



# WHITE & BLUE

THE OFFICIAL STUDENT PUBLICATION OF SAINT LOUIS UNIVERSITY

November 14, 2023

Greetings!

White & Blue, the official student publication of Saint Louis University, will hold its annual cultural and journalism gathering – Lambakan, on April 19-21, 2023.

In line with this, may we request for a quotation for the following products/services with their respective specifications and quantities? Also, kindly fill out the needed information about your establishment.

**Name of Establishment:** \_\_\_\_\_  
**Name of Contact Person:** \_\_\_\_\_  
**Contact Number:** \_\_\_\_\_  
**Mode of Payment:** \_\_\_\_\_

Product/Service	Specifications	Quantity	Unit Price	Total
Bond Paper (Short)		1 ream		
Colored Paper		2 packs		
Ballpoint Pen		10 boxes		
Pencil		10 boxes		
Permanent Marker		3 pcs		
White Board Marker		4 pcs		
Folder		1 pack		
Envelope		2 packs		
Letter Envelope		2 packs		
Cartolina		5 pcs		
Illustration Board		5 pcs		
Scissors		3 pcs		
Cutter		3 pcs		
Scotch Tape		2 pcs		



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Double-Sided Tape		2 pcs		
Packing Tape		1 pc		
Glue		3 bottles		
Thumb Tacks		1 box		
Stapler Wires		1 box		
Paper Clips		1 box		
Binding Clips		1 box		
Notebook		100 pcs		
Sticker Paper		5 packs		
Certificate Paper		20 packs		
ID Case		150 pcs		
Certificate Frame		15 pcs		

Respectfully yours,

**PAUL DAVID BERMUDEZ**  
Managing Editor, White & Blue

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