

Information & Digital Literacy for University Success

Academic Skills for University Success Specialization

The University of Sydney Centre for English Teaching

Overall Learning Outcomes

1. Access and search for information efficiently and effectively using a variety of digital tools.
2. Critically evaluate the reliability of sources for an academic context.
3. Filter, manage and organise information from a wide variety of sources for use in academic study.
4. Demonstrate awareness of ethical issues related to academic integrity surrounding the access and use of information.
5. Understand how to use digital tools for referencing and attribution in order to avoid plagiarism.
6. Understand how to disseminate and communicate information in a professional way, including managing digital identity and building networks for learning and research.

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Week 1 (Module 1) –

Introduction to Information & Digital Literacy at University

After this module you will be able to ... 1. Understand the structure & expectations of the course 2. Understand expectations about information & digital literacy within academic culture 3. Articulate the skills & dispositions needed to function effectively in the digital space 4. demonstrate awareness of ethical issues related to academic integrity surrounding the access & use of information

Lesson	Topic	Learning Outcomes (You will be able to...)
1.1	Introduction to the course	<ul style="list-style-type: none">understand the learning objectives & structure of the courseunderstand assessment requirementsunderstand the expectations for participation
1.2	Introduction to Academic Culture & Information & Digital Literacy	<ul style="list-style-type: none">understand the definition of academic cultureunderstand the definition of information & digital literacy in academic cultureunderstand the core values & expectations of academic culture
1.3	Survival Skills for University	<ul style="list-style-type: none">gain insight into key skills for success at university
1.4	Academic integrity	<ul style="list-style-type: none">understand the definition of academic integritydemonstrate awareness of ethical issues related to academic integrity surrounding the access & use of information

Week 2 – Defining, accessing & searching for information

After this module you will be able to ... 1. Define the characteristics of different kinds of information 2. Know where to look for information from various sources 3. Develop a search strategy & filter large numbers of search results effectively 4. Document & evaluate your search strategy

Lesson	Topic	Learning Outcomes (You will be able to...)
2.1	Defining different kinds of information	<ul style="list-style-type: none">understand different categories of informationidentify the kinds of information specific to different disciplinesidentify common information sources for university students
2.2	Understanding different kinds of information	<ul style="list-style-type: none">understand the different kinds of information used in university coursesunderstand the characteristics of journal articles
2.3	Accessing information	<ul style="list-style-type: none">know where to look for information from various sourcesfind & use information in a variety of modes
2.4	Searching for information	<ul style="list-style-type: none">define an information needuse search terms & develop a search strategyapply strategies to document & evaluate the information search process

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Week 3 – Critically evaluating, filtering & managing information

After this module you will be able to ...1. Apply criteria to critically evaluate the reliability of sources for an academic context 2. Identify the factors that make a web resource reliable 3. Filter information effectively 4. Use file-naming conventions & appropriate software to effectively organize & store information

Lesson	Topic	Learning Outcomes (You will be able to...)
3.1	Critically evaluating information	<ul style="list-style-type: none">identify the factors that make a source credibleapply criteria to evaluate the credibility of sources for an academic contextapply criteria to evaluate the credibility of web sources for an academic context
3.2	Establishing Relevance	<ul style="list-style-type: none">understand criteria to evaluate relevancescan & skim search results to evaluate relevance to the research topic/questionapply criteria to evaluate relevance to the research topic/question
3.3	Managing information	<ul style="list-style-type: none">use file-naming conventions to effectively label informationuse folder hierarchies to store information
3.4	Processing & Categorizing Information	<ul style="list-style-type: none">use strategies to efficiently read & understand relevant aspects of selected sourcesselect & prepare relevant information for assignments

Week 4 – Referencing, incorporating sources & avoiding plagiarism

After this module you will be able to ...1. Understand the consequences of plagiarism in the academic context 2. Use referencing conventions to appropriately cite a variety of information sources & avoid plagiarism 3. Understand how to incorporate ideas from sources into your work 4. Be familiar with different referencing software & evaluate it for your own purposes

Lesson	Topic	Learning Outcomes (You will be able to...)
4.1	Avoiding plagiarism	<ul style="list-style-type: none">understand definition of plagiarismunderstand the consequences of plagiarism in the academic context
4.2	Referencing & attributing sources	<ul style="list-style-type: none">understand how referencing helps to avoid plagiarismuse referencing conventions to appropriately cite a variety of information sources
4.3	Incorporating ideas from sources	<ul style="list-style-type: none">understand how to incorporate ideas from sources into your work without plagiarizinguse direct quotes from sources appropriatelyuse paraphrasing & summarizing appropriately
4.4	Referencing software	<ul style="list-style-type: none">be familiar with different referencing software (open source & institutionally supported)be able to evaluate referencing software for your own purposes

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Week 5 – Disseminating & communication information

After this module you will be able to ... 1. Understand new forms of licensing for online content 2. Communicate effectively in different digital modes 3. Manage digital identity across different domains 4. Use digital networks to manage & advance learning

Lesson	Topic	Learning Outcomes (You will be able to...)
5.1	Disseminating information	<ul style="list-style-type: none">• gain a basic understanding of intellectual property in relation to university students• understanding new forms of licensing for online content (e.g. Creative Commons)• apply new forms of licensing to your own work
5.2	Using digital networks for learning & research	<ul style="list-style-type: none">• keep up-to-date with information from relevant sources in your field• develop & use digital networks to advance your learning
5.3	Managing digital identity	<ul style="list-style-type: none">• make informed choices about how you are represented online• manage digital identity across different domains (social, academic, professional)• use digital networks to cultivate professional identity
5.4	Communicating in different digital modes	<ul style="list-style-type: none">• communicate effectively in different digital modes• observe the appropriate conventions of a particular mode of communication