**Facilitator:** Remy B

**Minute Taker:** Jake F

**Agenda:**

This week’s meeting will take place on Thursday, March 1, 2018 at 5:30 pm. The location of the meeting will be at Engineering. Remy B will be the Facilitator and Jake F will be the Minute Taker

**Discussion Items:**

* Agenda (5 minutes)
* Discuss D.3 deliverable (15 minutes)
* Discuss Trello (10 minutes)
  + Focus on Using Trello
* Discuss progress of the project (10 minutes)
* Group Concerns (5 minutes)
  + What can the group work on?
  + Can anyone start coding?
  + Are there any issues with completing assigned tasks?