
 DOCUMENTUM FOR LIFE SCIENCES		Standard Operating Procedure	
Document Number	Version	Status	Effective Date*
SOP-000001035			

**Applicable Sites:** Vancouver'


Sample document

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1. Purpose

Describe the purpose of the document


\*based on server time zone

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## 2. Scope

Define the scope of the document


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### 3. Prerequisites

Outline information required before proceeding. For example, tools, software, and/or certifications


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## 4. Procedure


Provide the steps required to perform

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## 5. References

List resources which may be useful when performing the procedure

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## 6. Definitions

Identify and define frequently used terms

# Change Comparison Sheet



<i>Title</i>	ST FORM		
<b>CR Number</b>	FORM-000001042	<b>Version Number:</b> 1.0, CURRENT	<b>Status:</b> Effective

<b>Document(s) assigned in the CR</b>	
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Document Title			
Document number & version number			
S. No.	Current procedure / Steps	Proposed procedure / Steps	Justifications
	cdasfasfsa	afasf	
	asfas	afasf	

Document Title			
Document number & version number			
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# Electronic Signatures

Document Number	Version	Status	Effective Date*
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User	Date	Justification
vancouver_approver1	27-Apr-2020 10:25:12 (GMT)	Manager Approval
vancouver_qo_approver1	27-Apr-2020 10:28:30 (GMT)	QA Approval

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