

## BUSINESS DEVELOPMENT MANAGER/STAFFING MANAGER

### Professional Summary

Innovative Manager seeks position offering opportunities for new professional and personal challenges. Self-starter with a positive, can-do attitude who is driven to learn, improve and succeed. Over 10 years of proactive and indirect diverse recruiting and staffing experience.

### Education and Training

2003

Bachelor of Science : Health Science option in Health Management and Marketing California State University of Hayward - City , State , United States

### Skill Highlights

- Staffing management ability
- Proven patience and self-discipline
- Relationship and team building
- Staff training and development
- Critical thinking proficiency
- Compensation/benefits administration
- Skilled negotiator
- Account management
- Excellent written and verbal communicator
- Enthusiastic team player
- Problem solving
- Billing
- Attention to detail
- Recruiting and selection techniques
- Proficient communicator
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