ALX AICE: Milestone #5 Worksheet

Simulation Recap
This week, your task was to set up a meeting with the Executive Committee of Waga, who are based in different countries. To overcome the time zone differences, you created a Loom video presentation of the new VacAI application. Before making the video, you had a dry-run presentation with colleagues at Waga. This Milestone worksheet helps you collate all the activities you carried out in one place. Please follow the steps and instructions to complete the milestone successfully. **Tip: Check out the rubric before submitting your Milestone Worksheet.**

Step 1: Storytelling Outline

Paste the link to your updated storytelling outline worksheet in the box below. Make sure anyone can view the link you are pasting.

General access

🌐 Anyone with the link ▾
Anyone on the internet with the link can view

Viewer ▾

🔗 Copy link

Done

Step 1: Storytelling Outline
https://docs.google.com/document/d/1OUoKMiwpY6R-ZVYUpTSOKjKNRISEVOOa4ebVon534XY/edit

Step 2: VacAI Presentation

Please locate the PDF of your VacAI presentation. If you don't have it in your Google Drive folder yet, you can download it from Canva by following the steps below:

- *Click on 'share'*
- *Click on 'Download'* ⸺⸺⸺⸺⸺⸺⸺⸺
- *Select 'PDF'*
- *Click on 'Download' again*

Make sure your VacAI presentation contains
- The images you created using RunwayML
- Your App prototype image
- Your Landing page image

Next, upload the PDF of your VacAI presentation to your personal Google Drive folder and click "Share" (under the three dots) and adjust the settings so that it looks like this:
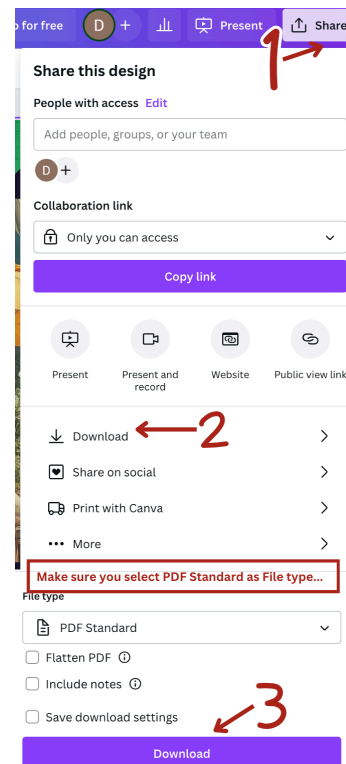
Then, copy the link and paste it in the box below;

Step 2: VacAI Presentation
https://drive.google.com/file/d/17ux3LfeGwfUVstiH4pkxxfLD6KypgvGJ/view?usp=drivesdk

Step 3: Peer Activity: Presenting The New VacAI App To Your Colleagues

1. Reach Out to a Peer: Message one of your peers in your **Squad on The Portal.** If you don't have a Squad, you can reach out to a peer from the main AiCE Learner Community on **The Portal.**

- Request to complete this activity with them.
- Agree on a date and time that works for both of you.
- Schedule the meeting using Zoom or Google Meet.
- Share the invite with your peer via email or The Portal DM.

Please list when and where your team meeting took place.

Step 3: Peer Name and Meeting Invite
A. Peer Name: Ziona Anderson   B. Zoom or Google Meet Invite:

Step 3: Peer's Feedback

Please state your peer's feedback on your overall presentation.

Step 3: Peer's Feedback
It is a good presentation but bullet points are preferred to make reading easier

Step 4: Reflection

In 1-2 paragraphs, describe your experience with peer coaching, including what went well and areas for improvement.

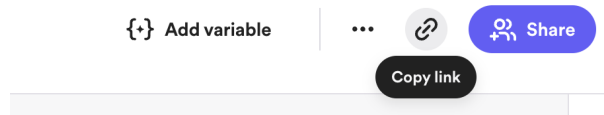| Step 4: Reflection |
|---|
| When it comes to peer coaching, I've had some great experiences. One thing that went well was the opportunity to learn from my peers and gain different perspectives. It was valuable to have someone who could relate to my experiences and provide support and guidance. We were able to share knowledge, exchange ideas, and offer each other constructive feedback.

However, there were also areas for improvement. Sometimes, the lack of structure or clear goals in the coaching sessions made it challenging to stay focused and ensure progress. It would have been helpful to have more defined objectives and action plans. Additionally, there were instances where communication could have been more effective, with clearer expectations and active listening. Overall, though, peer coaching has been a rewarding experience that has helped me grow both personally and professionally. |

PAUSE HERE AND GO BACK TO SAVANNA!

Step 5: Loom Recording

Please paste the link from the Loom Recording of your VacAI presentation into the box below.

Step 5: Loom Recording
https://www.canva.com/design/DAGDXPp5qMs/jsS3AyTH-pr1DAlDJa3g9g/edit?ui=eyJHIjp7IkUiOnRydWV9fQ&category=tAE9QEOv7y8&layoutQuery=User+person

PAUSE HERE AND GO BACK TO SAVANNA!

Step 6: Target Industry

Locate your [target industry worksheet](#)

Next, Click **"Share"** (under the 3 dots) and adjust the settings so that it looks like this.

Then, copy the link and paste it in the box below;

Step 6: Target Industry
https://docs.google.com/spreadsheets/d/14LuvOhQ8KqZalDCSQ9rFaUdC0YvbtUk9fh_czq

NHQAs/edit

Step 7: Target Industry Reflection

Write 2-3 sentences answering the reflection questions on your target industry

1. *How has this activity helped you to identify your target industry and role?*

2. *What specific actions can you take in the next three months to become an expert in your target industry?*

3. *Are there ways you can create new opportunities within your target industry?*

4. *Where do you see yourself in the next 5 years?*

5. *How can you stay motivated and focused on your career goals in the face of challenges and setbacks?*

| Step 7: Target Industry Reflection |
|---|
| Reflecting on my target industry and role has helped me gain clarity on what truly interests me. In the next three months, I plan to dive deeper into the technology industry, specifically focusing on artificial intelligence and machine learning. To become an expert, I'll explore online courses, attend industry events, and network with professionals in the field. Creating new opportunities within my target industry could involve seeking out internships or freelance projects to gain hands-on experience. In the next 5 years, I see myself in a leadership role, driving innovation and making a positive impact in the technology industry. To stay motivated and focused, I'll set clear goals, celebrate small wins, and surround myself with a supportive network of like-minded individuals. |

Step 8: Your Resume

Next, paste the link to your updated resume. That is the most updated version you created after analyzing your resume with Tealhq from [this activity.](#)

Step 8a: Your Resume
https://drive.google.com/file/d/11b-LYcNysabPWF4FLli7nSQd4ObcZykq/view?usp=drivesdk

Kindly upload a screenshot of your profile's CV section after uploading your resume onto the portal, and place it in the box below:
Your screenshot should look like this:

Your CV

Samuel Damfe CV

CV   Replace   Remove   Download
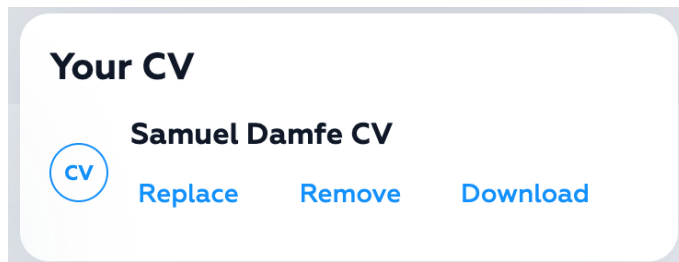
Step 8b: Screenshot of Your Resume (CV) on The Portal

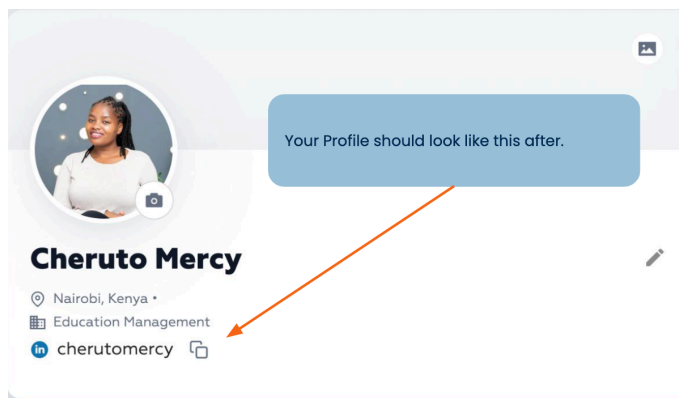## Step 9: Your Updated Linkedin

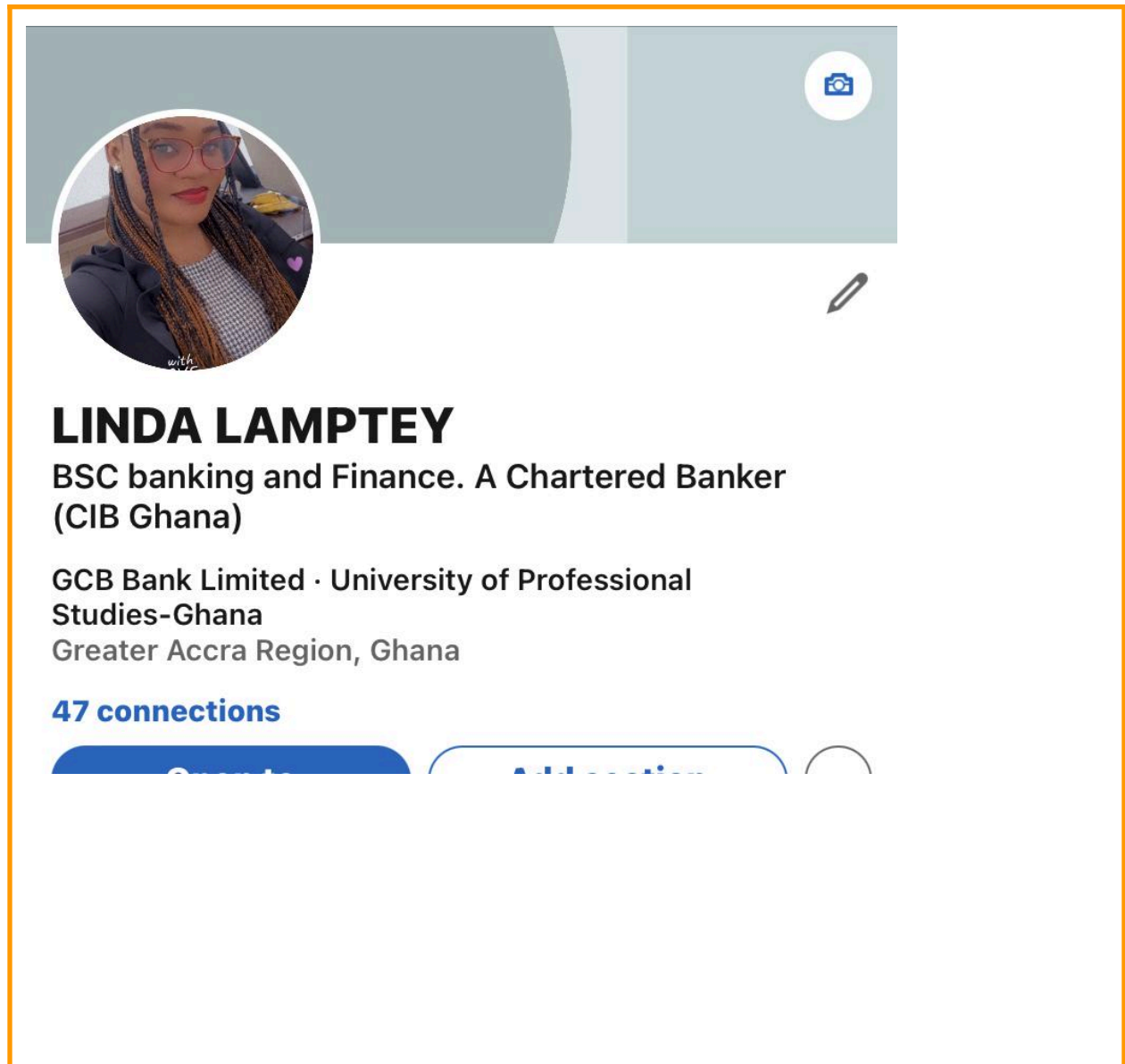Next, paste the link to your updated LinkedIn profile in the box below.

Step 9a: Your Updated Linkedin
LINDA LAMPTEY

Kindly upload a screenshot of your Portal profile showing the link to your LinkedIn page. Your screenshot should look like this:

Step 9b: Screenshot of Your LinkedIn on The Portal

Step 10: AI Toolkit

To access your AI Toolkit, Go to your personal ALX AICE Google Drive, then locate your updated
AI Toolkit Spreadsheet.

Click **"Share"** (under the 3 dots) and adjust the settings so that it looks like this:

Then, copy the link and paste it in the box below;

Step 10: Your AI Toolkit
https://docs.google.com/spreadsheets/d/1X25_-5JJxYO76s9wSI-UqTUcRzumh1b7g7t5Wu UMk-c/edit

If you need more help with this, Google for video instructions on sharing files in Google Drive, or ask a peer.

Step 11: Reflection on the use of AI

Take a moment to reflect on how you used AI this week, you are to write a short paragraph answering the following reflection questions:

Reflection on the use of AI
1. How can AI be leveraged to enhance your skills and knowledge in your target industry? *2. In what ways can AI be utilized to streamline workflows and increase efficiency in your work?* *3. How can you stay up-to-date with the latest advancements in AI and incorporate them into your work?*

Step 11: Write Your Reflection Response Here

By leveraging AI-powered tools and platforms, I can access vast amounts of data, analyze trends, and gain valuable insights.

AI can streamline workflows by automating repetitive tasks, freeing up time for more strategic work.

To stay up-to-date, I will follow industry blogs, join online communities, attend conferences, and explore online courses dedicated to AI. Incorporating the latest advancements which will keep me at the forefront of innovation!