

E

NACH DIESEM MODUL

- kann ich eine Stellenanzeige auf Englisch verstehen,
- kann ich meine F\u00e4higkeiten und Qualifikationen auf Englisch beschreiben,
- kann ich eine Bewerbung auf Englisch schreiben.









Applications

The world today is full of opportunities. You might decide to work in your hometown, a big city, or even another country. Maybe you want to work for a small family-run company or a major corporation with branches across the globe. Whatever you decide, the opportunities are out there, but it is up to you to take them.

Look at the pictures above and describe them using the words below.

to apply • job advertisement • letter of application • CV • to search • job interview • employment contract • to invite • newspaper • to write

- Put the steps of the application process shown in the pictures above into the correct order.
- P 3 Work on your own. What skills and qualifications do you need for a job in your industry? Make a list. Use these words to help you:

hard-working · motivated · logical · good with numbers · good with your hands · communicative · good team player · technical skills · able to understand plans and diagrams · attention to detail · computer skills

Work with a partner and decide upon a final list. Share it with the class.

A | Job advertisements

A/R 1 Read the three online job advertisements below and find the English translations for the following German words and expressions.

1. verantwortungsbewusst

2. aktiv, praktisch

3. Bewerber

4. Störungssuche

5. pünktlich

6. lernbereit

7. begeistert

8. gültige Fahrerlaubnis

9. Erfahrung

10. abgeschlossene Ausbildung

11. gute Bezahlung

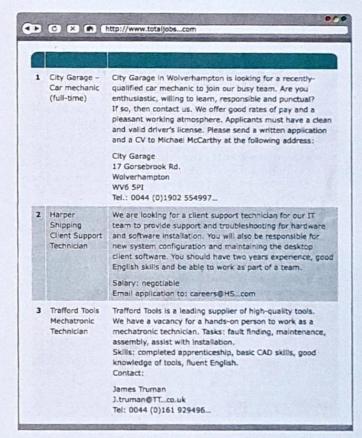
12. fließendes Englisch

13. teamfähig

14. Montage

15. Grundkenntnisse in CAD

16. freie Stelle



M 2 One of your colleagues does not speak English and asks you to tell him about one 이 of the job ads. Choose one of the ads and give him a brief summary in German.
Swap roles.

WORD BANK

branch - Filiale family-run company - Familieruntermehmen job application - Bewerbung maintain (v) - warten apportunities - Möglichkeiten quolifikationen - Qualifikationen skills - Fähigkeiten troubleshooting - Fehierbehebung