

PREVENTATIVE HEALTHCARE INTERN

Professional Summary

Driven and compassionate healthcare professional with experience in both residential and hospital environments. Accountable and responsible with a strong focus on patient wellness.

Education and Training

Bachelor of Science : Health Care Management/ Health Administration , 2016 University of Alabama at Birmingham - City , State , USA

Member of National Society of Collegiate Scholars

High School Diploma : Advanced Diploma , 2012 Nansemond River High School BETA Club-Health Organizations

Skill Highlights

- Knowledge of HMOs, Medicare and Medicaid
- HIPAA compliance
- Strong planning skills
- Patient-focused care
- Self-motivated
- Experience with Data Entry
- Excellence Leadership
- Strong work ethic
- Team player with positive attitude
- Exercises good judgment
- CPR Certified
- Maintains strict confidentiality

Professional Experience

Preventative Healthcare Intern

January 2016 to April 2016 Company Name - City , State

- Assist the educators in all aspects of this program, in physical activity education and nutrition education, and in helping to prepare healthy snacks.
- Planning, coordinating, and implementing HealthSmart events for the next few months.
- Review and make recommendations on the "Train the Trainer" manual for Community Health Advisor program.
- Evaluated patient care procedural changes for effectiveness.
- Cooperated with other health related agencies and organizations in community activities.
- Ensured the accuracy of public information and materials.
- Jumped in to fill gaps for on call rotation when necessary.
- Established and maintained positive relationships with government regulators, residents, families, other area health care providers, physicians and community at large.
- Revised policies and procedures in accordance with changes in local, state and federal laws and regulations.
- Contributed to and participated in community education projects to foster widespread understanding of the prevention and treatment of illnesses such as heart disease, diabetes, etc.
- Observed strict confidentiality and safeguarded all patient-related information.

Undergraduate Researcher

January 2015 to April 2015 Company Name - City , State

- In charge of participants measurements Standing weight Body weight Waist and hip circumferences Skinfolks Blood pressure Arterial Carotid Heart Rate Physical exams/ Fitness Tests.
- Administered, directed and coordinated the activities of the agency.
- Ensured the accuracy of public information and materials.
- Jumped in to fill gaps for on call rotation when necessary.
- Observed strict confidentiality and safeguarded all patient-related information.

Healthcare Management Intern

May 2014 to August 2014 Company Name - City , State

- Assist Chief Nursing Executive with various projects.
- Worked with nursing and medical staff to develop policies, procedures and practice standards for the nursing department.
- Ensure compliance with applicable laws and regulations related to nursing service and healthcare.
- Monitored the nursing and operation of support departments to ensure that resident needs were met and facility was properly maintained.
- Evaluated patient care procedural changes for effectiveness.
- Served as liaison between management, clinical staff and the community.
- Ensured the accuracy of public information and materials.
- Actively maintained up-to-date knowledge of applicable state and Federal laws and regulations.
- Provided thorough supervision for day-to-day operations of facility in accordance with set policies and guidelines.
- Established and maintained positive relationships with government regulators, residents, families, other area health care providers, physicians and community at large.

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Additional Information

- Volunteer University of Alabama at Birmingham Firehouse Shelter (Disabled Veterans)
- Habitat for Humanity (service to Birmingham)
- Marine Biology (environmental control)
- American Red Cross Blood Bank Center
- Greater Birmingham Humane Society

Skills

Strong leadership skills

Enthusiastic people person

Ability to work in a fast paced environment

Understanding of HIPAA regulations

Strong computer skills