

## **Guidelines and Provisions Regarding the Use of the Internet**

The following guidelines shall be implemented regarding the use and access of the Internet connection in the White & Blue office:

## I. Permitted Users

- 1. Only bonafide members of White & Blue for the current academic year can connect to the network.
- Members who will be caught or found guilty of sharing the network outside of White & Blue shall be penalized according to the following occurrences of offenses:
  - a. First offense warning.
  - b. Second offense blocking the member from connecting to the internet for 1 week.
  - c. Third offense blocking the member from connecting to the internet with a timetable depending on the Editorial Board decision.

## II. Scope of Usage and Other Considerations

- 1. The internet shall only be used for White & Blue-related activities, including but not limited to the following:
  - a. Posting and editing of articles, reports, and anything related to information dissemination;
  - b. social media management;
  - c. creation of publication documents;
  - d. and communication purposes;
- 2. The use of the Internet shall be only limited to the members involved during live coverages.
- 3. The publication shall conduct proper maintenance of the networking device or equipment that the Technology Management and Development Department will provide.
- 4. The network access credentials shall be changed after the academic year or as prescribed by the Technology Management and Development Department (TMDD).
- 5. The publication shall adhere to the provisions of R.A. 10175 or the Cybercrime Prevention Act of 2012
- 6. The publication shall conform to any additional guidelines and provisions that will be provided by TMDD.



- 7. The network should not be used for activities that may include harm to the network or committing cyber offenses, including but not limited to the following:
  - a. Defined cybercrime activities defined in Chapter II of R.A. 10175, such as illegal access and misuse of devices;
  - b. and online harassment or cyberbullying;
- 8. Any member who will be caught or found guilty of violating the aforementioned provisions mentioned in No. 6 shall be penalized according to the Constitution-Bylaws of the publication or invocation of penalties stated in Chapter III of R.A. 10175.
- 9. The TMDD has the right to revoke access rights from the publication upon failing to fulfill the responsibility to maintain the network according to the provisions stated in this guideline.

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