

Practice Worksheet

Your Corporate Email

Instructions:

I. Match the words to create correct sentences:



- | | |
|-------------|----------------------|
| 1. Download | a. messages |
| 2. Upload | b. Gmail |
| 3. Add | c. a profile picture |
| 4. Check | d. your name |
| 5. Reply | e. notifications |

Answer Key:

1. B
2. C
3. D
4. E
5. A