**Facilitator:** <Name>

**Minute Taker:** <Name>

**Meeting Summary:**

<Talk about discussion items, what was said during the discussion.>

<Cleary state who has committed to what task to be completed, and when to complete.>

**Team Members:**

**Joseph Eppinger:** <Task> <Expected Completion Date>

**Jake Farrar:** <Task> <Expected Completion Date>

**Remy Brandriff:** <Task> <Expected Completion Date>

**Jacob Lemon:** <Task> <Expected Completion Date>

**Justin Shaner:** <Task> <Expected Completion Date>