

DIGITAL DESIGNER

Summary

Your City, State, Zip Code Your Phone Number Your Email Date Name Title Organization Address
City, State, Zip Code Dear Mr./Ms. Last Name, The description you posted for a studio assistant parallels my interests and qualifications perfectly. With my background in art and psychology, I am confident that I would make a very successful and creative studio assistant. Having worked for the non-profit organization CountyArts, I have been exposed to a number of aspects of the art world. My experience as artist assistant at the Museum of Art demonstrates my capability of working with others through the creative process of production while meeting the challenges presented to me. Also, my education in psychology has allowed me to learn the nuances of people and has provided me with good investigative and analytical skills that will suit your needs for customer assistance. I would appreciate the opportunity to make a substantial contribution by exploring the business of applied art through your design firm. I welcome the opportunity to meet with you to further discuss my candidacy and will call next week to see if we might arrange a time to speak. Thank you for your time and consideration. Sincerely, Signature FirstName LastName Ethan Araya

Cover Letter Graphic Arts

Highlights

Microsoft Office (Word, Excel, PowerPoint, Access)

Experience

Digital Designer

Company Name

- Many designs in High School, and posted them around school.
- Made many portfolios, and animated designs.
- Created posters, and 2 dimensional designs.

Technical Director

July 2009 to April 2011 Company Name

- Implement new or enhanced methods and processes for the processing, testing, or manufacture of nanotechnology materials or products.
- Collect and compile nanotechnology research and engineering data.
- Supervise or provide technical direction to technicians engaged in nanotechnology research or production.
- Assemble components, using techniques such as interference fitting, solvent bonding, adhesive bonding, heat sealing, and ultrasonic welding.

Sr. Technical Engineer

January 2007 to July 2009

- Assisted civil engineers on several key government projects involving roadway designs and improvements, solutions easing traffic congestion and replacement of deteriorating bridges.
- Handled cost-of-materials estimations, report and document tracking, project documentation, on-site project visits, invoice/agreement verification and building permit applications.
- Gained experience in blueprint reading, as well as preparation of maps and plans.
- Edit.

Education

High School Diploma : 6 2006 Elky High Elklan Oregon

Bachelor of Science : Civil Engineering , 3 2010 Foothill University - City , State GPA: Chi Epsilon (Civil Engineering Honor Society), Dean's List (5 semesters)Activities: Member, American Society of Civil Engineers and Emerging Green Builders (EGB) Civil Engineering Chi Epsilon (Civil Engineering Honor Society), Dean's List (5 semesters)Activities: Member, American Society of Civil Engineers and Emerging Green Builders (EGB)

Engineer in Training (EIT) CertificationKnowledge of engineering theories, principles, specifications and standards. : 1 2012 City , State

North Bergen High School GPA: Received Honors in all art classes every year. 2nd honors in basic drawing, digital art 1. First Honors in digital arts 2. Received Honors in all art classes every year. 2nd honors in basic drawing, digital art 1. First Honors in digital arts 2.

Personal Information

A 76th street, 07047 Dear Ms. Gina Lucia The adds you have posted on your website matches my qualifications in graphic art. I have remarkable skills in digital, and graphic arts, and I would make a great designer in, and out of the field. I've had much experience with graphic, and digital art in High School, and posted my artwork on my website. This skill has taught me many things about creativity. When I make art in any design I notice that I am creating life on a blank piece of paper. To me making art is bringing the creativity to life, and to also give it any kind of emotions to it. I have worked with many people who had more experience then me, and have already started to work under you. If you speak to them they can tell you more about my designs. I am a hard worker, and I will always do my best to get the job done. I hope this has given you the thought of allowing me to work under you. Hopefully we will have a chance to speak in person next week. Thank you for your time, and consideration. Sincerely, Ethan Araya Ethan Araya

Languages

Can read and speak in German and French.

Skills

arts, blueprint reading, bridges, Computer experience, direction, documentation, Edit, Engineer, English, French, German, government, Graphic, materials, Access, Excel, Microsoft Office, PowerPoint, Word, posters, processes, read, research, Spanish, welding

Additional Information

- 210A 76th street, 07047 Dear Ms. Gina Lucia The adds you have posted on your website matches my qualifications in graphic art. I have remarkable skills in digital, and graphic arts, and I would make a great designer in, and out of the field. I've had much experience with graphic, and digital art in High School, and posted my artwork on my website. This skill has taught me many things about creativity. When I make art in any design I notice that I am creating life on a blank piece of paper. To me making art is bringing the creativity to life, and to also give it any kind of emotions to it. I have worked with many people who had more experience then me, and have already started to work under you. If you speak to them they can tell you more about my designs. I am a hard worker, and I will always do my best to get the job done. I hope this has given you the thought of allowing me to work under you. Hopefully we will have a chance to speak in person next week. Thank you for your time, and consideration. Sincerely, Ethan Araya Ethan Araya