

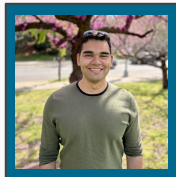
Kick-Off ReEstablish Richmond

Agenda

- 1 | Intros
- 2 | Project Overview
- 3 | Q&A

Our Team

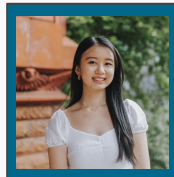
A combination of Product and Technology expertise



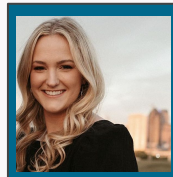
Ayon Mitra
Project Lead (PM)



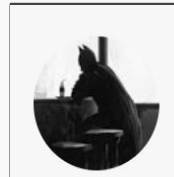
Neelam Kanda
Branch Ambassador



Ashley Qin
Member (PM)



Madeline Jones
Member (PM)



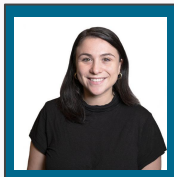
Kallam
Project Co-Lead



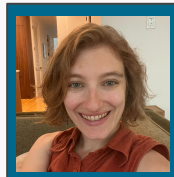
**Yewande
Ogunedina**
Member (PM)



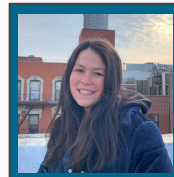
Minh Tran
Member (Lead SWE)



Alana Choueka
Member (PM)



Emma Wilkinson
Member (PM)



Dani Kessler
Member (PM)



Troy Hendry
Member (SWE/DE)

Project Overview

1 | Intros

2 | **Project Overview**

3 | Q&A

Project Overview

Expectations for goals, deliverables, and communications

Goals

- Work with ReEstablish Richmond's stakeholders to gather requirements for the multilingual permit test education tool
- With requirements as a guideline, outline possible options for a solution that meets ReEstablish Richmond's needs while being feasible to complete
- Develop a formal roadmap that can help guide ReEstablish Richmond in development of the tool



Deliverables

- Requirements documentation tailored to the specific needs of ReEstablish Richmond in developing the multilingual permit test tool
- Roadmap document that captures timeline and steps to develop tool, as well as future resources and considerations

Communications

- Formal weekly updates on project status
- 1-2 requirements gathering sessions with ReEstablish Richmond stakeholders
- Full walkthrough of roadmap and recommended next steps
- Ad-hoc e-mail/teleconference correspondence (as necessary)

Q&A

1 | Intros

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Questions

What specific languages would you like to support?

- Arabic
 - Dari
 - Pashto
 - Swahili
 - Kinyarwanda
-
- Some resources (e.g. PDF of driver's manual) are already translated, along with some videos, some translated questions subdivided by lesson
 - Would like to track student scores - and give a retake option by section when a student scores below certain benchmarks
 - The DMV has an audio option

Questions

Have your in-person tutoring sessions resumed? If so or when they previously ran, how were sessions translated?

- Always had either an interpreter or instruction was provided directly by a speaker of the primary language of the client
- Classes have currently been suspended to focus on digital resources
- Service model was revamped - meet with clients in person to give them a workshop of the overview of the licensing process, differences in driving rules, carseat info, and finally a text message to the client for community resources

Questions

What are your resources/budget for this project?

- Personnel
 - Laura, 2 program coordinators (Emily, Naseeb)
- Budget
 - Would need to raise additional funds
- Working to get curriculum can get endorsed by Virginia education dept - eventually, this would allow the curriculum to be used as a means of verification prior to driving lessons

Questions

Who are the stakeholders we should interview?

- Clients of ReEstablish Richmond
 - One who has successfully gone through the process
 - One who has had struggles in the process
- ReEstablish Richmond staff
 - Laura, Helen, Emily, Naseeb

Questions

Misc Discussion/Questions

- Intern team is the main technical resource
- Bikram Shrestha - Capital One contact