

Dear Sir or Madam,

I am writing to apply for the retail stock room assistant role at , which I saw advertised on CV-Library. After reading the job description, I understand that you are looking for someone who is able to perform the role's responsibilities to a high standard and I feel I am capable of doing so. I have provided a copy of my CV and would be grateful if you considered my application for this job.

At the moment I am studying Computer Science (BSc) at the University of Lincoln and I am currently looking for part time, seasonal work while back at home. Due to my solid educational foundations I am a fast learner and am able to retain information about my work effectively. I am highly numerate and computer literate due to my past and present studies. I think that I would enjoy working as a retail stock room assistant because I am good at working with people, which I illustrated while working as a lunchtime supervisor during my time at my sixth form. I am also very capable of managing my time and am flexible in when I can work shifts.

Thank you for your time and consideration and I look forward to hearing from you.

Yours Sincerely,

Luke Roberts