

Hello Mister Johnson,

My name is XY, I'm working for the company „PC Equipment“ and I have a complaint about our order with the number 12/56.

Instead of the ordered 12 tablets you sent us only 10. Furthermore one of the tablet's displays is broken. (A picture for proof is attached)

It would be great if you could send us the remaining two tablets along with one other to replace the broken one I send you with this letter.

It is very important that we get the devices until Mai 26 2021 at latest.

I hope that you can make all of this possible and want to thank you in advance.

Best Regards,

XY