

Nov 6, 2024 8:00 PM | SPRINT 2 MEETING MINUTES

Attendees: Quân Lý Anh | Vĩ Trần Tường | Luật Hoàng Trí | Quân Tôn Thất Minh
Anh Nguyễn Quốc

Attached files:  Project plan  Vision document

Location: Google meet


Agenda

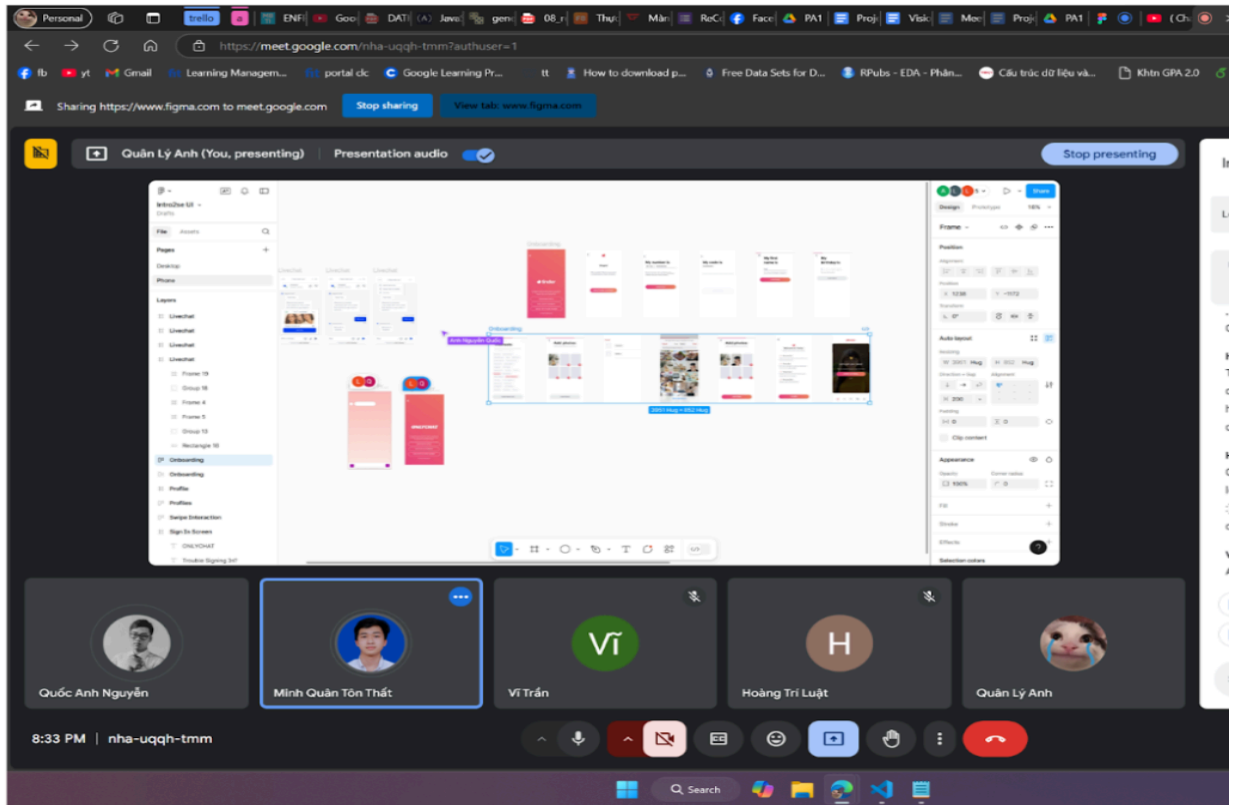
- Check in
- Review assigned works
- Assign new tasks

Status report

STT	Achievement last week	Task in progress	Responsibility	Issue
1	Setup based UI of an app on Figma and add all members	In progress ▾	LAQuan	100%
2	Do section 3,4 of Software Development Plan	In progress ▾	TTVi	100%
3	Do section 4,5 of Vision Document	In progress ▾	TTMQuan	100%
4	Do section 1,2,3 of Vision Document	In progress ▾	HTLuat	100%
5	Do section 1,2 of Software Development Plan	In progress ▾	NQAnh	100%

Summary

- All members base on the assigned of meeting report and do the assigned task
 Sprint 2 report
- The next meeting will be held in Nov 11, 2024 to review the project plan, vision document, current progress of Figma design and planning what to do for the next phase
- Screenshot of the meeting:



- Screenshot of Jira backlogs:

Jira Your work ▾ Projects ▾ Filters ▾ Dashboards ▾ Teams ▾ Plans ▾ Apps ▾ **Create**

Intro2se-22CLC03-Gr...
Software project

PLANNING

- Timeline
- Backlog
- Board**
- Forms **NEW**
- Goals
- + Add view

DEVELOPMENT

- Code
- Project pages
- Project settings
- Archived issues **NEW**

Projects / Intro2se-22CLC03-Group04

Sprint 2

Complete a vision document and a project plan for an AI-copilot project. Need to complete the UI of the website, using FIGMA for draft and React for frontend devel

Q Search

QA QM LT NA T

TO DO 2

- Create a project development plan overview
 - ✓ HI-9 3 NA
- Create a home UI in FIGMA
 - ✓ HI-11 2 QA
- + Create issue

IN PROGRESS 2

- Propose all the product features, non-functional requirements for project system
 - ✓ HI-6 3 QM
- Propose project problem statement and user descriptions for a vision document
 - ✓ HI-8 2 LT

DONE 3 ✓

- Create a github repositories and add all the members as participants
 - ✓ HI-7 1 QM
- Describe the project organization and management process
 - ✓ HI-10 3 T
- Conduct weekly report
 - ✓ HI-12 2 QA
- + Create issue