**Facilitator:** Jacob L

**Minute Taker:** Remy B

**Agenda:**

This week’s meeting will take place on Thursday, February 22, 2018 at 5:30 pm. The location of the meeting will be at Engineering. Jacob L will be the Facilitator and Remy B will be the Minute Taker

**Discussion Items:**

* Agenda (5 minutes)
* Discuss D.2 deliverable (15 minutes)
* Discuss Trello (10 minutes)
* Discuss progress of the project (10 minutes)
* Group Concerns (5 minutes)
  + How is the group doing?
  + Are there any issues with completing assigned tasks?