

## CLASSROOM TEACHER

### Professional Summary

Skilled and experienced classroom teacher certified and licensed to teach in the State of South Carolina. Demonstrated knowledge of successful teaching, behavior modification and classroom management. Ready to help students by leveraging training, skills and many years of classroom experience.

### Skills

- Microsoft office with modern classroom technology
- Conflict Resolution Training
- IEP familiarity
- Organization/Planning
- First Aid and BLS CPR Training
- Positive learning environment
- Student-centered learning
- Lesson planning
- Classroom management
- Grading procedures
- Technology integration
- Punctual
- Inquiry-based learning
- Test proctoring

### Work History

Classroom Teacher , 08/2014 to 06/2017

Company Name – City , State

- Performed all aspects of classroom management
- Instructed students and provided individual support as needed.
- Documented attendance, assignments, grades and participation.
- Planned lessons, activities and trips to cover all required course material.
- Collaborated with parents, administrators and counselors to develop improvement plans for struggling students.
- Developed activities and integrated technology to diversify instruction.
- Met with parents to resolve conflicting educational priorities and issues.
- Created new lesson plans based on course objectives.

Classroom Teacher , 08/1998 to 06/2014

Company Name – City , State

- Collaborated with parents, administrators and counselors to develop improvement plans for struggling students.
- Administered quizzes and tests to assess student understanding of material.
- Documented attendance, assignments, grades and participation.
- Fostered meaningful relationships among students through student field-trip retreats and team-work community service projects.
- Served on School Affiliation Board and revised the institute's policies and rules.
- Created new lesson plans based on course objectives.
- Met with parents to resolve conflicting educational priorities and issues.

Classroom Assistant , 08/1989 to 06/1998

Company Name – City , State

- Maintained student safety in classroom and outside environments.
- Documented behaviors, interventions and results.
- Met with team of professionals from different disciplines to implement comprehensive action plan.
- Worked with individual students to provide personalized educational, behavioral and emotional support.
- Provided diverse assistance to teachers, including clerical support, classroom management and document coordination.
- Prepared instructional materials for group and one-on-one use.
- Developed and taught lessons on relevant children's books, poems, movies and themes to promote student interest.

## Interests

### Education/Parenting Teacher Activities:

South Carolina Education Association 4-H Member/Teacher

Environmental Awareness Club Advisor

Prom Coordinator and Junior Class Sponsor

Volunteer at Boys and Girls Club of Rock Hill

Detention Hall Teacher

Progressive Planning Committee

Emergency Action Team Member

First Responder Team Member

## Education

Masters of Arts : Teaching Social Studies , May 2018

Winthrop University - City , State

Teaching Social Studies GPA: 3.8

Bachelor of Arts : Sociology , June 1998

Coker College - City , State

Sociology GPA: 3.0

April 2018

Rock Hill High School -

Northwestern High School - City , State

## Skills

Book, conferences, Conflict Resolution, CPR, staff training, First Aid, lesson plans, Microsoft office, Supervising, supervision, Teacher, Teaching, Tutoring, workshops

## Additional Information

- Grades 8th, 9th, and 11th Anchor Club Faculty Advisor Junior/Senior Prom Sponsor Member of First Responder Team Member of Emergency Action Team Bishopville Primary School August 1989 - June 1998 603 North Dennis Avenue, Bishopville, SC 29010 First Grade Teaching Assistant Adult Education/Parenting Teacher Activities: South Carolina Education Association 4-H Member/Teacher Anchor Club Advisor Environmental Awareness Club Advisor Prom Coordinator Class Sponsor Volunteer at Boys and Girls Club of Rock Hill Detention Hall Teacher Progressive Planning Committee Emergency Action Team Member First Responder Team Member

## Accomplishments

- *Student Progress Conferences*  
Conducted conferences with parents, administrators, testing specialists and social workers to discuss educational plans designed to promote students' educational/social development.
- *Targeted Development*  
Met with parents and guardians to discuss children's progress and to determine priorities and resource needs.
- *Student Mentor*  
Volunteered as temporary student guidance counselor to help resolve student personal issues.
- *Curriculum Implementation*  
Taught reading, language arts, social studies, mathematics, science, art and physical education to pupils utilizing course of study adopted by the Board of Education.

## Certifications

- SC Certified SCST
- Read to Succeed certification
- First aid and CPR certified