

Lynette Nicole Barrera

CONTACT

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WORK EXPERIENCE

City of San Antonio

Feb 2015 — Jan 2018

Development Services Specialist

- Responded to customer inquiries regarding residential and commercial development via phone, email, and in person.
- Processed development related applications, such as zoning and platting.
- Scheduled and was the point of contact between city staff and customers looking to have a preliminary development plan review meeting.
- Performed various administrative functions and duties for land development.

Bexar BiblioTech Digital Library

Aug 2013 — Feb 2015

Technology Assistant

- Helped patrons learn to use a computer or their own devices, such as smartphones and e-readers.
- Performed basic troubleshooting of hardware, software, printers, and copy machines.
- Responded to general questions regarding BiblioTech and services offered via e-mail, phone calls, and in person.
- Lead an outreach team: conducted field trips, community events, and presentations to inform the general public about BiblioTech's services.
- Lead classes of students, ages 10 - 14, in a basic introductory course exposing them to C#.
- Entered patron personal data into Polaris ILS system.

Texas A&M International University

Jun 2012 — Aug 2012

Special Program Aid

- Special Program Aid Helped organize the activities for the TexPrep program hosted at the Texas A&M International University campus.
- Responsible for monitoring TexPrep students, ages 11 to 17, during class changes.
- Substituted for classes when no instructor was available.
- Chaperoned field trips with students.
- Supervised the volunteers helping with the program.

EDUCATION

Jan 2018 — Present

Codeup

Full-Stack Web Development Program

Aug 2008 — Dec 2012

Texas A&M International University

Bachelor of Arts Degree | Major: Mathematics | Minor: Economics | GPA: 3.7

SKILLS

- Understand and Speak some Spanish
- HTML, CSS, Javascript, Java
- Typing Speed 76 Words Per Minute
- Graphics/Drawing Software (Photoshop, Illustrator, etc)
- Microsoft Office and similar (Word, PowerPoint, Excel, etc)