Meeting time/place: 3/1/18, Engineering  
Facilitator: Jake Farrar  
Minute Taker: Jacob Lemon

**Meeting Summary**

We were all very busy this week due to classes having midterms. Not a lot of new items were discussed during this meeting. We took the time to look back at our project and see what changes needed to be made, what was going well, and what was going wrong.

We decided that we all needed to allocate more time for the project because of how busy we all were. We did not want to leave the project on the back burner and have to finish things last minute.

**Items Discussed:**

* Project status update
* How everyone was doing/feeling
* D.3 Requirements