Meeting time/place: 2/22/18, Engineering  
Facilitator: Jacob Lemon  
Minute Taker: Remy Brandriff

**Meeting Summary**

We discussed the D2 deliverable due on 2/23, and what each person would be responsible for doing so we complete it on time.

We also addressed the Trello platform and how it would be used for the team project. Justin created the board and turned on self-enroll, so once we were all added to the team, we could join the board. We divided up which items to add to the Trello boards according to our D.2 tasks.

We also further discussed which platforms to use to develop the project. Although we are still finalizing it, we’ve discussed the use of Meteor.js, XCode, and Android Studio, with particular interest in Meteor.

**Items Discussed:**

* The *D.2* deliverable
* The use of Trello, and how to add to the boards
  + Using Trello in the scope of the team project
* Which platforms to develop on (Meteor.js, Android Studio, XCode, etc.)

**D.2 Responsibilities**

* **Jake Farrar:** sections regarding case diagram and requirements; 2 user studies
* **Joseph Eppinger**: section for product position statement, and use case description; 2 user stories
* **Remy Brandriff:** section for problem statement and value proposition; 2 user stories
* **Justin Shaner:** sections regarding use case diagram and use case description; 2 user stories
* **Jacob Lemon:** use case description; 2 user stories