

Tabs

Employee Folder :

Fillable
EE or ER

<u>Application</u>	Employment Application/Resume		
	Disclosure		
	Criminal Report		
	Credit Report		
	Reference Checks		x
	Testing		
<u>Employee Info</u>	Proposal	x	x
	New Employee Worksheet	x	x
	Residency Cert.	x	
	New Hire Reporting	x	
	Affirmative Action	x	
	W-4	x	
	Pay Entry		
	Identification		
<u>Employee Calendar</u>	Vacation Calendar		
<u>Performance</u>	Review		
	Disciplinary Actions		
	Skills/Education		
	Career Path		
<u>Insurance Info</u>	Election/Opt Out Form	x	
<u>Retirement Info</u>	Retirement Information		
	Beneficiaries	x	
<u>MISC</u>	Photos		
	Community Involvement		