

## Gateway 2: Pre-Gateway Checklist

*Team Name:*

At Gateway 2, you are expected to demonstrate control of the basic kit and basic functionality. The PST also expect you to have mapped the capabilities to the base kit functionality and to have plans in place for project completion.

Please use this checklist to help you prepare for the Gateway meeting and submit the completed checklist by **12:00 noon, Thursday 26th January 2017**.

We have booked our Gateway 2 meeting through Learn.

We have planned to demonstrate delivery of capabilities as far as is possible.

We have mapped the capabilities to the overall system design/functionality.

We have identified gaps which have not yet been achieved.

We have included an assessment of the status of each capability in our portfolio/repositories

The URL of our ePortfolio is:

Our current main knowledge gaps are:

Our plan to close these gaps is:

In our plan, our next key tasks are:

We have included an overall project plan in our portfolio/repositories.

We have updated our inventory and included it in our portfolio/repositories.