**Facilitator:** Jake F.

**Minute Taker:** Jacob L.

**Agenda:**

This week’s meeting will take place on Thursday, February 8, 2018 at 5:30 pm. The location of the meeting will be at Engineering. I, Jake F., will be the Facilitator and Jacob L. will be the Minute Taker.

**Discussion Items:**

* Agenda (5 minutes)
  + Discuss the agenda.
* Decide on app name(5 mins)
* Discuss GitHub(10 mins)
  + Making accounts.
  + How to upload.
  + How to download.
* Discuss the Deliverable 1. (15 minutes)
  + What work needs to be done?
    - How is it going to be split up?
  + Questions, comments, concerns on what needs to be done.
* Group Concerns(5 minutes)
  + How is the group doing?
  + Are there any issues with completing assigned tasks?