



# JobTrainer Application Form

## Instructions for Applicant:

The Application Form will assist in determining your eligibility for South Australia's JobTrainer low-fee training funding.

Please complete this form and return to the Adelaide Campus at [adelaide@aie.edu.au](mailto:adelaide@aie.edu.au), accompanied by your supporting eligibility documents.

NAME:		DATE OF BIRTH:	
<b>Which course do you wish to enrol in for your JobTrainer funding?</b>			
<input type="checkbox"/> Certificate III in Screen and Media CUA31020 (Game Art Foundations) <input type="checkbox"/> Certificate III in Design Fundamentals CUA30720 (Game Design Foundations) <input type="checkbox"/> Certificate III in Information Technology ICT30120 (Game Development Foundations) <input type="checkbox"/> Diploma of Screen and Media CUA51020 & Diploma of Visual Arts CUA51120 (Film & VP) <input type="checkbox"/> Diploma of Screen and Media CUA51020 & Diploma of Visual Arts CUA51120 (3D Animation & VFX for Film) <input type="checkbox"/> Diploma of Screen and Media CUA51020 & Diploma of Visual Arts CUA51120 (Game Art & Animation) <input type="checkbox"/> Diploma of Screen and Media CUA51020 & Diploma of Visual Arts CUA51120 (Game Design & Production) <input type="checkbox"/> Diploma of Screen and Media CUA51020 & Diploma of Information Technology (Game Programming)			
<b>SECTION 1: ELIGIBILITY CHECKLIST</b>			
<i>The following information will be used to determine your eligibility for JobTrainer funding. Please complete all the areas below.</i>			
<b>1.</b> Are you an Australian citizen/Permanent resident/New Zealand Citizen who is resident in Australia for more than 6 months, or a person who holds a visa that is identified as being eligible*  <i>Refer to the mySkills website for a full list of eligible visa types:</i> <a href="https://www.skills.sa.gov.au/courses-careers/eligibility-explained">https://www.skills.sa.gov.au/courses-careers/eligibility-explained</a>		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>2.</b> Are you living in South Australia?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>3.</b> Are you aged between 16 and 24 years old?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>4.</b> Are you enrolled in or attending secondary school or college?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>5.</b> Are you currently unemployed?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>6.</b> Do you hold one of the following: <ul style="list-style-type: none"><li>• Health Care Card</li><li>• Pensioner Card</li><li>• Veterans Affairs Card</li></ul>		<input type="checkbox"/> Yes <input type="checkbox"/> No	



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<p><b>7.</b> Are you able to attend an LLN assessment either online via Zoom or on-campus at AIE Adelaide? AIE Adelaide Campus will contact you to make a booking. <b><i>Please note, this is an entry requirement to gain government funding.</i></b></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<b>STUDENT DECLARATION</b>			
<p>By ticking the following statements and signing this form, I declare I have honestly and accurately provided information contained within the application form. I declare:</p> <p><input type="checkbox"/> I have read, understood, and completed all the details of this form and have been given the opportunity to ask any questions about the content or course prior to signing this agreement.</p> <p><input type="checkbox"/> I have read and understood the requirements of the course as specified in the course information and the terms and conditions as set out in the <a href="#">student handbook</a>.</p>			
Name:			
Signature:		Date:	



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## OFFICE USE ONLY – AIE Staff Checklist

*For verification of SA JobTrainer eligibility, I have sighted and uploaded on student profile:*

### Citizenship and Permanent Residency/Visa holder:

- ☐ Australian Birth Certificate
- ☐ Australian Passport
- ☐ New Zealand Passport
- ☐ Australian Permanent Resident visa
- ☐ Nationalisation Certificate/Citizenship Certificate
- ☐ Eligible visa - Confirmed through <https://www.skills.sa.gov.au/courses-careers/eligibility-explained>

### SA Residency:

- ☐ Current SA Driver's License
- ☐ Health Care Card
- ☐ Pension Card
- ☐ SA Proof of Age Card
- ☐ Utilities account relating to the street address issued within the last three (3) months (e.g., mobile, telephone, electricity etc.)
- ☐ Contract of purchase
- ☐ Current lease or rental document
- ☐ SA Government endorsed identification

### SA Unemployment:

- ☐ A Letter of Termination or Employment Separation Certificate from your previous employer
- ☐ Proof of Youth Allowance, Abstudy or JobSeeker income support

### Government Concession:

- ☐ Health Care Card
- ☐ Pensioner Card
- ☐ Veteran Affairs Card

### Proof of Age over 16 Years:

- ☐ A Driver's License
- ☐ Health Care Card
- ☐ SA Proof of Age Card

### School/College Enrolment:

- ☐ I have checked the student self-identification on our enrolment form which confirms they are not enrolled in or attending school/college
- ☐ I have obtained and uploaded on the student profile a copy of their SACE Certificate



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### LLN Assessment:

- ☐ The student has conducted an LLN assessment which has been uploaded to the student's profile. The LLN assessment documents the Australian Core Skills Framework (ACSF) level of the student.

### OFFICE USE ONLY – Eligibility Criteria Checklist

*For verification of eligibility criteria, I have sighted and uploaded on the student's profile:*

### OFFICE USE ONLY – To be completed by authorised training provider delegate:

Based on:

- Discussion with student
- The evidence I have sighted and retained a copy in student profile
- The information provided by student in first section of this form

I believe that the above individual satisfies the entitlement to funded training eligibility criteria as set out in the JobTrainer Policy as part of the Skilling South Australia Projects with the Department of Innovation and Skills.

I acknowledge that as the training provider's authorised delegate, I am responsible for ensuring that all parts of this form are complete. By signing this declaration, I acknowledge that I have reviewed all sections of this form and have confirmed they have been completed in full.

Tick that which applies:

The above individual is eligible for JobTrainer funding

- ☐ The above individual is eligible for JobTrainer funding
- ☐ The above individual is eligible for JobTrainer funding with additional study support
- ☐ The above individual is not eligible for JobTrainer due to not meeting eligibility requirements

Name:	
Position:	
Signature:	
Date:	