**Slide 35**

**Analysis of requirements to software**

1. Interviews, meetings with customer’s representatives (stakeholders)
2. Brain storm, using project’s members skills and their experience
3. Observation of production activities
4. Normative documentation analysis
5. Activity models analysis
6. Competitive products analysis
7. Analysis of previous versions of the system

**Slide 36**

**Analysis of requirements to software**

What if there aren’t requirements?

1. Request relevant document
2. Request the source of customer’s wishes
3. Conduct a series of meetings to clarify the requirements by phone, Skype or organize business trip
4. Providing to customers your vision of requirements
5. Providing several options with pros and cons of each

Working rules of testing team

1. Every document should be confirm by customer – verbally or in writing
2. After every important meeting the email with Minutes of Meeting with brief description of main discussed topics, and accepted decisions should be send all of participants