**Luis Cerda**

[Management Information Systems student at Sam Houston State University]

# **SUMMARY:**

Versatile Management Information Systems student at Sam Houston State University. Known for determination, coachability, and seamless integration with peers. Demonstrates reliability and efficiency in timed tasks, consistently delivering organized results.

# **OBJECTIVE:**

Seeking an internship to advance skills in Management Information Systems before graduation.

# **FUNDAMENTAL SKILLS:**

# [Bilingual] [Communication Skills] [Organization Skills] [Teamwork]

# **TECHNICAL SKILLS**

[Java] [Python] [MS Office]

# **CERTIFICATIONS IN PROGRESS**

[ITS Certification, Expected Completion 05/2024]

**EDUCATION**

**[Sam Houston State University] [Huntsville, TX] | [Aug 2021 - Present]**

[Bachelor of Business Administration, Major: Management Information Systems | GPA 3.02]

* Related Coursework: Data Base Management Systems, Systems Analysis & Design, Business Database Management, Programming for Business, Java I & II

**[Lone Star College] [Katy, TX] [Aug 2018 - May 2021]**

[Associate’s degree in science | GPA: 3.14]

**PROFESSIONAL EXPERIENCE**

**[B&N Bookstore | [Huntsville, TX] | [August 2022 - Present]**

* **Efficient Team Collaboration:**
  + Streamlined student bundle packing for accurate and timely deliveries.
  + Implemented organizational strategies, reducing processing time and boosting productivity.
* **Exemplary Customer Service:**
  + Provided outstanding service, addressing inquiries, and enhancing satisfaction.
  + Contributed to a positive customer experience.

**[i9 Sports Referee] | [Houston, TX] | [April 2021 - August 2022]**

* **Refereeing Excellence:**
  + Officiated soccer and football games, maintaining fair play and positive sportsmanship.
  + Received consistent positive feedback for creating a fun playing environment.
* **Event Coordination:**
  + Key role in organizing sports fields, contributing to seamless event execution.
  + Collaborated on logistics, showcasing strong teamwork and coordination skills.

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