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Tucson, AZ



520-270-5966



Ioneill@afgaz.com



[Your Website]

## Lynn O'Neill

### **Experience**

#### December 1999-Present

President • CEO • Affordable Fence and Gates/Signature Iron Works

- Small business owner with 20 years of experience in the creation and development of a successful ornamental iron contracting company.
- Responsible for hiring, training, and daily management of 25 team members.
- Reviewing sales and financial goals, directing activities, delegating responsibilities, taking responsibility for business growth, stability and operations, and meeting all legal requirements.

#### October 1995-January 2003

Personal Banking Officer • Wells Fargo Bank

- Expanded customer relationships by maintaining a regular follow-up process and building rapport with each customer.
- Number one in-store sales representative in seven states from 1997 until 2002.
- Responsible for reaching aggressive goals in the sale of multiple financial products.

#### Skills

- Business Process Development
- Employee Management
- Scheduling
- Accounting Skills
- Customer Service
- Product Marketing
- Customer Service
- Highly proficient in Microsoft Excel
- QuickBooks, Word, CMR, Adobe, CRM,
- HTML, CSS, JavaScript, jQuery, GitHub, WordPress



