

FEMA VACCINE DISTRIBUTION

Professional Summary

Committed to sustainable community development and fighting climate change, bringing 5 years of outdoor and forestry experience and 2 years international experience through the Peace Corps. Successful in project planning, community integration and development. Knowledgeable in various environmental, forestry, and agricultural disciplines using sustainable methods. Education in Geography and Urban Planning.

Skills

- Proposal Development
- Funding Source Research
- Leadership
- Maintenance & Repair
- Microsoft Office & GIS
- Data analysis
- Community development
- International aid

Work History

FEMA Vaccine Distribution , 04/2021 to 08/2021

Company Name – City

Average hours/ week: 50-60

- Created spreadsheets using Microsoft Excel for daily, weekly and monthly reporting.
- Worked flexible hours; night, weekend, and holiday shifts.
- Exceeded goals through effective task prioritization and great work ethic.
- Provided logistical support by moving supplies and directing traffic.
- Supported doctors and nurses by completing various tasks.

Park Maintenance Worker , 06/2020 to 12/2020

Company Name – City , State

Average hours/week: 40

- Maintained routine landscaping schedules to boost lawn health and keep facilities neat and well-groomed. Including trimming, weeding and general clean-up.
- Collected, compiled and posted information on forest recreation and trail conditions to encourage visitor safety and participation in programs.
- Performed regular forestry maintenance, cutting and trimming trees.
- Promoted reforestation by reintroducing grass and groundcover plants into area and completed various tree planting and prairie restoration projects.

Agriculture Volunteer , 10/2018 to 03/2020

Company Name – City , State

Average hours/day: 12

- Lived in a rural community providing expertise with Agriculture, Health, and Education.
- Worked on language and cultural integration, as well as counterpart and community capacity building.
- Planted 300 trees with community and Dept. of Forestry to combat deforestation and provide a sustainable source of income, natural resources, and nutrition diversity.
- Planned and facilitated large community based projects.
- Facilitated lessons and discussions in schools and community groups using PACA methods.

Parks and Forestry Maintenance Worker , 06/2014 to 08/2014

Company Name – City , State

Average hours/week: 40

- Maintained 71 parks and recreation areas by mulching, aerating, weeding, planting, trimming and edging around walks, walls and flower beds.

- Trimmed and cut trees using various type of power equipment, including chainsaws.
- Identified and removed poison ivy, buckthorn and other invasive plants.
- Worked with supervisors to complete daily projects.

Education

Bachelor of Science : Geography/Urban Studies , 05/2018

University of Minnesota - Twin Cities - City , State

Associate of Science : Geography , 05/2016

Normandale Community College - City , State

Accomplishments

- Supplemental Instructor for World Regional Geography course.
- Dean's List for academic excellence (Dec 2015).
- Studied abroad in India studying environment and population development.
- Plymouth Citizens Academy (2015)
- Certified Forest Garden Trainer - APMG International (March 2020).

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