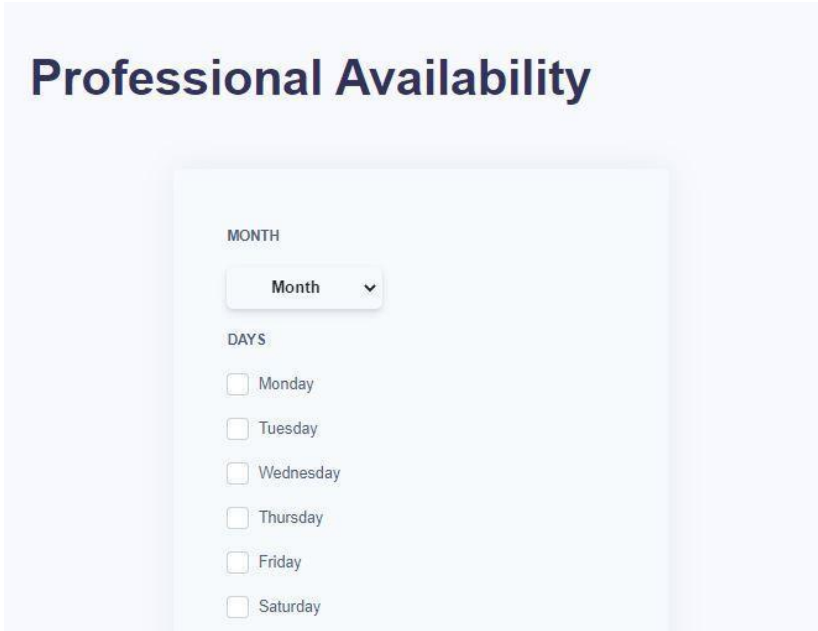


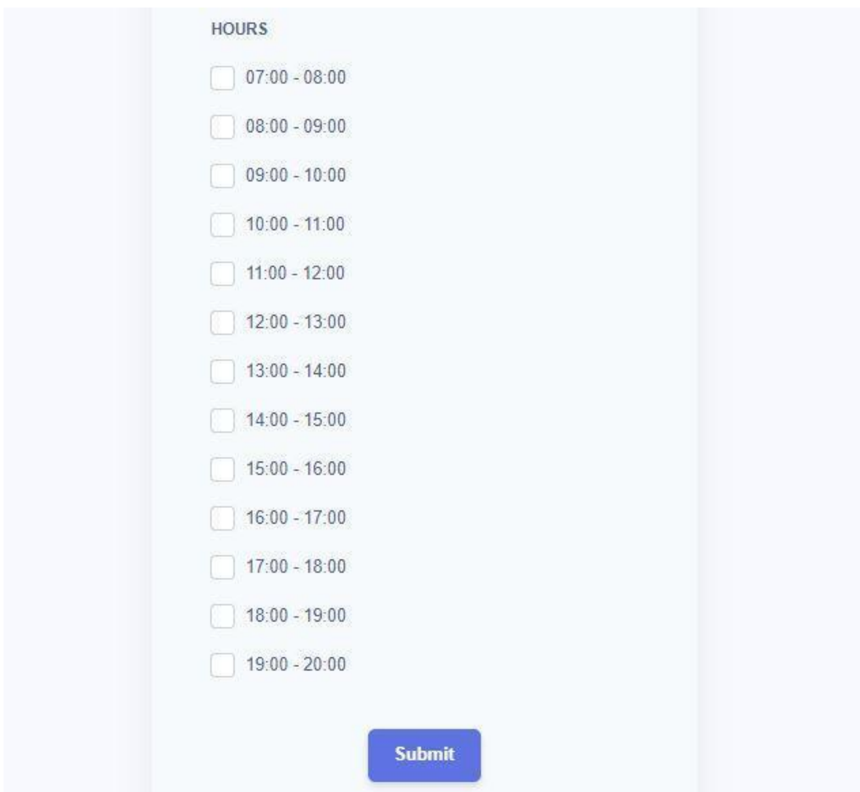
On this screen you will be able to see the receptionist's ID. This ID is the one that the professional will later use to link his account with that of the receptionist.

In order to view information on the Add Availability and View Appointments screens, a professional must first link the receptionist's account.

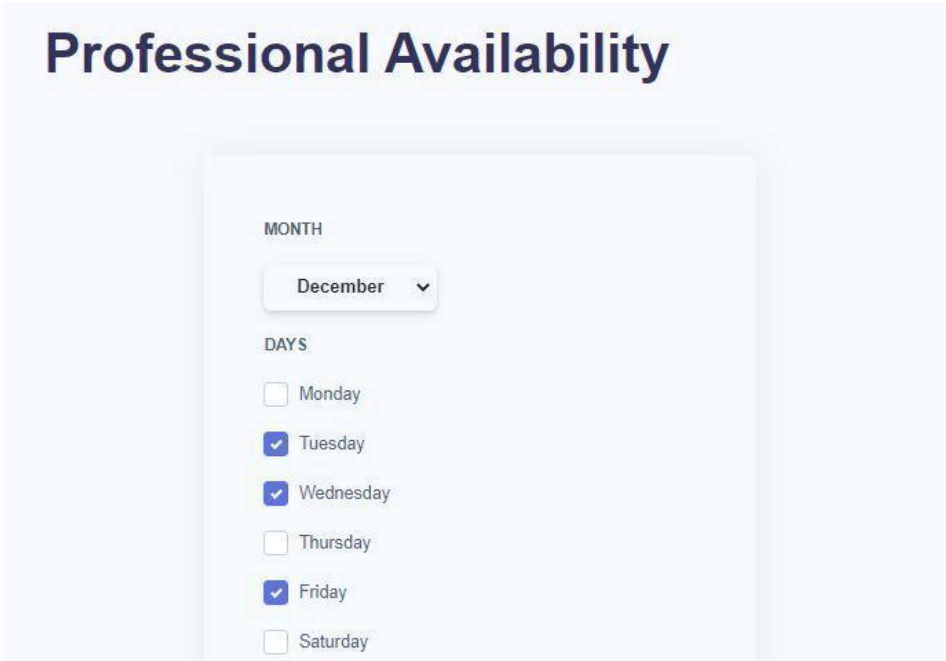
Add Availability

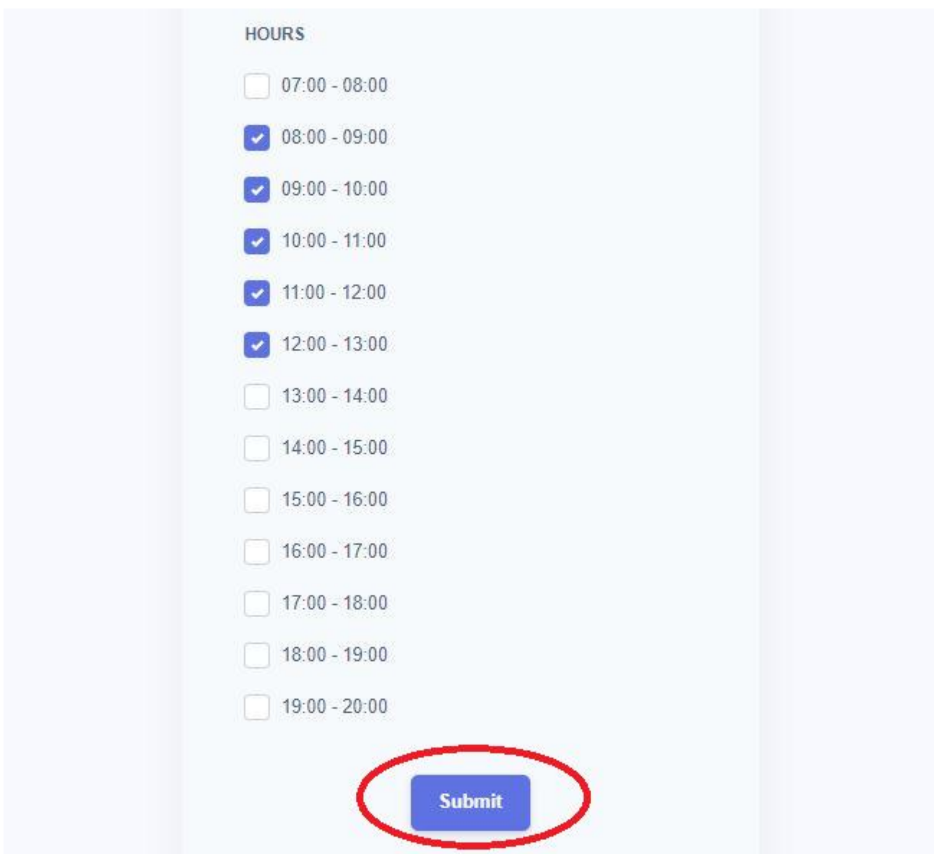
On this screen the receptionist can add the professional's hourly availability per month.





Once the information has been selected, it can be saved by touching the 'Submit' button.

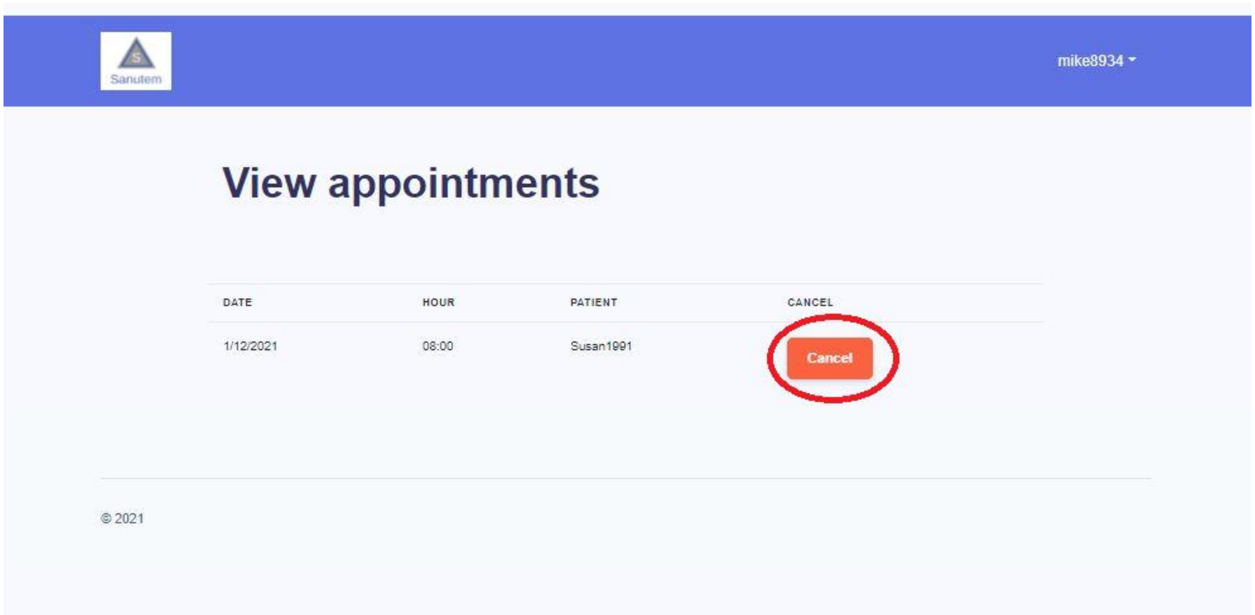

Professional Availability
MONTH
December
DAYS
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday


HOURS
07:00 - 08:00
08:00 - 09:00
09:00 - 10:00
10:00 - 11:00
11:00 - 12:00
12:00 - 13:00
13:00 - 14:00
14:00 - 15:00
15:00 - 16:00
16:00 - 17:00
17:00 - 18:00
18:00 - 19:00
19:00 - 20:00
Submit

View Appointments

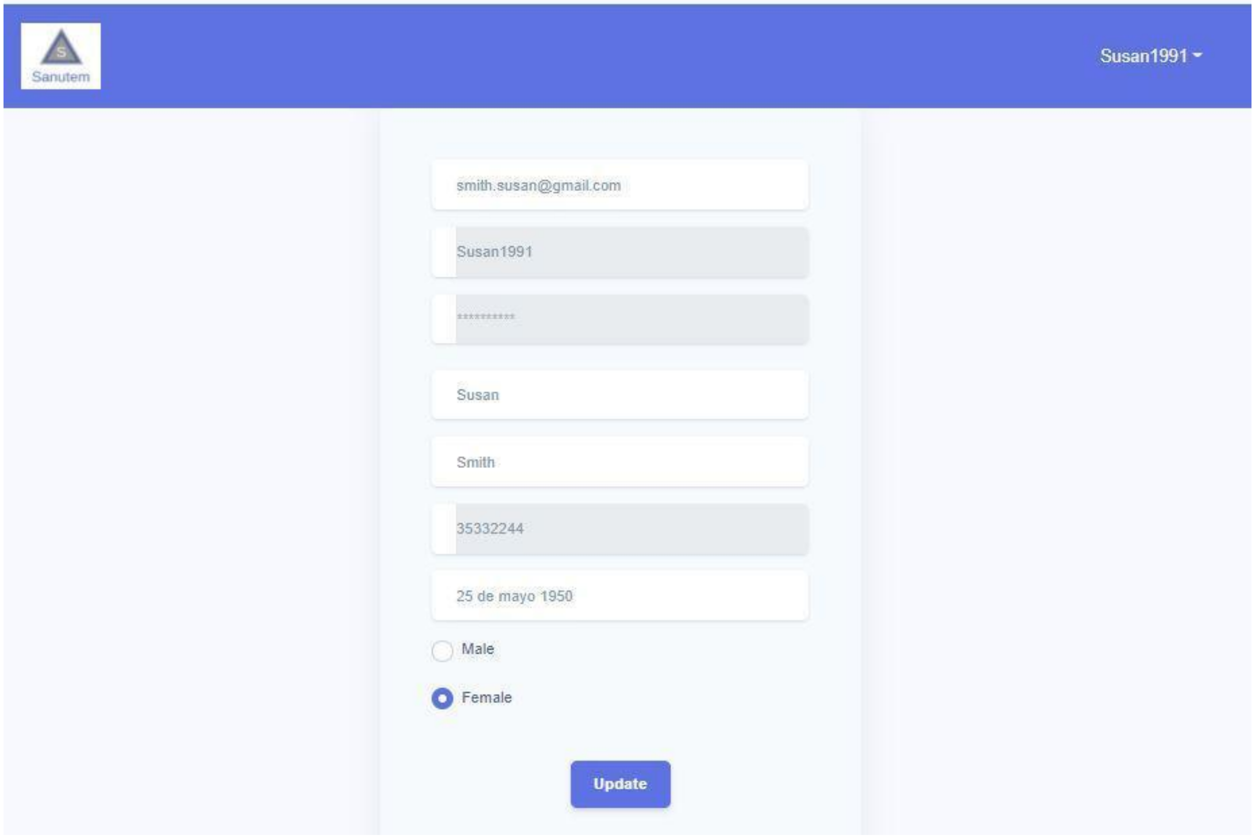
The receptionist will have access to information about appointments that have already been booked by patients.

The option to cancel shifts is available. This process is done by tapping the 'Cancel' button.



Modify Profile – (for all profiles)

All users (patients, professionals and receptionists) will be able to modify certain information in their profile.



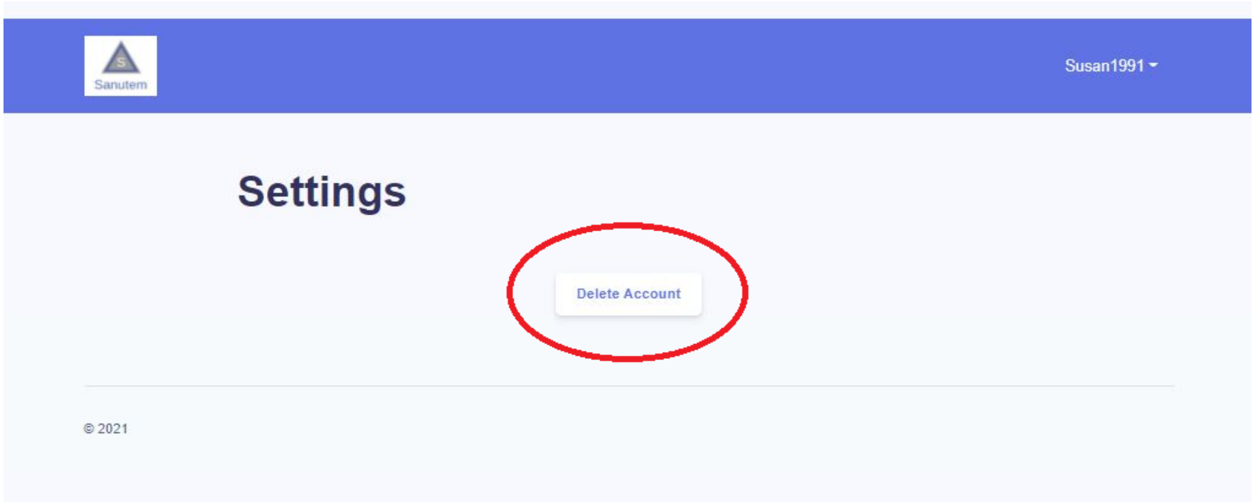
The username, password and document number cannot be modified.

DELETE ACCOUNT

To delete your account you must follow these steps:

1- Go to 'Settings'.

2- Click on the 'Delete Account' button.



LOGOUT

To log out you will need to tap the 'Logout' button located in the drop-down menu on the top right hand side.