**Year 1 Production log**



**Instructions**

* Production log to be updated each week of Production (6 weeks).
* All work deliverables must be agreed upon by the team as a whole. This is to highlight individual contributions and to ensure each team member is accountable for their deliverables throughout production.
* Please email your production log to your production manager (teacher) every Monday after your initial daily meeting.
* Completed work/deliverables to be sighted and approved by your production manager (teacher) weekly.
* Use the production log to record production manager (teacher) feedback you receive each week during your stand-ups and your response to it.

Contents

# [Week 1](#_Toc17367680): [21 – 22 October](#_Toc17367681)

# [Week 2](#_Toc17367682): [28 – 30 October](#_Toc17367683)

# [Week 3](#_Toc17367684): [4 – 5 November](#_Toc17367685)

# [Week 4](#_Toc17367686): [11 – 13 November](#_Toc17367687)

# [Week 5](#_Toc17367688): [18 – 19 November](#_Toc17367689)

# [Week 6](#_Toc17367690): [25 – 27 November](#_Toc17367691)

# Week 1

## Date: 21 – 22 October

|  |  |  |
| --- | --- | --- |
| **Team member** | **Deliverables / contribution planned for week** | **Incomplete deliverables** |
| Aiden | Environmental block-outs & painting |  |
| Domenic | Character sculpting and painting |  |
| Luke | Obstacle finalisation, prototyping and finalising pickups |  |
| Will | Map generation, pickup prototyping, |  |
| Tarek | Obstacle block-out |  |
| Pasquel | Pickups (coffee beans and score), refine movement |  |

1. Were all deliverables completed for the week?

Yes  No

1. If not, how will the team compensate for this moving forward?
2. What feedback did your team receive this week?
3. How did you implement the feedback?

# Week 2

## Date: 28 – 30 October

|  |  |  |
| --- | --- | --- |
| **Team member** | **Deliverables / contribution planned for week** | **Incomplete deliverables** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Were all deliverables completed for the week?

Yes  No

1. If not, how will the team compensate for this moving forward?
2. What feedback did your team receive this week?
3. How did you implement the feedback?

# Week 3

## Date: 4 – 5 November

|  |  |  |
| --- | --- | --- |
| **Team member** | **Deliverables / contribution planned for week** | **Incomplete deliverables** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Were all deliverables completed for the week?

Yes  No

1. If not, how will the team compensate for this moving forward?
2. What feedback did your team receive this week?
3. How did you implement the feedback?

# Week 4

## Date: 11 – 13 November

|  |  |  |
| --- | --- | --- |
| **Team member** | **Deliverables / contribution planned for week** | **Incomplete deliverables** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Were all deliverables completed for the week?

Yes  No

1. If not, how will the team compensate for this moving forward?
2. What feedback did your team receive this week?
3. How did you implement the feedback?

# Week 5

## Date: 18 – 19 November

|  |  |  |
| --- | --- | --- |
| **Team member** | **Deliverables / contribution planned for week** | **Incomplete deliverables** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Were all deliverables completed for the week?

Yes  No

1. If not, how will the team compensate for this moving forward?
2. What feedback did your team receive this week?
3. How did you implement the feedback?

# Week 6

## Date: 25 – 27 November

|  |  |  |
| --- | --- | --- |
| **Team member** | **Deliverables / contribution planned for week** | **Incomplete deliverables** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Were all deliverables completed for the week?

Yes  No

1. If not, how will the team compensate for this moving forward?
2. What feedback did your team receive this week?
3. How did you implement the feedback?