

# Syllabus - CMPS 339: Database Administration

## Fall 2023, Section 01

---

**122 Fayard Hall, Monday and Wednesday, 3:30–4:45**

**Instructor:** Dr. John W. Burris

**Office:** 202 McClimans Hall

**Office Hours:** Monday and Wednesday 2:00-3:30

(also available online)

**Email:** jburris@selu.edu

**Phone:** (985) 549-2314

**Additional instruction information:** All course communications, documents, and assignments will be distributed using Moodle. Located at: <http://moodle.selu.edu/moodle>. Additional office hours are by appointment only.

**Prerequisites:** CMPS 280 or SC 200

**Credit Hours:** 3

---

### **Catalog Course Description:**

A hands-on comprehensive study of database administration and applications to include selecting, installing, configuring, tuning, maintaining, and reviewing modern database systems.

### **Texts and Other Course Materials:**

Fundamentals of Database Systems, 6th Edition Ramez Elmasri, University of Texas at Arlington, Shamkant B. Navathe, University of Texas at Arlington ©2011 Pearson

### **Important Dates:**

August 15 <sup>th</sup>	First Day of Classes
September 1 <sup>st</sup>	Labor Day Holiday (No class)
September 17 <sup>th</sup>	Academic Checkpoint I
October 5 <sup>th</sup> -6 <sup>th</sup>	Fall Break
October 11 <sup>th</sup>	Academic Checkpoint II
October 27 <sup>th</sup>	Last day to withdraw
November 22 <sup>nd</sup> – 24 <sup>th</sup>	Thanksgiving
December 1 <sup>st</sup>	Last Day of Classes

### **FINAL EXAM:**

Monday, December 4th, 2:45 p.m. – 4:45 p.m.

### **Grading:**

Assignments/Quizzes: 30%

Exams: 40%

Final Exam: 30%

(Grade  $\geq 90\%$   $\rightarrow$  A, Grade  $\geq 80\%$   $\rightarrow$  B, Grade  $\geq 70\%$   $\rightarrow$  C, Grade  $\geq 60\%$   $\rightarrow$  D, Grade  $< 60\%$   $\rightarrow$  F )

No makeup exams will be given without a University approved excuse. If you miss an examination with an excused absence, your grade for this missed examination will be replaced with your final examination grade. In the case of illness, doctor's excuse is needed. If your absence is unexcused, you will receive a grade of zero on the examination you missed.

Homework assignments may be submitted up to three days late with a 20% penalty for each 24 hour period past the due date.

**Course Schedule:**

The course schedule is not “set in stone” and is posted in Moodle. It is subject to change based on multiple events: guest speakers, instructor’s whim, etc. However, natural disasters or school closing will not affect the schedule as there is a continuity plan included in the syllabus.

**Classroom Decorum**

Free discussion, inquiry, and expression is encouraged in this class. Classroom behavior that interferes with either (a) the instructor’s ability to conduct the class or (b) the ability of students to benefit from the instruction is not acceptable. Examples may include routinely entering class late or departing early; use of mobile telephones, or other electronic devices; repeatedly talking in class without being recognized; talking while others are speaking; or arguing in a way that is perceived as crossing the civility line.

**E-Mail Communication**

University e-mail policy reads (in part) as follows, “[Faculty] Uses of non Southeastern e mail addresses for communication with students regarding University business or educational matters are not acceptable....” In compliance with this policy, please use only your SLU e-mail address when contacting me about the course. I will not respond to non-SLU e-mail addresses.

**Academic Integrity**

Students are expected to maintain the highest standards of academic integrity. All work should be considered individual unless otherwise directed by the instructor. Behavior that violates these standards is not acceptable. Examples are the use of unauthorized material, communication with fellow students during an examination, attempting to benefit from the work of another student and similar behavior that defeats the intent of an examination or other class work. Cheating on examinations, plagiarism, improper acknowledgement of sources in essays and the use of a single essay or paper in more than one course without permission are considered very serious offenses and shall be grounds for disciplinary action as outlined in the current General Catalogue.

**Disaster Recovery/Operational Plans for the Continuity of Basic Educational Activities**

To ensure the continuity of courses in the event of a natural disaster or similar emergency, the following plan will be added into each syllabus:

1. At the start of the semester, students need to download the syllabus and course schedule to their Google drive. Google drive will remain accessible during a disaster.
2. In the event a student must evacuate his/her home, if possible bring textbooks, notebooks and other class materials.
3. Check email at least once per day. As Gmail is a reliable, cloud-based service, E-mails will be our primary means of communication.
4. Continue to follow the weekly schedule from the syllabus. This includes reading the chapter, viewing power-point slides, and doing homework and labs.
5. Monitor [www.southeastern.edu](http://www.southeastern.edu) periodically for information on campus closures.

**NOTES:**

If you are a qualified student with a disability seeking accommodations under the Americans with Disabilities Act, you are required to self identify with the Office of Disability Services, Room 111, Student Union. No accommodations will be granted without documentation from the Office of Disability Services.

It is the policy of the University that the classroom is not a place for children, and that students are not to bring their family members for day care or baby-sitting.

***The instructor will strictly adhere to the policies and standards presented in the Student Handbook. The relevant guidelines include, but are not limited to academic misconduct, ADA accommodation, student absences, grading policies, and classroom decorum. For more information: [http://www.selu.edu/admin/stu\\_affairs/handbook](http://www.selu.edu/admin/stu_affairs/handbook)***

