



**Employees' Provident Fund – Department of Labour**  
**Employees' Record Card**  
**FORM "A"**



දත්ත සහ තොරතුරු ඉංග්‍රීසි භාෂාවෙන් පරිගණකයට ඇතුළත් කර ඇත. එම නිසා ඉල්ලුම්පත ඉංග්‍රීසි භාෂාවෙන් 8රවිය යුතු ය. වැඩිදුර තොරතුරු සඳහා තොරතුරු පත්‍රිකාව (ඇමුණුම 01) නිශ්චිත.

The data & information are fed into the computer in English, Hence the application must be filled in English. Please read the instruction sheet (Annexure 01) for further information.

தரவு மற்றும் தகவல்கள் ஆங்கில மொழியில் கணினிக்கு உட்புகுத்தப்படுகின்றன. எனவே, விண்ணப்பம் ஆங்கிலத்தில் நிரப்பப்படுதல் வேண்டும். மேலதிக தகவலுக்கு அறிவுறுத்தல் தாளை தயவுசெய்து வாசிக்கவும் (இணைப்பு 01)

Ex

1. National Identity Card No

19 [redacted] 3

2. Employer's No

[redacted] 8 / A

3. Member's No

[redacted] 5

4. Date Employed From

DD [redacted] MM [redacted] YYYY [redacted]

5. Nature of Work/ Designation

As per the Letter of Appointment

6. Full Name

Write the full name as per the NIC.

7. Name with Initials

J [redacted] M [redacted] M

8. Permanent Address

Ex: [redacted] 3

9. Date of Birth

DD [redacted] MM [redacted] YYYY [redacted]

11. Birth Place

As per Birth Certificate: ( [redacted] )

12. Nationality

Sri Lankan

(As per Birth Certificate)

14. Married or Single

☐ Married

☒ Single

15. Name of the Spouse  
(with initials)

[redacted]

16. Name of the Mother  
(with initials)

M [redacted]

17. Name of the Father  
(with initials)

[redacted] M

18. Mobile Number

[redacted]

19. E-mail

[redacted] .com

20. Left Thumb Mark

[redacted]

21. Right Thumb Mark

[redacted]

22. Signature

[redacted]

23. Employer Name & Address

LUMIZO (PVT) LTD

No 244,  
GALLE ROAD, CMB-04

~~Address sheet~~

Date should be same in all  
three place

24. I do hereby certify that the Signature & the Thumb Mark of the employee were placed in my presence.

5<sup>TH</sup> JANUARY, 2026

25. Date

26. Signature & Designation of Employer or His Representative  
Official Frank

Nominee Record Card  
FORM "H"

AS per

27. Employer's No 0 4 8 / A

28. Member's No

29. (Employee name) J

presently employed

AT LUMIZO (PVT) LTD

being a member of the Employees'

Provident Fund, do hereby nominate the person \*s mentioned in Column I of the Schedule here to whose relationship to me is as shown in the corresponding entry in Column II of that Schedule, to receive, in the event of my death, the amount standing to my credit in my individual account in the Employees' Provident Fund, in the proportion specified in the corresponding entry in Column III of that Schedule.

30. The provision of the Employees' Provident Fund Act No. 15 of 1958 and the regulations made there under relating to nominations were read and understood by me\*/ were read over and explained to me, and I do hereby set my hand, on 5<sup>TH</sup> JANUARY, 2026 in the presence of the witness whose signature in herein subscribed.

31. Thumb mark of Member

32. Left

33. Right

34. Signature of Member

35. I (WITNESS NAME)

of do hereby declare that the provisions of the Employees' Provident Fund Act No. 15 of 1958, and the regulations made there under relating to nominations were read over and explained to THE MEMBER ( ) and he, purporting to understand same, set his signature and thumb marks in my presence on 5<sup>TH</sup> JANUARY, 2026.

36. Name of Witness

37. Description and  
Address of Witness

LUMIZO (PVT) LTD  
No 244, GALLE ROAD,  
COLOMBO-04

38. Signature of Witness

39. SCHEDULE

40. Column I Name of Nominee	41. National Identity Card No	42. Column II Relationship	43. Column III Proportion

You CAN ADD MAXIMUM 5 NOMINEES.

\*\*\*\*\* The End \*\*\*\*\*

Information Technology Unit, Department of Labour, Sri Lanka.