

## ENG 4000 Weekly Meeting Minutes



Every week, this document should be presented to the supervisor, as this will be the basis for grading.

Project Name	Pantheon 3D Smart Material Management
Date & Time of Meeting	October 4, 2024 @ 2:30 pm

Attendees			
#	Name	Student ID	Username (email)
1	Luca Filippelli	217902461	<a href="mailto:lfilippelli5@gmail.com">lfilippelli5@gmail.com</a>
2	Jean Granato	218986943	<a href="mailto:Jeangran@my.yorku.ca">Jeangran@my.yorku.ca</a>
3	Luqmaan Irshad	217222365	<a href="mailto:luq21@my.yorku.ca">luq21@my.yorku.ca</a>
4	Tharuveen Raveendran	217863986	<a href="mailto:parask02@my.yorku.ca">parask02@my.yorku.ca</a>
5	Paras Kumar	217832478	<a href="mailto:thar7@my.yorku.ca">thar7@my.yorku.ca</a>
6	Ethan Tran	217048604	<a href="mailto:trane01@my.yorku.ca">trane01@my.yorku.ca</a>
7			

Decision Made / Agenda / Objectives / Plan for the Coming Week	
2:35 Feedback	<ul style="list-style-type: none"> <li>problem quantification <ul style="list-style-type: none"> <li>hung believes the problem quantification could help define the problem better</li> <li>With agile we can start (and should) before winter</li> </ul> </li> <li>Roles <ul style="list-style-type: none"> <li>In terms of role distribution, Hung suggests we aim for flexibility rather than rigidity</li> </ul> </li> <li>Requirements <ul style="list-style-type: none"> <li>Split the requirements into constraints and requirements</li> <li>Security isn't much of an issue given that we're using the existing pantheon</li> </ul> </li> <li>Agile structure <ul style="list-style-type: none"> <li>for future feedbacks, we can summarize our work</li> <li>In terms of hardware, the goal is to ensure we don't reiterate too much but</li> </ul> </li> <li>Asks for Nick <ul style="list-style-type: none"> <li>Share more application info (API mainly)</li> <li>We need to see if there enough information to do the work (IE query their</li> <li>Ask Nick about division of requirements (Priority, OK, want)</li> </ul> </li> </ul> <p style="text-align: center;">Add notes for each discussion topic</p>

Team Responsibilities for the Coming Week		
#	Name	Responsibility
1	Luca Filippelli	Refine requirements with Nick (now-next-later analysis)
2	Jean Granato	Refine requirements with Nick (now-next-later analysis)

3	Luqmaan Irshad	Refine requirements with Nick (now-next-later analysis)
4	Tharuveen Raveendran	Refine requirements with Nick (now-next-later analysis)
5	Paras Kumar	Refine requirements with Nick (now-next-later analysis)
6	Ethan Tran	Refine requirements with Nick (now-next-later analysis)
7		

Progress Report on Last Week's Activities			
#	Name	% Completed	Comment (provide the reasoning only if 100% is not completed)
1	Luca Filippelli	100	
2	Jean Granato	100	
3	Luqmaan Irshad	100	
4	Tharuveen Raveendran	100	
5	Paras Kumar	100	
6	Ethan Tran	100	
7			